

**TOWNSHIP OF WINFIELD  
MINUTES OF THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE – NOVEMBER 21, 2022**

**CALL TO ORDER:** Mayor Reilly called the meeting to order at 7:00 p.m.

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Reilly read the public notice and indicated the fire exits.

**ROLL CALL:** Present: Mayor Reilly, Commissioner Koomer, Commissioner Byrne, Clerk Slowik, Atty. Colicchio, WPD Chief Mazzarella & WVFD Chief Dustin

**APPROVAL OF MINUTES:** RMTC 11/07/2022; Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**COMMUNICATIONS:** As Presented



**THE GIVING TREE**

The Township of Winfield will again be sponsoring a "Giving Tree". As in the past, the recipients of the gifts will be the homeless and less fortunate citizens of Union County. Gifts will be forwarded to St. Joseph's Social Services Center in Elizabeth for distribution. Suggested items are: combs, toothbrushes & toothpaste, socks (children's and adult's one size fits all), mittens, gloves, thermal underwear, scarves, hats, slipper socks, disposable diapers (all sizes) and small toys (crayons, coloring books, trucks, cars, small dolls, puzzles and Golden books). *Gifts for older children are especially needed and appreciated.*

The items listed are only suggestions. We will accept any and all small, new gift items that you might wish to donate for adults and children.

**All gifts must be dropped off by Friday, December 9, 2022 to the Township Office.**

St. Joseph's requested that the gifts be unwrapped so that it will be easier to match the most suitable gift with each recipient.

We wish to thank all those who participated in past years. Your generosity brought true Holiday Joy to all the recipients!

**DEPARTMENT REPORTS:** None Presented

**REQUISITIONS:** As Presented (\$1,347.00); Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.

LISTED REQUISITIONS FOR THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE, NOVEMBER 21, 2022

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
8770	COURT	PUBLIC DEFENDER NOVEMBER	\$250.00
8781	WPD	TRAINING COURSE	\$250.00
8782	WPD	BLACK ¼ WICKING SHIRTS	\$447.00
8785	COURT	PUBLIC DEFENDER DECEMBER	\$250.00
8786	COURT	SPANISH INTERPRETER DECEMBER	\$150.00

TOTAL: \$1,347.00

**UNLISTED REQUISITIONS:** None Presented

**BILLS:** As Presented (\$322,748.07); Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.

**List of Bills - (100001) CASH - CHECKING  
Current Fund**

Check#	Vendor	Description	Payment	Check Total
7953	712 - ANNA LOWREY	PO 15197 (022-332) REIMBURSEMENT FOR ART & CRAFT	182.50	182.50
7954	1003 - ASSOCIATED HUMANE SOCIETIES	PO 15193 OCTOBER ANIMAL CONTROL	312.50	312.50
7955	597 - BIS DIGITAL	PO 15103 CD'S TO RECORD COURT SESSIONS	51.36	51.36
7956	486 - CONFIRE FIRE PROTECTION SERVICE	PO 15204 INSPECT FIRE EXTINGUISHERS MUNICIPAL BLD	625.50	625.50
7957	99 - COUNTY OF UNION - MOTOR VEHICLES	PO 15193 OCTOBER FUEL	1,300.07	1,300.07
7958	1034 - COVERALL NORTH AMERICA, INC.	PO 15194 NOVEMBER CLEANING SERVICE	325.00	325.00
7959	921 - CRANFORD PUBLIC LIBRARY	PO 15196 2922 LIBRARY SERVICES	120.00	120.00
7960	43 - DELTA DENTAL PLAN OF NJ	PO 15200 DECEMBER DENTAL COVERAGE	2,536.84	2,536.84
7961	1090 - ERIC M. BERNSTEIN & ASSOCIATES, L.L.C.	PO 15190 PROSECUTOR - SERVICES RENDERED FOR OCTOB	300.00	300.00
7962	557 - FORD MOTOR CREDIT - MUNICIPAL	PO 15203 2022 FORD F -150 POLICE RESPONDER	14,172.93	14,172.93
7963	871 - KENILWORTH CAR WASH & QUICK LUBE	PO 15192 CAR WASH TICKET #FL39019	7.50	7.50
7964	1085 - LEAF	PO 15203 SHARP MX-M3571 COPIER SYSTEM DECEMBER	122.00	122.00
7965	1069 - LIFTOFF LLC	PO 15199 EXCHANGE ONLINE PLAN 1 (12 MONTHS FOR 21	1,008.00	1,008.00
7966	1096 - MANAGED BUSINESS SOLUTIONS	PO 15201 CONFERENCE CALLS CONTRACT CHARGES	51.51	51.51
7967	968 - R. R. DONNELLEY	PO 15190 REG-42 FORMS	86.00	86.00
7968	1056 - RAUL PINTO	PO 15170 SPANISH INTERPRETER 11/15/22 COURT SESSI	150.00	150.00
7969	992 - RENAUD & DEAPPOLONIO LLC	PO 15189 LEGAL SERVICES NON-RETAINER	2,534.50	2,534.50
7970	300 - ROBERT REILLY	PO 15207 REIMBURSEMENT FOR LEAGUE ROOM CHARGE IN	78.68	78.68
7971	468 - SCOTT MITZNER	PO 15186 PUBLIC DEFENDER SERVICES	250.00	250.00
7972	166 - THE HOME NEWS & TRIBUNE	PO 15195 NOVEMBER NEWSPAPER SUBSCRIPTION	59.00	59.00
7973	32 - VERIZON	PO 15191 COURT ROUTER 11/2 - 12/1 FOR ZOOM SESSIO	139.65	139.65
7974	32 - VERIZON	PO 15202 FIOS 11/10 - 12/9	159.99	159.99
7975	994 - WB MASON CO., INC	PO 15179 OCTOBER SPRING WATER	61.10	61.10
TOTAL				24,634.63

