

**TOWNSHIP OF THE WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE - OCTOBER 6, 2025**

CALL TO ORDER: Mayor Reilly called the meeting to order at 7:01 p.m.

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Reilly read the public notice and indicated the fire exits.

PRAYER & PLEDGE OF ALLEGIANCE: Mayor Reilly led the Township's Prayer and led the Pledge of Allegiance.

ROLL CALL: Present: Mayor Reilly, Commissioner Koomer, Commissioner Byrne, Clerk Slowik, Attorney Colicchio, WPD Sgt. Dyer & WVFD Chief Dustin

APPROVAL OF MINUTES: RMTC 09/16/2025; Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

COMMUNICATIONS: None Presented

DEPARTMENT REPORTS: Finance 9/25

REQUISITIONS: As Presented (\$4,009.50); Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

LISTED REQUISITIONS FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, OCTOBER 6TH, 2025

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
10162	WMC	PUBLIC DEFENDER	\$250.00
10164	WPD	VCS POSS LICENSE	\$1,733.49
10165	WPD	AMMUNITION	\$2,026.01

TOTAL: \$4,009.50

UNLISTED REQUISITIONS: None Presented

BILLS: As Presented (\$18,259.10); Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**List of Bills - (10001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
9317	98 - COUNTY OF UNION - MOTOR VEHICLES	PO 16570 WPD AUGUST FUEL	1,169.57	1,169.57
9318	1034 - COVERALL NORTH AMERICA, INC.	PO 16573 OCTOBER CLEANING SERVICES	325.00	325.00
9319	921 - CRANFORD PUBLIC LIBRARY	PO 16559 2025 LIBRARY SERVICES	240.00	240.00
9320	48 - DELTA DENTAL PLAN OF NJ	PO 16557 OCTOBER DENTAL COVERAGE	1,981.71	1,981.71
9321	777 - DR. KAMRAN ZASHAROFI	PO 16575 (25-331 SR. SVC) 2025 PHYSICIAN SVCS. EL	300.00	300.00
9322	39 - ELLIZABETHTOWN GAS CO	PO 16563 WPD 5938860171 NATURAL GAS SVC 8/11 - 9/	44.92	44.92
9323	605 - FRANK MAZZARELLA	PO 16577 REIMBURSEMENT FOR SHIPPING	16.12	16.12
9324	973 - GIORDANO COMPANY INC.	PO 16555 RECYCLING PICK UP FOR 9/05 & 9/19	4,583.33	4,583.33
9325	1106 - HARD ROCK HOTEL & CASINO	PO 16444 NJLM 2025	392.00	392.00
9326	1069 - LIFFOFF LLC	PO 16556 EXCHANGE ONLINE PLAN 1 (12 MONTHS FOR 21	1,008.00	1,008.00
9327	1110 - MELANIE SLOWIK	PO 16574 REIMBURSEMENT FOR ELJ CLINIC SUPPLIES A	176.64	176.64
9328	72 - PSE&G	PO 16561 ELECTRIC 9/7 - 9/5	3,414.90	3,414.90
9329	992 - RENAUD & COLICCHIO LLC	PO 16568 LEGAL SERVICES AND RETAIN THROUGH JULY	2,501.50	2,501.50
9330	969 - SAUNDERS ELECTRIC, INC.	PO 16572 SERVICE CALL / REPAIR SHORT CIRCUIT FO	300.00	300.00
9331	468 - SCOTT MITZNER	PO 16569 PUBLIC DEFENDER SERVICES	250.00	250.00
9332	1197 - STEPHANIE ALVAREZ	PO 16576 (25-331 SR. SVC) 2025 NURSE SVCS. ELJ CL	150.00	150.00
9333	456 - U.C. FIRE/FMS TRAINING ACADEMY	PO 16471 FIRE ACADEMY TRAINING	260.00	260.00
9334	841 - UNUM LIFE INS. CO OF AMERICA	PO 16562 OCTOBER LONG TERM DISABILITY INS	471.55	471.55
9335	452 - VERIZON WIRELESS	PO 16567 CELL PHONE AND AIR CARDS 9/16 - 10/15	376.71	376.71
9336	994 - WB MASON CO., INC	PO 16551 Blizzard Natural Spring Water, 5 Gallon	44.70	44.70
9337	994 - WB MASON CO., INC	PO 16560 Flagship Premium Copy Paper, 92 Bright,	61.49	61.49
9338	994 - WB MASON CO., INC	PO 16571 Heritage ROPE Can Liners	90.96	90.96
TOTAL				18,159.10

