

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE – NOVEMBER 7, 2022**

CALL TO ORDER: Mayor Reilly called the meeting to order at 7:00 p.m.

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Reilly read the public notice and indicated the fire exits.

ROLL CALL: Present: Mayor Reilly, Commissioner Koomer, Commissioner Byrne, Clerk Slowik, Atty. Colicchio, WPD Chief Mazzarella & WVFD Deputy Chief Banchansky

APPROVAL OF MINUTES: RMTTC 10/17/2022; Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

COMMUNICATIONS: As Presented

*Free Rabies Clinic
Wednesday, November 9, 2022
5pm- 7pm*

For the safety of your pet, they **MUST** be on a leash or in a pet carrier!

Shots will be administered by a state license veterinarian.
Winfield pet registrations begin in January 2023. Your pet's rabies shot must be valid through Nov. 1, 2023 for a license to be issued.

**Keep them Safe
Inoculate!**



❖ If your veterinarian does not recommend a rabies shot, you must provide a letter from your vet stating that, for a license to be issued. Failure to license your pet will result in this issuance of a summons, per violation (\$74).

OPERATION GREEN LIGHT

The County of Union, Office of Veterans Services has reached out to municipalities to participate in this year's Operation Green Light. This coming Veterans Day, the National Association of Counties & the National Association of County Veteran Service Officers invited Winfield to join National Green Light and show support for veterans by lighting our building green from November 7th to November 13th. By shining a green light, the Township of Winfield will let veterans know that they are seen, appreciated and supported.



DEPARTMENT REPORTS: As Presented – Finance 10/22; WPD 10/22 & WVFD 10/22

REQUISITIONS: None Presented

UNLISTED REQUISITIONS: None Presented

BILLS: As Presented (\$16,680.40); Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.

**List of Bills - (10001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
7935	1112 - ADAM KOOMER	PO 15152 2022 NJLM CONVENTION EXPENSES	250.00	250.00
7936	1058 - COUNTY OF UNION - DISPATCH	PO 15182 WINFIELD DISPATCH SERVICES 4TH QUARTER	6,494.59	6,494.59
7937	733 - COUNTY OF UNION - Print Shop	PO 15149 BUSINESS CARDS	11.46	11.46
7938	921 - CRANFORD PUBLIC LIBRARY	PO 15173 2022 LIBRARY SERVICES	120.00	120.00
7939	48 - DELTA DENTAL PLAN OF NJ	PO 15177 NOVEMBER DENTAL COVERAGE	2,536.84	2,536.84
7940	39 - ELIZABETHTOWN GAS CO	PO 15184 NATURAL GAS SVC 9/12 - 10/11	46.61	46.61
7941	880 - FIT-RITE UNIFORMS	PO 14963 2022 CLOTHING ALLOWANCE FOR OFFICER BUNC	1,207.84	1,207.84
7942	803 - FP MAILING SOLUTIONS	PO 15159 INKJET CARTRIDGE	93.65	93.65
7943	1126 - JOSEPH BYRNE	PO 15153 2022 NJLM CONVENTION EXPENSES	250.00	250.00
7944	1096 - MANAGED BUSINESS SOLUTIONS	PO 15174 CONFERENCE CALLS CONTRACT CHARGES FOR 10	12.81	12.81
7945	983 - PRINCETON HOSTED SOLUTIONS	PO 15181 NOVEMBER PHONE SERVICE	742.93	742.93
7946	72 - PSE&G	PO 15176 OCTOBER ELECTRIC	2,101.94	2,101.94
7947	992 - RENAUD & DEAPOLONIO LLC	PO 15175 SERVICES RENDERED THROUGH SEPTEMBER 30,	1,000.00	1,000.00
7948	300 - ROBERT REILLY	PO 15151 2022 NJLM CONVENTION EXPENSES	250.00	250.00
7949	787 - SURVIVOR FIRE & SAFETY	PO 15178 2022 ANNUAL INSPECTION AND TESTING OF FI	387.50	387.50
7950	841 - UNUM LIFE INS. CO OF AMERICA	PO 15171 NOVEMBER LONG TERM DISABILITY INS	473.49	473.49
7951	32 - VERIZON	PO 15172 FTOS 10/10 - 11/9	159.99	159.99
7952	452 - VERIZON WIRELESS	PO 15183 CELL PHONE AND AIR CARDS 10/16 - 11/15	418.75	418.75
TOTAL				16,558.40

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	16,558.40
10A010	ADMINISTRATION & EXEC. - OTHER EXPENSE	1,647.71			
10DA10	LEGAL SERVICES & COSTS - OTHER EXPENSE	1,000.00			
10EG10	BUILDINGS & GROUNDS - OTHER EXPENSE	387.50			
10EX10	GROUP INSURANCE PLANS FOR EMPLOYEES	2,536.84			
10EZ10	OTHER INSURANCE PREMIUMS	473.49			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	45.14			
10HB10	POLICE - OTHER EXPENSE	1,669.57			
10HD10	911 DISPATCH SERVICE	6,494.59			
10KE10	EMERGENCY MANAGEMENT - OTHER EXPENSE	35.01			
10LG10	STREET LIGHTING	1,312.33			
10SL10	LIBRARY SERVICES	120.00			
10UT10	UTILITIES	836.22			
TOTALS FOR	Current Fund	16,558.40	0.00	0.00	16,558.40
Total to be paid from Fund 10 Current Fund		16,558.40			
		16,558.40			

Checks Previously Disbursed

7934	LEAF	PO# 15185 SHARP MX-M3571 COPIER SYSTEM NOVEM	122.00	11/02/2022
			122.00	
Totals by fund		Previous Checks/Voids	Current Payments	Total
Fund 10 Current Fund		122.00	16,558.40	16,680.40
BILLS LIST TOTALS		122.00	16,558.40	16,680.40

UNLISTED BILLS: None Presented

COMMITTEE REPORTS: None Presented

UNFINISHED BUSINESS: None Presented

NEW BUSINESS:

Resolution 22-47 Recording Maintenance Agreement BIS Digital: Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.

