

**TOWNSHIP OF WINFIELD  
MINUTES OF THE SPECIAL MEETING OF  
THE TOWNSHIP COMMITTEE – DECEMBER 28, 2023**

**CALL TO ORDER:** Mayor Koomer called the meeting to order at 8:02 a.m.

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Koomer read the public notice and indicated the fire exits.

**ROLL CALL:** Present: Mayor Koomer, Commissioner Byrne (via conference call), Commissioner Reilly, Clerk Slowik, Atty. Colicchio, WPD Chief Mazzearella & WVFD Chief Dustin

**ROLL CALL:** Absent: WPD Chief Mazzearella & WVFD Chief

**UNFINISHED BUSINESS:**

**Township Ordinance # 462- amending Ord # 448, Stormwater Control, of the Township Code to Establish NJDEP-Mandated Regulations for Privately Owned Salt Storage:** A motion to take up the entitled ordinance was made by Commissioner Byrne and Seconded by Commissioner Reilly, will all members present voting in the affirmative.

Mayor Koomer opened up the floor to the public for discussion: No comment from the public.

Mayor Koomer closed the floor to public discussion.

A motion to take up the entitled ordinance for adoption was made by Commissioner Byrne and Seconded by Commissioner Reilly, will all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD –ORD. # 462  
COUNTY OF UNION, STATE OF NEW JERSEY  
AN ORDINANCE OF THE TOWNSHIP OF WINFIELD, COUNTY OF UNION, STATE  
OF NEW JERSEY, AMENDING ORD # 448, STORMWATER CONTROL, OF THE  
TOWNSHIP CODE TO ESTABLISH NJDEP-MANDATED REGULATIONS FOR  
PRIVATELY OWNED SALT STORAGE**

**WHEREAS,** the New Jersey Department of Environmental Protection (NJDEP) requires municipalities to adopt NJDEP mandated regulations for privately owned salt storage; and

**WHEREAS,** the Township Engineer and Township Attorney have reviewed the model ordinance provided by NJDEP and recommend adoption; and

**WHEREAS,** the Township Committee desired to adopt the NJDEP model ordinance.

**NOW, THEREFORE, BE IT RESOLVED,** by the Township Committee of the Township of Winfield as follows:

**Privately-Owned Salt Storage**

**SECTION I. Purpose:**

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in Township of Winfield to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

## **SECTION II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- A. "De-icing materials" means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. "Impervious surface" means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. "Storm drain inlet" means the point of entry into the storm sewer system.
- D. "Permanent structure" means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- 1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
  - 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
  - 3. The structure shall be erected on an impermeable slab;
  - 4. The structure cannot be open sided; and
  - 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
  - F. "Resident" means a person who resides on a residential property where de-icing material is stored.

## **SECTION III. Deicing Material Storage Requirements:**

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15<sup>th</sup> and April 15<sup>th</sup>:
  - 1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
  - 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
  - 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
  - 4. Loose materials shall be covered as follows:

- a. The cover shall be waterproof, impermeable, and flexible;
- b. The cover shall extend to the base of the pile(s);
- c. The cover shall be free from holes or tears;
- d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
- e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.

- (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

5. Containers must be sealed when not in use; and

6. The site shall be free of all de-icing materials between April 16<sup>th</sup> and October 14<sup>th</sup>.

B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.

C. All such temporary and/or permanent structures must also comply with all other Township of Winfield ordinances, including building and zoning regulations.

D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.

1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

#### **SECTION IV. Exemptions:**

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

#### **SECTION V. Enforcement:**

This ordinance shall be enforced by the Township of Winfield Police Department and/or Township of Winfield Engineer during the course of ordinary enforcement duties.

**SECTION VI. Violations and Penalties:**

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall subject such person(s) to fines and penalties in accordance with N.J.S.A. 40:49-5.

**SECTION VII. Severability:**

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

**SECTION VIII. Effective Date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

INTRODUCTION						COMMITTEE MEMBER	FINAL ADOPTION					
Moved	Second	Aye	Nay	Absent	NP		Moved	Second	Aye	Nay	Absent	NP
						JOSEPH P. BYRNE						
						ROBERT F. REILLY						
						MAYOR ADAM D. KOOMER						
Introduced:						I hereby certify the above ordinance was adopted by the Township Committee of the Township of Winfield, County of Union, State of New Jersey on the aforementioned date.						
Publication:												
Final Adoption:												
Melanie Slowik, Acting Township Clerk												

**Township Ordinance # 463 – An Ordinance Establishing Ranks and Organization of the Winfield Police Department:** A motion to take up the entitled ordinance was made by Commissioner Byrne and Seconded by Commissioner Reilly, will all members present voting in the affirmative.

Mayor Koomer opened up the floor to the public for discussion: No comment from the public.

Mayor Koomer closed the floor to public discussion.

A motion to take up the entitled ordinance for adoption was made by Commissioner Byrne and Seconded by Commissioner Reilly, will all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD –ORD. # 463  
COUNTY OF UNION, STATE OF NEW JERSEY  
AN ORDINANCE ESTABLISHING RANKS AND ORGANIZATION OF  
THE WINFIELD POLICE DEPARTMENT**

**WHEREAS**, the Township of Winfield is authorized to adopt rules for the regulation, control, and management of the police force; and

**WHEREAS**, to adequately comply with, N.J.S.A. 40A:14-118, and comply with those statutorily defined responsibilities the Township of Winfield desires to codify the organizational structure within the Winfield Township Police Department;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Winfield as follows:

**Section 1. Rank of Personnel**

Regular police officers shall rank as follows:

- (1) Chief of Police
- (2) Lieutenant of Police
- (3) Sergeant of Police
- (4) Corporal of Police
- (5) Detective of Police
- (6) Patrol Officers

**Section 2. Organization**

(1) The Police Department of the Township of Winfield may consist only of the following ranks and shall not exceed the number of officers specifically established herein at each rank enumerated below:

- (a) Chief of Police: one (1).
- (b) Lieutenants: not to exceed one (1).
- (c) Sergeants: not to exceed two (2).
- (d) Corporals: not to exceed two (2).
- (e) Patrol Officers: not to exceed six (6).

INTRODUCTION						COMMITTEE MEMBER	FINAL ADOPTION					
Moved	Second	Aye	Nay	Absent	N/P		Moved	Second	Aye	Nay	Absent	N/P
						JOSEPH P. BYRNE						
						ROBERT F. REILLY						
						MAYOR ADAM D. KOOMER						
Introduced:						I hereby certify the above ordinance was adopted by the Township Committee of the Township of Winfield, County of Union, State of New Jersey on the aforementioned date.						
Publication:												
Final Adoption:												
						Melanie Slowik, Acting Township Clerk						

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Mayor Koomer called for a motion to adjourn; Roll call vote, unanimous, affirmative.

TIME: 8:06 a.m.

Respectfully submitted

Melanie Slowik  
Acting Township Clerk