

**TOWNSHIP OF WINFIELD**  
**MINUTES OF THE REGULAR MEETING OF**  
**THE TOWNSHIP COMMITTEE – SEPTEMBER 7, 2021**  
**CALL TO ORDER:** Mayor Genz called the meeting to order at 7:00 p.m.

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Genz read the public notice and indicated the fire exits.

**PRAYER & PLEDGE OF ALLEGIANCE:** Mayor Genz led the prayer and the pledge of allegiance.

**ROLL CALL:** Present: Mayor Genz, Commissioner Reilly, Commissioner Koomer, Clerk Slowik, Atty. DeAppolonio, WPD Chief Mazzarella, WFD Deputy Chief Banchansky

**APPROVAL OF MINUTES:** RMTC 08/16/2021; Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

**DEPARTMENT REPORTS:** Finance 9/21 & WPD 9/21; Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

**REQUISITIONS:** None Presented

**UNLISTED REQUISITIONS:** None Presented

**BILLS:** Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer with all members present voting in the affirmative.

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**List of Bills - (100001) CASH - CHECKING**  
**Current Fund**

| Check# | Vendor                                   | Description                                       | Payment  | Check Total |
|--------|--|---|----------|-------------|
| 7409   | 921 - CRAWFORD PUBLIC LIBRARY            | PO 14671 2021 LIBRARY SERVICES                    | 60.00    | 60.00       |
| 7430   | 19 - DELTA DENTAL PLAN OF NJ             | PO 14677 SEPTEMBER DENTAL COVERAGE                | 1,412.37 | 1,412.37    |
| 7431   | 39 - ELIZABETHTOWN GAS CO                | PO 14673 WPD 5938860171 NATURAL GAS SVC 7/12 - 3/ | 66.78    | 66.78       |
| 7432   | 668 - FAIL SAFE FIREHOSE TESTING         | PO 14577 ANNUAL HOSE TESTING                      | 2,476.00 | 2,476.00    |
| 7433   | 803 - FP MAILING SOLUTIONS               | PO 14685 3RD QTR POSTAGE MACHINE RENTAL & INKJET  | 193.79   | 193.79      |
| 7434   | 605 - FRANK MAZZARELLA                   | PO 14669 NJSACOP CONFERENCE HOTEL                 | 524.00   | 524.00      |
| 7435   | 1093 - GLOBAL INTERACTIVE SOLUTIONS, LLC | PO 14638 ZOOM 2021 ANNUAL CONTRACT                | 179.88   | 179.88      |
| 7436   | 1085 - LEAF                              | PO 14676 SHARP MX-M3571 COPIER SYSTEM             | 122.00   | 122.00      |
| 7437   | 1069 - LIFTOFF LLC                       | PO 14681 EXCHANGE ONLINE PLAN 1                   | 12.00    | 12.00       |
| 7438   | 1096 - MANAGED BUSINESS SOLUTIONS        | PO 14692 CONFERENCE CALLS CONTRACT CHARGES FOR 8/ | 10.05    | 10.05       |
| 7439   | 499 - MUNICIPAL RECORD SERVICE           | PO 14611 TICKET & SPECIAL COMPLAINT TICKETS       | 1,010.00 | 1,010.00    |
| 7440   | 889 - NEW JERSEY FIRE EQUIPMENT COMPANY  | PO 14557 HELMETS                                  | 606.30   | 606.30      |
| 7441   | 978 - NJ FAMILY MEDICAL DR.LUKENDA, D.O. | PO 14581 NEW MEMBER PHYSICAL JENNIFER CROSSER     | 200.00   | 200.00      |
| 7442   | 72 - PSE&G                               | PO 14674 AUGUST ELECTRIC                          | 2,477.83 | 2,477.83    |
| 7443   | 797 - SURVIVOR FIRE & SAFETY             | PO 14690 2021 ANNUAL INSPECTION AND TESTING OF FI | 360.00   | 360.00      |
| 7444   | 166 - THE HOME NEWS & TRIBUNE            | PO 14694 ORDINANCE # 454 & NOTICE OF AUDIT REPORT | 295.41   | 295.41      |
| 7445   | 841 - UNUM LIFE INS. CO OF AMERICA       | PO 14679 SEPTEMBER LONG TERM DISABILITY INS       | 427.62   | 427.62      |
| 7446   | 32 - VERIZON                             | PO 14675 FIOS 8/10 - 9/9                          | 159.99   | 159.99      |
| 7447   | 32 - VERIZON                             | PO 14683 COURT ROUTER 8/2 - 9/1 FOR ZOOM SESSION  | 129.65   | 129.65      |
| 7448   | 452 - VERIZON WIRELESS                   | PO 14678 CELL PHONE AND AIR CARDS 8/16 - 9/15     | 419.56   | 419.56      |
| 7449   | 994 - WB MASON CO., INC                  | PO 14645 JULY SPRING WATER                        | 61.10    | 61.10       |
| 7450   | 994 - WB MASON CO., INC                  | PO 14662 AUGUST SPRING WATER                      | 61.10    | 61.10       |
| 7451   | 157 - WEST HUDSON INDUSTRIES             | PO 14610 AWARDS                                   | 280.00   | 280.00      |
| 7452   | 319 - WIELKOTZ & COMPANY, LLC            | PO 14672 ACCOUNTING SERVICE RENDERED IN REGARDS T | 4,100.00 | 4,100.00    |
| TOTAL  |  |   |          | 15,645.43   |