11.07.2022



**TOWNSHIP OF WINFIELD RESOLUTION 22-47
COUNTY OF UNION, STATE OF NEW JERSEY
RECORDING MAINTENANCE AGREEMENT BIS DIGITAL**

WHEREAS, a contract offer has been received for the Municipal Court and Municipal Committee meeting recording system in the amount of \$1,045.00; and

WHEREAS, this contract covers maintenance, hardware and software support from 1/31/2023 through 1/30/24 on the Liberty Digital Recording System.

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into an agreement with:

Business Information Systems, Inc.
(BISDIGITAL)
1350 NE 56th Street, Suite 300
Fort Lauderdale, FL 33334

Dated: November 7, 2022

	MOTIONED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	
MAYOR ROBERT F. REILLY							I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on November 7, 2022 Melanie Slowik, Acting Township Clerk
COMMISSIONER ADAM D. KOOMER							
COMMISSIONER JOESPH P. BYRNE							

Resolution 22-48 Authorizing an Update to a Lease Agreement with Maplecrest Ford, Inc for 2022 Ford F-150: Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 22-48
COUNTY OF UNION, STATE OF NEW JERSEY
AUTHORIZING AN UPDATE TO A LEASE AGREEMENT WITH
MAPLECREST FORD, INC. FOR 2022 FORD F-150**

WHEREAS, on May 16, 2022 the Township Committee of The Township of Winfield approved resolution 22-29, authorizing the mayor/clerk to enter into a lease agreement with Maplecrest Ford, Inc. for a 2022 Ford F-150 with a total purchase cost of \$39,009.85 with a three (3) year term; and

WHEREAS, on October 19, 2022 the Township was informed of an increase in the purchase price of \$124.29 annually; and

WHEREAS, the vehicle payment shall be made in three (3) annual installments of \$14,172.93 to Ford Motor Credit; and

WHEREAS, the Chief Financial Officer has certified the availability of funds; and

NOW THEFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into an agreement with Maplecrest Ford, Inc., 102 East Main Street, Mendham, New Jersey, 07945, for the purchase of the 2022 Ford F-150.

Dated: November 7, 2022

	MOTIONED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on November 7, 2022 Melanie Slowik, Acting Township Clerk
MAYOR ROBERT F. REILLY							
COMMISSIONER ADAM D. KOOMER							
COMMISSIONER JOESPH P. BYRNE							

Resolution 22-49 Appointing Member to the Winfield Volunteer Fire Department: Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 22-49
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTING MEMBER TO THE
WINFIELD VOLUNTEER FIRE DEPARTMENT**

WHEREAS, the following applicant to the Winfield Volunteer Fire Department and First Aid Squad pending successful passage of the required background checks, and physicals; and

WHEREAS, the Chief of the Winfield Volunteer Fire Department has submitted to the governing body a request to officially recognize the following individual as a member of the department; and

BE IT RESOLVED, by the Township Committee of the Township of Winfield that the following be appointed to serve as a member of the Winfield Fire Department, effective immediately upon receipt and verification of the above-mentioned requisite clearances.

Sean Weiss

Dated: November 7, 2022

	MOTIONED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on November 7, 2022 Melanie Slowik, Acting Township Clerk
MAYOR ROBERT F. REILLY							
COMMISSIONER ADAM D. KOOMER							
COMMISSIONER JOESPH P. BYRNE							

Resolution 22-50 Appointing Member to the Winfield Volunteer Fire Department: Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 22-50
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTING MEMBER TO THE
WINFIELD VOLUNTEER FIRE DEPARTMENT**

WHEREAS, the following applicant to the Winfield Volunteer Fire Department and First Aid Squad pending successful passage of the required background checks, and physicals; and

WHEREAS, the Chief of the Winfield Volunteer Fire Department has submitted to the governing body a request to officially recognize the following individual as a member of the department; and

BE IT RESOLVED, by the Township Committee of the Township of Winfield that the following be appointed to serve as a member of the Winfield Fire Department, effective immediately upon receipt and verification of the above-mentioned requisite clearances.

Domenick Lettini

Dated: November 7, 2022

	MOTIONED	SECONDED	AYES	NAYS	ABSTAIN	
MAYOR ROBERT F. REILLY						I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on November 7, 2022 _____ Melanie Slowik, Acting Township Clerk
COMMISSIONER ADAM D. KOOMER						
COMMISSIONER JOESPH P. BYRNE						

- Best Practices Survey 2022 – Mayor Reilly confirmed amongst Commissioner Koomer & Commissioner Byrne that such has been received and reviewed by the Township Committee.

CITIZEN’S FORUM: No one from the public wished to speak.

ADJOURNMENT: There being nothing further to come before the Township Committee, Mayor Reilly

Roll call vote, unanimous, affirmative.

TIME: 7:08 p.m.

Respectfully submitted

Melanie Slowik
Acting Township Clerk