

**TOWNSHIP OF WINFIELD  
MINUTES OF THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE – DECEMBER 6, 2021**

**CALL TO ORDER:** Mayor Genz called the meeting to order at 7:00 p.m.

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Genz read the public notice and indicated the fire exits.

**ROLL CALL:** Present: Mayor Genz, Commissioner Reilly, Commissioner Koomer, Clerk Slowik, Atty. DeAppolonio, WPD Chief Mazzarella, WFD Deputy Chief Banchansky.

**APPROVAL OF MINUTES:** RMTTC 11/15/2021; Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

**COMMUNICATIONS:** None Presented

**DEPARTMENT REPORTS:** Finance 11/21

**REQUISITIONS:** None Presented

**UNLISTED REQUISITIONS:** None Presented

**BILLS:** Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer with all members present voting in the affirmative.

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WinField

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**List of Bills - (100001) CASH - CHECKING  
Current Fund**

Check#	Vendor	Description	Payment	Check Total
7531	1113 - ALLY FINANCIAL	PO 14784 NEW POLICE CAR	11,808.49	11,808.49
7532	1034 - COVERALL NORTH AMERICA, INC.	PO 14787 DECEMBER CLEANING SERVICE	325.00	325.00
7533	921 - CRANFORD PUBLIC LIBRARY	PO 14781 2021 LIBRARY SERVICES	180.00	180.00
7534	48 - DELTA DENTAL PLAN OF NJ	PO 14779 DECEMBER DENTAL COVERAGE	1,653.67	1,653.67
7535	692 - JASON DYER	PO 14778 REIMBURSEMENT FOR WIPER BLADES AND OFFI	54.09	54.09
7536	1085 - LEAF	PO 14777 SHARP MX-M3571 COPIER SYSTEM	122.00	122.00
7537	946 - LOWES	PO 14774 OEM SUPPLIES	510.50	510.50
7538	889 - NEW JERSEY FIRE EQUIPMENT COMPANY	PO 14603 TURN OUT GEAR & LADDER	3,841.85	3,841.85
7539	1062 - NORTHEASTERN FMC	PO 14786 2021 LANDSCAPING	946.00	946.00
7540	629 - STATE OF NEW JERSEY	PO 14780 2021-2022 LIQUOR LICENSE RENEWAL	3.00	3.00
7541	166 - THE HOME NEWS & TRIBUNE	PO 14783 NOTICES OF MEETINGS	12.90	12.90
7542	841 - UNUM LIFE INS. CO OF AMERICA	PO 14790 DECEMBER LONG TERM DISABILITY INS	427.40	427.40
7543	32 - VERIZON	PO 14782 FIOS 11/10 - 12/9	159.99	159.99
7544	452 - VERIZON WIRELESS	PO 14789 CELL PHONE AND AIR CARDS 11/16 - 12/15	419.91	419.91
7545	994 - WB MASON CO., INC	PO 14686 BINDERS- DIVIDERS- SHEET PROTECTORS	33.80	33.80
7546	994 - WB MASON CO., INC	PO 14688 SEPTEMBER SPRING WATER	61.10	61.10
7547	994 - WB MASON CO., INC	PO 14704 PAPER AND POST-ITS	46.34	46.34
7548	994 - WB MASON CO., INC	PO 14714 OFFICE SUPPLIES	111.34	111.34
TOTAL				20,717.38

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	20,717.38
101250	INTERFUND FEDERAL & STATE GRANTS			2,841.85	
10AE10	ADMINISTRATION & EXEC. - OTHER EXPENSE	481.90			
10EG10	BUILDINGS & GROUNDS - OTHER EXPENSE	1,332.10			
10EX10	GROUP INSURANCE PLANS FOR EMPLOYEES	1,653.67			
10EZ10	OTHER INSURANCE PREMIUMS	427.40			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	1,000.00			
10HB10	POLICE - OTHER EXPENSE	12,254.95			
10KE10	EMERGENCY MANAGEMENT - OTHER EXPENSE	545.51			
10SL10	LIBRARY SERVICES	180.00			
TOTALS FOR	Current Fund	17,875.53	0.00	2,841.85	20,717.38

