



**TOWNSHIP OF WINFIELD RESOLUTION #25-43  
 COUNTY OF UNION, STATE OF NEW JERSEY  
 UPDATING PERSONNEL POLICIES AND EMPLOYEE HANDBOOK**

**WHEREAS**, the Township of Winfield (township) has promulgated Personnel Policies and an Employee Handbook with various procedures applicable to its employees, volunteers, and appointed officials; and

**WHEREAS**, the Township is a member of the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

**WHEREAS**, the Township has implemented the NJ MEL'S Model Employment Practices Risk Control Program (Risk Control Program); and


**WHEREAS**, the NJ MEL'S Risk Control Program requires the Township to make certain updates to its Personnel Policies and Employee Handbook, every two years, in accordance with recent developments and enactments under New Jersey and federal law; and

**WHEREAS**, the Township Committee has determined that updated Personnel Policies and an updated Employee Handbook should be adopted so that the Township can incorporate the NJ MEL's requirements and recommendations, in connection with the Risk Control Program; and

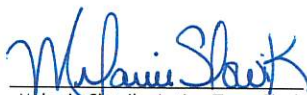
**WHEREAS**, the Township Committee has further determined that adopting the updated Personnel Policies and Employee Handbook is necessary to maintain lower deductibles under applicable EPL policies, in compliance with the Risk Control Program; and

**NOW, THEREFORE, BE IT RESOLVED**, by Township Committee of the Township of Winfield that the Township shall adopt and distribute to all employees, volunteers, and appointed officials the aforementioned Personnel Policies and Employee Handbook.

**Dated: October 6, 2025**

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
			x			
MAYOR ROBERT F. REILLY			x			
COMM. ADAM D. KOOMER	x		x			
COMM. JOSEPH P. BYRNE		x	x			

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on October 6, 2025.

  
 Melanie Slowik, Acting Twp. Clerk