



**TOWNSHIP OF WINFIELD RESOLUTION 23-39
COUNTY OF UNION, STATE OF NEW JERSEY
AUDIT CORRECTIVE ACTION PLAN – 2022 AUDIT**

WHEREAS, the Winfield Township Committee is in receipt of the 2022 Report of Audit for the period ending December 31, 2022; and

WHEREAS, the Mayor and Township Committee formally accepted said audit document in August 2023; and

WHEREAS, it is necessary to develop and obtain Mayor and Township Committee approval of an Audit Corrective Action Plan; and

WHEREAS, said plan must be approved and filed within sixty days of formal notice.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Winfield that the required Audit Corrective Action Plan, having been prepared and submitted by the Chief Financial Officer, is hereby approved and further that said plan document be placed on file and made available for public inspection in the Office of the Township Clerk.

Adopted by the Township Committee on August 21, 2023

I, Melanie Slowik, Acting Township Clerk of the Township of Winfield, County of Union, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on August 21, 2023.



Melanie Slowik
Acting Township Clerk

Corrective Action Plan

Winfield Township

County of Union

Audit Report Year: 2022

Prepared by: Leonard Ho – Chief Financial Officer

1. Finding:

IRS form 1099 was not issued to three police officers that received clothing allowance in excess of \$600 and no back up was received to support purchases.

Recommendation:

That IRS form 1099 be issued when required by IRS regulations.

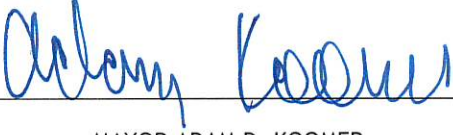
Explanation and Corrective Action:



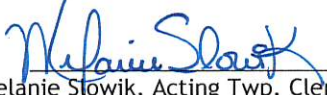
IRS for 1099 will be issued to all officers received clothing allowance in excess of \$600, and Chief of Police is required to retain back up to support purchases.

Implementation Date:
Immediately

Dated: August 21, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
						
MAYOR ADAM D. KOOMER			✓			
COMM. JOSEPH P. BYRNE	✓		✓			
COMM. ROBERT F. REILLY		✓	✓			

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on August 21, 2023.


Melanie Slowik, Acting Twp. Clerk