Summary By Account

| ACCOUNT    | DESCRIPTION                            | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT    |
|------------|--|------------|--------------|---------------|-----------|
| 100001     | CASH - CHECKING                        |            |              | 0.00          | 15,645.43 |
| 10A010     | ADMINISTRATION & EXEC. - OTHER EXPENSE | 853.42     |              |               |           |
| 10A010     | FINANCIAL ADM. - OTHER EXPENSE         | 4,100.00   |              |               |           |
| 10DC10     | MUNICIPAL COURT - OTHER EXPENSE        | 1,319.53   |              |               |           |
| 10EG10     | BUILDINGS & GROUNDS - OTHER EXPENSE    | 482.29     |              |               |           |
| 10EX10     | GROUP INSURANCE PLANS FOR EMPLOYEES    | 1,412.37   |              |               |           |
| 10EZ10     | OTHER INSURANCE PREMIUMS               | 427.62     |              |               |           |
| 10FR10     | FIRE DEPARTMENT - OTHER EXPENSE        | 3,282.30   |              |               |           |
| 10HB10     | POLICE - OTHER EXPENSE                 | 1,129.37   |              |               |           |
| 10KE10     | EMERGENCY MANAGEMENT - OTHER EXPENSE   | 35.01      |              |               |           |
| 10LG10     | STREET LIGHTING                        | 1,268.28   |              |               |           |
| 10SL10     | LIBRARY SERVICES                       | 60.00      |              |               |           |
| 10UT10     | UTILITIES                              | 1,276.33   |              |               |           |
| TOTALS FOR | Current Fund                           | 15,645.43  | 0.00         | 0.00          | 15,645.43 |

Total to be paid from Fund 10 Current Fund

15,645.43

15,645.43

**UNLISTED BILLS:** None Presented

**COMMITTEE REPORTS:** Mayor Genz reported there will be a delay of Alternate Side Parking which is now scheduled to begin November 1, 2021.

**UNFINISHED BUSINESS:** 2<sup>ND</sup> Reading- Salary Amendment; Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD- ORD. # 451 AMENDED  
COUNTY OF UNION, STATE OF NEW JERSEY  
AN ORDINANCE FIXING SALARIES OF CERTAIN OFFICIALS  
AND EMPLOYEES OF THE TOWNSHIP OF WINFIELD FOR 2021**

**Be it ordained by the Township Committee of the Township of Winfield, County of Union:**

**WHEREAS,** the Township Committee desires to change the Section 1 of Ordinance # 451

**NOW, THEREFORE,** by the Township Committee of the Township of Winfield, County of Union, State of New Jersey, as follows:

SECTION 1. Section 1 of Ordinance No. 451 is hereby amended as follows;

1. **Township Clerk – \$60,000.00 per annum, payable biweekly**
2. **Registrar - \$4,000.00, per annum, payable quarterly**

**SECTION 1:** The salaries of all officials and employees of the Township of Winfield, hereinafter designated are hereby established and fixed in the amounts indicated;