Total to be paid from Fund 10 Current Fund

20,717.38

20,717.38

**UNLISTED BILLS:** None Presented

**COMMITTEE REPORTS:** None Presented

**UNFINISHED BUSINESS:** None Presented

**NEW BUSINESS:** *Resolution 21-50 Agreement between the Township of Winfield and Associated Humane Societies*

12.06.2021

Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 21-50  
COUNTY OF UNION, STATE OF NEW JERSEY  
AGREEMENT WITH ASSOCIATED HUMANE SOCIETIES, INC.**

**THIS AGREEMENT**, made this 6<sup>th</sup> day of December, 2021 between the **ASSOCIATED HUMANE SOCIETIES, INC.**, a 501C (3), non-profit organization under State and Federal law, having principal offices at 124 Evergreen Avenue, Newark, New Jersey 07114, hereinafter referred to as the "Society" and the **TOWNSHIP OF WINFIELD**, a municipal corporation of the State of New Jersey having principal offices at 12 Gulfstream Ave., Winfield, NJ 07036 hereinafter referred to as the "Municipality".

**WHEREAS** the Municipality wishes to retain the Society for Animal Control for a period of one year beginning on the 1<sup>st</sup> day of January and ending on the 31<sup>st</sup> day of December 2022.

1. The Society shall make their services as an independent contractor as an animal control provider, as hereinafter described, available to the Municipality, on a daily basis, during standard business hours of 9:00 a.m. until 5:00 p.m., as needed, five (5) days a week. Weekends, holidays and night services will also be provided, when necessary, in the terms stated below.
  - a. Services are defined as the rescue, recovery and care of injured animals, trapped animals, sick animals, animals whose lives are endangered or animals that present a danger to humans, including those who have bitten human or other animals.
  - b. For the purpose of this agreement, Marine Mammals, feral cat colonies (feral cats that are not part of any TNR program) and dead deer are specifically excluded, neither shall the Society trap or rescue Canada Geese, unless same are in need of veterinary care. There will be no charge for bats or injured wildlife. Dead animals, excluding deer, will be picked up for public and private citizens with no charge.
  - c. The society will not pick up rats, mice, moles or voles or any other small rodents. Please contact Pest Control for removal of these animals. Trapped healthy animals that do not pose a threat or safety risk to the public shall be released at or near the area of capture in accordance with standard rules and regulations of the industry.
  - d. Upon the Municipality's request or in the case for the need of humane services as defined herein, feral cat colonies will remain the responsibility of the person "caretaker" maintaining feral cats. If there is a sick, rabid or injured cat, the Society will provide services and assistance and shall be entitled to be reimbursed for all costs and expense by said feral cat colony "caretaker". All other matters regarding feral cat colonies shall be between the caretaker and the Municipality.
  - e. The Society may provide TNVR services for feral cats if the alternative is euthanasia and if either the finder agrees to provide food, water and shelter or the cat is being released in the same general area because it is known to have habituated to that area without a caretaker. Cats that are ear-tipped or tattooed will be released on location. If the Society determines that the cat is a domestic cat, it will not be returned.
2. The Municipality will pay the yearly sum of **\$3,750.00** said sum to be prorated on a monthly basis of **\$312.50**. Payment for all services, including additional costs and expenses as stated herein, and unless express terms to the contrary are agreed upon, are due thirty (30) days after the presentment of invoice/and or Municipal voucher executed by the appropriate party.

**There will be a two (2%) per cent late fee imposed if payment is over thirty (30) days late. If non-payment goes beyond 60 days, services will be suspended until the invoice is paid in full.**  
December 6, 2021

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR GARY J. GENZ			X			
COMM. ROBERT F. REILLY	X		X			
COMM. ADAM D. KOOMER		X	X			

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on December 6, 2021.