**WIRE TRANSFERS**

WIRE TRANSFER - SCHOOL TAXES FOR NOVEMBER	\$278,416.00
WIRE TRANSFER - PBA DUES FOR NOVEMBER	\$500.00
WIRE TRANSFER - OPEN SPACE TAXES 4TH QTR	\$625.85
WIRE TRANSFER - COUNTY PURPOSE TAXES 4TH QTR	\$16,879.29
WIRE TRANSFER - GIORDANO RECYCLING OCTOBER	\$1,692.30

WIRE TRANSFERS = \$ 298,113.44

TOTAL PAID FORM CURRENT FUND = \$ 24,634.63

**GRAND TOTAL = \$ 322,748.07**

**UNLISTED BILLS:** None Presented

**COMMITTEE REPORTS:** None Presented

**UNFINISHED BUSINESS:** None Presented

**NEW BUSINESS:**

**Resolution 22-51 IT Maintenance Agreement - MSI/Edmunds Tech:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 22-51  
COUNTY OF UNION, STATE OF NEW JERSEY  
IT MAINTENANCE AGREEMENT - MSI / EDMUNDS GOVTECH**

11.21.2022

**WHEREAS**, MSI – Municipal Software Inca contract offer has been received for the service and maintenance for the server, router and system software/hardware in the amount of \$3,528.00 or if paid in full by March 31, 2022 the amount would be \$3,352.00; and

**WHEREAS**, this contract covers maintenance and hardware & software support the year 2022; and

**WHEREAS**, this contract also includes the Fund Accounting System and the Animal License Support.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and/or Clerk be authorized to enter into agreement with:

**MSI - MUNICIPAL SOFTWARE, INC.  
125 STOKES AVE., STROUDSBURG, PA 18360  
800-225-6699**

**Dated: November 21, 2022**

	MOVED	SECONDED	AYES	NAVS	ABSENT	ABSTAIN	
MAYOR ROBERT F. REILLY							<b>CERTIFICATION:</b> I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on November 21, 2022.  _____ Melanie Slowik, Acting Township Clerk
COMMISSIONER ADAM D. KOOMER							
COMMISSIONER JOSEPH P. BYRNE							

**Resolution 22-52 Government Community Cloud Office 365 Liftoff LLC:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 22-52  
COUNTY OF UNION, STATE OF NEW JERSEY  
GOVERNMENT COMMUNITY CLOUD OFFICE 365  
LIFTOFF LLC**

**WHEREAS**, a contract offer has been received for Office 365 agreement for 2023 in the amount of \$1,008.00 for yearly licenses (21); and

**WHEREAS**, this agreement is for twelve (12) months to begin November 2022 and to include 21 licenses for a cost of \$1,008.00; and

**WHEREAS**, this agreement is used only to provide Office 365, includes troubleshooting to prevent, find and fix problems with Office 365 operations. It also includes improving features for finding and protecting against threats to users; and

**WHEREAS**, additional license can be purchase for additional cost and will be pro-rated; and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and/or Clerk be authorized to enter into agreement with:

**LIFTOFF LLC  
1667 PATRICE CIRCLE  
CROFTON, MD 21114**

Dated: November 21, 2022

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on November 21, 2022.  _____ Melanie Slowik, Acting Township Clerk
MAYOR ROBERT F. REILLY							
COMMISSIONER ADAM D. KOOMER							
COMMISSIONER JOSEPH P. BYRNE							

**CITIZEN'S FORUM:** Jen Crosser, 96B Wavecrest- Asked about why the Township did not apply for the grant for the playground- Mayor Reilly responded that we haven't at this time. We can reapply once County has grant available- 2 years ago there was a problem having items removed & replaced, Township had to supply maintenance. We will look into it next year.

Inquired about current deer hunt. County stated that they would be letting neighbors know. – Mayor Reilly asked Chief Mazzarella, who responded that the County hasn't notified the Township. Fire Chief Dustin has answered he can provide.

Chief Dustin- asked about their wish list, how does next year look for them, personal protection equipment, etc.- nothing has been done. Mayor Reilly said we are still waiting for the funds from the State. Clerk Slowik- many phone calls as recent as last week were made to the DCA on an update; they have nothing available yet; Fire Department roof was replaced with Infrastructure Grant money; had to call NJ Doors to come back out for estimate to repair, not replace bay doors which would be approximately a \$23,000.00 difference from original price received; Commissioner Byrne stated no other monies have been released by the state; Commissioner Koomer state bay doors are not covered in grant.

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Mayor Reilly Roll call vote, unanimous, affirmative.

TIME: 7:08 p.m.

Respectfully submitted

Melanie Slowik  
Acting Township Clerk