



**TOWNSHIP OF WINFIELD RESOLUTION 25-47
COUNTY OF UNION, STATE OF NEW JERSEY
AUDIT CORRECTIVE ACTION PLAN - 2024 AUDIT**

WHEREAS, the Winfield Township Committee is in receipt of the 2024 Report of Audit for the period ending December 31, 2024; and

WHEREAS, the Mayor and Township Committee formally accepted said audit document in November 2025; and


WHEREAS, it is necessary to develop and obtain Mayor and Township Committee approval of an Audit Corrective Action Plan; and

WHEREAS, said plan must be approved and filed within sixty days of formal notice.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Winfield that the required Audit Corrective Action Plan, having been prepared and submitted by the Chief Financial Officer, is hereby approved and further that said plan document be placed on file and made available for public inspection in the Office of the Township Clerk.

Adopted by the Township Committee on December 1, 2025

I, Melanie Slowik, Acting Township Clerk of the Township of Winfield, County of Union, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on December 1, 2025.



Melanie Slowik
Acting Township Clerk



Corrective Action Plan

Winfield Township

County of Union
Audit Report Year: 2024

1. Finding:

As Presented

Recommendation:

As Presented

1. Those employees no longer employed by the Township be removed from the Health Benefit Plan in a timely manner.
2. That health benefit contributions be adjusted for salary increases and decreases.
3. That PERS and PFRS pensions payments be made in a timely manner.
4. That federal and state taxes paid by the Township's third-party payroll provider be verified in a timely manner.
5. That 1099 Forms be issued to all individuals and vendors required to receive one.
6. That prior year interfund be liquidated in a timely manner.
7. That controls be implemented to ensure sufficient funds are available in all budget accounts prior to the commitment of funds.
8. That the Uniform Construction Code Annual Report be available for audit.

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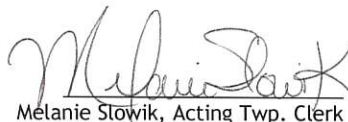
A Corrective Action Plan, which outlines actions the Township of Winfield will take to correct the findings listed above, will be prepared in accordance with federal and state requirements. A copy of it will be placed on file and made available for public inspection in the Office of the Township Clerk of the Township of Winfield within 45 days of this notice.

The above summary of synopsis was prepared from the Report of Audit of the Township of Winfield, County of Union, for the calendar year 2024. This report, submitted by David Bottge, C.P.A., R.M.A. of the firm Wielkottz & Company, LLC, is on file at the Township Clerk's Office and may be inspected by any interested person.

Dated: December 1, 2025

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR ROBERT F. REILLY			✓			
COMM. ADAM D. KOOMER	✓		✓			
COMM. JOSEPH P. BYRNE			✓	✓		

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on December 1, 2025.


Melanie Slowik, Acting Twp. Clerk