

PUBLIC NOTICE IS Hereby given that the ordinance set forth below was introduced at a meeting of the Township Committee of the Township of Winfield in the County of Union, held on March 11, 1975 and that said ordinance will be further considered for final passage at a meeting of said Township Committee at the Municipal Headquarters, Gulfstream Avenue, Winfield, New Jersey on March 27th, 1975, at 4:30 P.M.

ARTHUR WEEKES
Township Clerk

AN ORDINANCE CREATING THE POSITION
OF MAYOR'S AID AND ESTABLISHING THE
DUTIES FOR SAID POSITION.

WHEREAS, the day to day demands of the administrative governmental affairs of the Township of Winfield in the County of Union upon the time of the mebers of the Township Committee has grown to the extent that it has become increasingly difficult to devote adequate time to the proper discharge of such duties; and

WHEREAS, a proper regard for the public interest in economic and efficient administration of the business of the Township requires the creation of a position which will furnish to the members of the Township Committee the necessary assistance in the prompt day to day management of the administrative affairs of the Township and the coordination of the activities of its affairs, departments, and in assisting and planning and supervising the execution of the work of the governing body of said Township;

NOW, THEREFORE BE IT ORDAINED by the Township Committee of the Township of Winfield in the County of Union as follows:

Section 1. There is hereby created the position of Mayor's Aid.

Section 2. The Mayor's Aid shall be appointed by the majority vote of the Township Committee and shall hold office for a term of one year. The Mayor's Aid shall serve without compensation.

Section 3. The Mayor's Aid shall, under the supervision and control of the Township Committee, perform such duties as may be requested from time to time as requested by the governing body. Such duties shall include, but not be limited to, coordination of operations, activities and administration of the departments, divisions, offices, boards and agencies of the Township government exchanging and disseminating information and generally advising and consulting with the Township Committee without infringing upon

the lawful powers and duties of other officers, boards and departments.

Section 4. All ordinances or parts thereof, or resolutions inconsistent with the provisions of this ordinance are hereby repealed to the extent of their inconsistency.

Section 5. This ordinance shall take effect immediately after publication in the manner provided by law.

Passed and approved March 27th, 1975.

ATTEST:

Francis A. Kelly, Chairman of
The Township Committee of the
Township of Winfield in the
County of Union.

Arthur Weekes
Arthur Weekes, Township Clerk

Motioned by _____

Seconded by _____

The foregoing ordinance was introduced and approved on first reading at a special meeting of the Township Committee on March 11, 1975, and was adopted on final reading at a special meeting of the Township Committee held on March 27, 1975, at the Municipal Building, 12 Gulfstream Avenue, Winfield, N.J.

Arthur Weekes
Arthur Weekes, Township Clerk