\_\_\_\_\_  
Melanie Slowik, Twp. Clerk

**Resolution 21-51 Award for Provision of Rock Salt**

Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 21-51  
COUNTY OF UNION, STATE OF NEW JERSEY  
AWARD FOR PROVISION OF ROCK SALT**

**WHEREAS**, the Township of Winfield is a participant in the County of Union's Cooperative Pricing System, with the County of Union, acting as "Lead Agency"; and,

**WHEREAS**, the County of Union has gone out to bid pursuant to N.J.S.A. 40A:11-1et. seq., fully meeting the intent and purpose of the fair and open process; and,

**WHEREAS**, the County of Union has awarded a contract for the provision of Rock Salt to:

Morton Salt, Inc.  
444 W. Lake Street  
Chicago, IL 60606-1643  
Phone: 855-665-4540/Fax: 630-214-0725

**Union County Cooperative Pricing Systems # UCCP- 34-2021**

**Pricing \$ 61.53**

**WHEREAS**, the Township of Winfield is desirous of participating in this advantageous program, for the benefit of its citizenry.

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Winfield, County of Union, State of New Jersey, designates the following as the Township's provider for rock salt:

Morton Salt, Inc.  
444 W. Lake Street  
Chicago, IL 60606-1643  
Phone: 855-665-4540/Fax: 630-214-0725

**BE IT FURTHER RESOLVED**, that the Township Committee of the Township of Winfield, County of Union, State of New Jersey, designates:

Winfield Mutual Housing Corporation  
 1 Roosevelt Drive, Winfield, NJ 07036  
 908-486-5012

As the point of contact for the vendor for ordering, arranging deliveries and billing, on the Township's behalf.  
 December 6, 2021

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR GARY J. GENZ			X			
COMM. ROBERT F. REILLY	X		X			
COMM. ADAM D. KOOMER		X	X			

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on December 6, 2021.

\_\_\_\_\_  
 Melanie Slowik, Twp. Clerk

**Resolution 21-52 Adopting the Union County Multi-Jurisdictional Hazard Mitigation Plan**

Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 21-52  
 COUNTY OF UNION, STATE OF NEW JERSEY  
 ADOPTING THE UNION COUNTY MULTI-JURISDICTIONAL  
 HAZARD MITIGATION PLAN**

**WHEREAS**, the Township of Winfield, Union County, NJ, has experienced natural hazards that result in public safety hazards and damages to private and public property and;

**WHEREAS**, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offer the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risks and;

**WHEREAS**, the New Jersey Office of Emergency Management has provided federal mitigation funds to support development of an updated mitigation plan and;

**WHEREAS**, a Multi-Jurisdictional Hazard Mitigation Plan has been developed by the County Division of Emergency Services and Mitigation Planning Committee and;

**WHEREAS**, the Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time will help minimize and reduce safety threats and damage to private and public property and;

**WHEREAS**, the draft plan was provided to each participating jurisdiction through a website hosted by Michael Baker International, Inc. (Michael Baker), the contracted vendor assisting with the planning process. Links were links also posted on the Emergency Management and Division of Planning websites so as to introduce the planning concept and to solicit questions and comments and to present the Plan and request comments, as required by law and;

**NOW, THEREFORE BE IT RESOLVED** by the Township of Winfield:

1. The Union County Multi-Jurisdictional Hazard Mitigation Plan, as submitted on July 1, 2021 by the Union County Division of Emergency Services to the New Jersey Office of Emergency Management and submitted on October 4, 2021 to the Federal Emergency Management Agency and subsequently approved by both agencies on November 17, 2021, be and is hereby adopted as an official plan of the County or Union; with the required yearly updates and minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of Winfield departments identified in the Plan are hereby directed to further pursue potential or suggested implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township of Winfield and this resolution shall not be interpreted so as to mandate any such appropriation.
4. The Township of Winfield, Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date agree upon by all stakeholders.

**BE IT FURTHER RESOLVED** that the Township Clerk, forward a certified true copy of this resolution to the Union County Division of Emergency Services. Passed by the Township of the Township of Winfield on this 6<sup>th</sup> day of December 2021.  
 December 6, 2021

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR GARY J. GENZ			X			
COMM. ROBERT F. REILLY	X		X			
COMM. ADAM D. KOOMER		X	X			

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on December 6, 2021.

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 Melanie Slowik, Twp. Clerk

**CITIZEN'S FORUM:** No public comment.

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Mayor Genz moved to adjourn, Commissioner Reilly seconded the motion.

Roll call vote, unanimous, affirmative.

TIME: 7:11 p.m.

Respectfully submitted

Melanie Slowik  
Acting Township Clerk