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	
100310	DUE To/From Trust			577.36	18,159.10
10A010	ADMINISTRATION & EXEC. - OTHER EXPENSE	1,046.34			
10DA10	LEGAL SERVICES & COSTS - OTHER EXPENSE	2,501.50			
10DF10	PUBLIC DEFENDER - OTHER EXPENSES	250.00			
10EG10	BUILDINGS & GROUNDS - OTHER EXPENSE	822.15			
10EX10	GROUP INSURANCE PLANS FOR EMPLOYEES	1,981.71			
10EZ10	OTHER INSURANCE PREMIUMS	471.55			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	260.00			
10HB10	POLICE - OTHER EXPENSE	1,876.95			
10KR10	EMERGENCY MANAGEMENT - OTHER EXPENSE	40.01			
10LG10	STREET LIGHTING	1,508.45			
10LR10	RECYCLING	4,583.33			
10RP10	CELEBRATION OF PUBLIC EVENTS - OE	49.28			
10SL10	LIBRARY SERVICES	240.00			
10UT10	UTILITIES	1,951.37			
TOTALS FOR	Current Fund	17,581.74	0.00	577.36	18,159.10

Total to be paid from Fund 10 Current Fund

18,159.10

18,159.10

Checks Previously Disbursed

9316 LINDA WINSOR PO# 16564 (025 -331) DELIVERY OF THE FLU CLI 100.00 9/22/2025
 100.00

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 Current Fund	100.00	18,159.10	18,259.10

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
	BILLS LIST TOTALS	100.00	18,159.10	18,259.10	

UNLISTED BILLS: None Presented (\$300.00)

UNFINISHED BUSINESS: None Presented

NEW BUSINESS: As Presented

Resolution #25-42 AFFIRM THE TWP OF WINFIELD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS & VOLUNTEERS: Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 25-42
 COUNTY OF UNION, STATE OF NEW JERSEY
 TO AFFIRM THE TOWNSHIP OF WINFIELD'S CIVIL RIGHTS POLICY
 WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES,
 PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT
 CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO
 CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND
 VOLUNTEERS**

WHEREAS, it is the policy of the Township of Winfield to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the American with Disabilities Act and the Conscientious Employee Protection Act; and

WHEREAS, the Township Committee of the Township of Winfield has determined that certain procedures need to be establish to accomplish this policy; and

NOW THEREFORE IT BE RESOLVED, by the Township Committee of the Township of Winfield that:

1. No official, employee, appointee or volunteer of the Township of Winfield by whatever title know, or any entity that is in any way a part of the Township of Winfield shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional right while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of Winfield's business or using the facilities or property of the Township of Winfield.
2. The prohibitions and requirements of the resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization whether structured as a government entity or private entity, that receives authorization or support in any way from the Township of Winfield to provide services that otherwise could be performed by the Township of Winfield.
3. Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

4. The Township Clerk shall establish written procedures to any person to report alleged discrimination, harassment and violations of civil right prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need no communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.
5. No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.
6. The Township Clerk shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of Winfield as wells as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to the resolution.
7. The Township Clerk shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.
8. At least annually, the Township Clerk shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of Winfield. The communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of Winfield's website.
9. This resolution shall take effect immediately.
10. A copy of this resolution shall be published in the official newspaper of the Township of Winfield in order for the public to be made aware of this policy and the Township of Winfield's commitment to the implementation and enforcement of this policy.

