

AN ORDINANCE TO PROVIDE FOR THE CREATION OF A
DEPARTMENT OF PUBLIC WORKS AND FOR THE APPOINTMENT
OF A SUPERINTENDENT OF PUBLIC WORKS, AND SETTING
FORTH THE DUTIES AND COMPENSATION OF SUCH OFFICER.

BE IT ORDAINED BY THE TOWNSHIP OF WINFIELD, IN THE COUNTY OF UNION

SECTION 1. The Township Committee of the Township of Winfield hereby creates a department known as the Department of Public Works of the Township of Winfield, to have jurisdiction over municipal roads and other public works projects as designated by the Township Committee.

SECTION 2: The Township Committee hereby establishes the position of Superintendent of Public Works of the Township of Winfield.

SECTION 3: The Superintendent of Public Works shall be the responsible officer of the Department of Public Works, and he shall be appointed by the Township Committee. The term of said officer shall be one (1) year, commencing January 1 of each year, with compensation as provided in the Salary Ordinance. Should the office become vacant during any term, it shall be filled by a similar appointment, but for the unexpired term only.

SECTION 4: The Superintendent of Public Works shall perform the following duties:

(a) The Superintendent of Public Works shall be under the supervision and direction of the Township Committee and the Township Engineer. The said Superintendent of Public Works shall be charged with the management of the department and the employees in said department.

(b) He shall keep accurate records and books of account of all his transactions as Superintendent of Public Works and of the work and transactions of his office. He shall prepare budget recommendations for the department and shall have full charge and management of the properties and equipment belonging or assigned to the Department of Public Works.

(c) He shall render to the Township Committee such reports, recommendations, drawings, or other documents as may be required, at regular stated intervals or upon special request therefor. He shall hold himself available for consultation and advice to all municipal officials, municipal boards or commissions, and the Township Engineer.


(d) The Superintendent of Public Works shall have direct charge and management of the maintenance and/or repair of all streets, sewers, drainage, and other public works projects as designated by the Township Committee. In addition, he shall coordinate the work of the Department of Public Works with the work of the other Township Departments

as it applies to public works projects. He shall be available for advice, guidance, and consultation for the Township departments.

SECTION 5. This ordinance shall take effect as provided by law.


Chairman, Township Committee
Thomas H. Hannen

Motioned by 
Russell A. Young

Seconded by 
Larry L. Peters

DATED January 16, 1967

NOTICE

The foregoing ordinance was introduced and approved on first reading at a regular meeting of the Township Committee on January 16, 1967, and was adopted on final reading at a regular meeting of the Township Committee held February 20, 1967, at the Municipal Building, 12 Gulfstream Avenue, Winfield, N.J.


David Rees, Township Clerk.