

### Welcome

Welcome to Jobs4Blue, a service offering by VCS - Innovator of workforce optimization software. As the authorized agent for the Township of Franklin (Somerset County), New Jersey, we are pleased and excited to introduce Jobs4Blue as your official liaison for all police off duty placement services.

Should you have any questions regarding our authorization, the point of contact for Franklin Township (Somerset County) Police Department is Lt. Philip Rizzo; he can be reached at (732) 873-5533.

# **Onboarding FAQ**

# • How to initiate a request for service?

Requesting police personnel for traffic control, security or related services is a phone call away. Simply contact Jobs4Blue at (877) 425-8330. Services are available 24/7 to ensure you always receive the service coverage when needed.

#### How does Jobs4Blue ensure proper coverage of job requests?

The fulfillment of all off duty jobs is subject to the availability of police personnel as dictated by the respective rules and regulations of the governing city.

#### • When are payments for services due?

Payment for services requested are due prior to performance of the job. Jobs4Blue accepts checks, most major credit cards in addition to ACH. Jobs4Blue 7% service fee is included on all invoices.

#### All payments will be made to:

Visual Computer Solutions (Jobs4Blue) (for Franklin Township Police Department)
4400 US 9 South | Suite 3500 | Freehold, NJ 07728



## Account Activation Form Company Information

Company Name:		
Address:		
Payables Contact:		
Title:	Phone:	
Email:		
Billing address (if different):		

Please Submit this account activation form to the VCS Finance Department via email <u>finance@vcssoftware.com</u> or fax (732) 730-1661.

#### Jobs4Blue Payment

The VCS preferred method of receiving payments for Jobs4Blue is via ACH:

Account number: 69437016 Routing number: 021052053

VCS accepts Credit Card payments (VISA, Master Card, American Express, and Discover) with an additional 4% service charge.

All checks should be made out to Visual Computer Solutions, Inc. and mailed to:

Visual Computer Solutions, Inc. 4400 US Highway 9 South, Suite 3500 Freehold, NJ 07728

Following please find our completed Business Registration Certificate & W-9 form, should additional documentation or setup be required, please contact the VCS Finance Department via phone (732-730-9009 ext. 212), fax (732-730-1661), or email (finance@vcssoftware.com).

# Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.												
	Visual Computer Solutions, Inc.												
	2 Business name/disregarded entity name, if different from above												
on page	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.						4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):						
	☐ Individual/sole proprietor or ☐ C Corporation ☑ S Corporation single-member LLC	Partnership	ip Trust/estate				Exempt payee code (if any)						
P Lion	Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnersh												
Print or type. ic Instructions	Note: Check the appropriate box in the line above for the tax classification of the single-member own LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the own another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single is disregarded from the owner should check the appropriate box for the tax classification of its owner.					sade (if any)							
ecif	Other (see instructions) ▶					(Applie	s to acc	counts	mainta	ined c	utside	the U.S.)	
Sp					ester's name and address (optional)								
ee See	4400 US Highway 9 South, Suite 3500												
0,	6 City, state, and ZIP code		1										
	Freehold, NJ 07728												
	7 List account number(s) here (optional)												
Par	t I Taxpayer Identification Number (TIN)												
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other				Soc	cial sec	urity I	numb	er	Г				
						-			_				
entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a</i>													
TIN, later.						u thanki akia akia akia							
	If the account is in more than one name, see the instructions for line 1. er To Give the Requester for guidelines on whose number to enter.	Also see what wame	and [	Employer identification number									
10,,,,	or re-circ ale riequester let galacimes en militar la sineir			2	2 -	- 3	5	8	6	7	0	2	
Par	Certification						_			_	_		
	penalties of perjury, I certify that:												
	number shown on this form is my correct taxpayer identification number	er (or I am waiting for	a numbe	r to	be iss	ued t	o me	e): ar	nd				
2. I am	n not subject to backup withholding because: (a) I am exempt from back	kup withholding, or (b	) I have n	ot b	been no	otified	d by	the I	nter				
Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and									at I am				
	n a U.S. citizen or other U.S. person (defined below); and												
	FATCA code(s) entered on this form (if any) indicating that I am exemp		_										
ou ha	cation instructions. You must cross out item 2 above if you have been not we failed to report all interest and dividends on your tax return. For real esta ition or abandonment of secured property, cancellation of debt, contribution han interest and dividends, you are not required to sign the contribution, but	ate transactions, item 2 ons to an individual retir	does no ement an	t ap rang	ply. For gement	mor (IRA)	tgage , and	e inte I gen	erest erall	pai y, pa	d, ayme	ents	
Sign Here			Date ►	(	5/	2	8/	2	05	۲(	2		
Ger	neral Instructions	Form 1099-DIV (di funds)	vidends,	incl	- /		7					ıal	
Sectio noted.	n references are to the Internal Revenue Code unless otherwise	Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)											
Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted		Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)											
	hey were published, go to www.irs.gov/FormW9.	Form 1099-S (proceeds from real estate transactions)											
Purj	pose of Form	<ul> <li>Form 1099-K (merchant card and third party network transactions)</li> </ul>											
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer		<ul> <li>Form 1098 (home mortgage interest), 1098-E (student loan interest),</li> <li>1098-T (tuition)</li> </ul>											
	ication number (TIN) which may be your social security number individual taxpayer identification number (ITIN), adoption	• Form 1099-C (canceled debt)											
axpay	ver identification number (ATIN), or employer identification number	• •	Form 1099-A (acquisition or abandonment of secured property)										
amour	to report on an information return the amount paid to you, or other treportable on an information return. Examples of information	Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.											
	s include, but are not limited to, the following. n 1099-INT (interest earned or paid)	If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.											

#### 09/12/13

Taxpayer Identification# 223-586-702/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,

James J. Fruscione

Director

New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

PO BOX 252 TRENTON, N J 08646-0252

DEPARTMENT OF TREASL DIVISION OF REVENUE

TAXPAYER NAME:

VISUAL COMPUTER SOLUTIONS INC.

ADDRESS:

4400 US HWY 9 S STE 3500 FREEHOLD NJ 07728-4232 EFFECTIVE DATE:

05/20/98

TRADE NAME:

SEQUENCE NUMBER:

0086874

ISSUANCE DATE:

09/12/13

Director New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

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