Dated: October 6, 2025

	MOVED	SECONDED	AYES	NAYS	ABSENT	STAY IN
MAYOR ROBERT F. REILLY						
COM. ADAM D. KOOMER						
COM. JOSEPH P. BYRNE						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on October 6, 2025.

Melanie Stowik, Acting Twp. Clerk

Resolution #25-43 UPDATING PERSONNEL POLICIES AND EMPLOYEE HANDBOOK: Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #25-43
COUNTY OF UNION, STATE OF NEW JERSEY
UPDATING PERSONNEL POLICIES AND EMPLOYEE HANDBOOK**

WHEREAS, the Township of Winfield (township) has promulgated Personnel Policies and an Employee Handbook with various procedures applicable to its employees, volunteers, and appointed officials; and

WHEREAS, the Township is a member of the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

WHEREAS, the Township has implemented the NJ MEL'S Model Employment Practices Risk Control Program (Risk Control Program); and

WHEREAS, the NJ MEL'S Rise Control Program requires the Township to make certain updates to its Personnel Policies and Employee Handbook, every two years, in accordance with recent developments and enactments under New Jersey and federal law; and

WHEREAS, the Township Committee has determined that updated Personnel Policies and an updated Employee Handbook should be adopted so that the Township can incorporate the NJ MEL's requirements and recommendations, in connection with the Risk Control Program; and

WHEREAS, the Township Committee has further determined that adopting the updated Personnel Policies and Employee Handbook is necessary to maintain lower deductibles under applicable EPL policies, in compliance with the Risk Control Program; and

NOW, THEREFORE, BE IT RESOLVED, by Township Committee of the Township of Winfield that the Township shall adopt and distribute to all employees, volunteers, and appointed officials the aforementioned Personnel Polices and Employee Handbook.

Dated: October 6, 2025

	MOVED	SECONDED	AYES	NAYS	ABSENT	STAY IN
MAYOR ROBERT F. REILLY						
COM. ADAM D. KOOMER						
COM. JOSEPH P. BYRNE						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on October 6, 2025.

Melanie Stowik, Acting Twp. Clerk

Resolution #25-44 AUTHORIZING THE AWARD OF A CONTRACT TO GIRDANO COMPANY INC. FOR RECYCLING: Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 25-44
COUNTY OF UNION, STATE OF NEW JERSEY
AUTHORIZING THE AWARD OF A CONTRACT TO GIORDANO
COMPANY INC. FOR RECYCLING**

Whereas, the Township of Winfield has an immediate need for recycling materials to be collected from the Township of Winfield, that cannot otherwise be performed by its regular employees; and

Whereas, on September 23, 2025 through a fair and open process" in accordance with N.J.S.A. 19:44A-20.5 et seq., an RFP was issued to solicit proposals form recycling brokers, processors and end-users; and

Whereas, the proposal was publicly advertised on August 28, 2025 in the New Tribune and where (2) proposals were received by the response deadline; and

Whereas, it is recommended the Township of Winfield award the contract to Giordano Company Inc. for a period of three (3) years at a cost of \$45,500.16 per year with a rate of \$65.28 per household; and

Now Therefore, Be It Resolved, that the Mayor and Clerk be and hereby are empowered and directed to execute an amendatory agreement consistent with the above.

Dated: October 6, 2025

	CLERK	RECORDER	AVES	NEWS	ASST. CLERK	ASST. RECORDER
MAYOR ROBERT F. REILLY						
COM. ADAM D. KOOMER						
COM. JOSEPH P. BYRNE						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on October 6, 2025.

Melanie Slowik, Acting Twp. Clerk

CITIZEN'S FORUM:

Mayor Reilly – thanked the office staff Stephanie & Melanie for putting together the 2025 Flu Clinic, Mayor Reilly also stayed late to assist with Clinic.

Fire Chief Dustin- if questions please take to appropriate department heads. wanted to confirm that the Township Committee goes through the proper chain of command when discussing matters involving Fire/EMS. If questions

ADJOURNMENT: Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

Time: 7:08 P.M.

Respectfully submitted,

Melanie Slowik
Acting Township Clerk