3. Township Committee - \$0.00
4. Township Clerk – \$60,967.00 per annum, payable biweekly
5. Registrar - \$1,000.00, per annum, payable quarterly
6. Clerical Services – Class “A” \$15.00 per hour / Class “B” \$12.50 per hour / Class “C” \$10.00, payable biweekly
7. Chief Financial Officer - \$15,000.00 – per annum, payable biweekly
8. Administrative/Bookkeeper - \$45,336.00 – per annum, payable biweekly
9. Tax Assessor - \$6,000.00 per annum, payable biweekly
10. Tax Collector - \$3,500.00 per annum, payable biweekly
11. Municipal Judge - \$10,675.00 per annum, payable biweekly
12. Court Administrator - \$15,750.00 per annum, payable biweekly
13. Deputy Court Administrator - \$23.35 per hr., payable biweekly
14. Municipal Prosecutor - \$3,250.00 per annum, payable quarterly
15. Emergency Management Coordinator - \$155.00 per annum, payable annually
16. Deputy Emergency Management Coordinator - \$55.00 per annum, payable annually
17. Fire Sub-Code Official - \$655.00 per annum, payable annually
18. Building Sub-Code Official – \$5,000.00 per annum, payable quarterly
19. Electrical Sub-Code Official – \$1,500.00 per annum, payable quarterly
20. Plumbing Sub-Code Official - \$40.00 per hour (estimated max \$900 per annum)
21. Police Personnel – Reference to Chief and PBA contract

**SECTION 2:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistent parts or provisions.

**SECTION 3:** This Ordinance shall take effect immediately following final passage and publications as required by law and shall be effective beginning as of January 1, 2020.

**Introduced:**

**PUBLIC NOTICE**

The foregoing ordinance was introduced and approved on first reading at the regular meeting of the Winfield Township Committee held on August 16, 2021 at 7:00 PM and will be considered for public hearing and final adoption at the regular meeting of the Township Committee to be held on September 7, 2021, at 7:00 PM in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ.

**DATED:** August 16, 2021

|                        | MOTIONED | SECONDED | AYES | NAYS | ABSENT | ABSTAIN |
|------------------------|----------|----------|------|------|--------|---------|
| MAYOR GARY J. GENZ     |          |          | x    |      |        |         |
| COMM. ROBERT F. REILLY | x        |          | x    |      |        |         |
| COMM. ADAM D. KOOMER   |          | x        | x    |      |        |         |

I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on August 16, 2021

\_\_\_\_\_  
June Planas, Twp. Clerk

**Adopted:**

**PUBLIC NOTICE**

The foregoing ordinance was introduced and approved on first reading at a regular meeting of the Township Committee held August 16, 2021 at 7:00 PM and was approved for adoption on final reading at the regular meeting of the Township Committee held on September 7, 2021, at 7:00pm.

**DATED:** September 7, 2021, 2021

|                        | MOTIONED | SECONDED | AYES | NAYS | ABSENT | ABSTAIN |
|------------------------|----------|----------|------|------|--------|---------|
| MAYOR GARY J. GENZ     |          |          | x    |      |        |         |
| COMM. ROBERT F. REILLY | x        |          | x    |      |        |         |
| COMM. ADAM D. KOOMER   |          | x        | x    |      |        |         |

I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on September 7, 2021

\_\_\_\_\_  
Melanie Slowik, Twp. Clerk

**NEW BUSINESS:** Resolution 21-43 Appointment of Fund Commissioner; Resolution was moved by Commissioner Reilly and Seconded by Commissioner Koomer with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 21-43  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTING A FUND COMMISSIONER TO  
THE PUBLIC ALLIANCE INSURANCE COVERAGE FUND**

**BE IT RESOLVED,** by the Township Committee of the Township of Winfield, County of Union, State of New Jersey, that it hereby appoints:

MELANIE SLOWIK

as the Fund Commissioner for the Public Alliance Insurance Coverage Fund; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED,** that copies of this Resolution be forwarded to the following: Fund Commissioner and the Public Alliance Insurance Coverage Fund

**BE IT FURTHER RESOLVED,** that this resolution shall take effect immediately.

Date: September 7, 2021

|                        | MOTIONED | SECONDED | AYES | NAYS | ABSENT | ABSTAIN |
|------------------------|----------|----------|------|------|--------|---------|
| MAYOR GARY J. GENZ     |          |          | x    |      |        |         |
| COMM. ROBERT F. REILLY | x        |          | x    |      |        |         |
| COMM. ADAM D. KOOMER   |          | x        | x    |      |        |         |

I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on September 7, 2021

\_\_\_\_\_  
Melanie Slowik, Twp. Clerk

**CITIZEN'S FORUM:**

Barbara Spiegel, 8C Seafoam- Asked for an explanation on purchase orders from last month's meeting; Inquired on fee for the Cranford Public Library usage; Asked for an explanation on purchase order toward senior citizen services. Mayor Genz responded to Ms. Spiegel's inquires.

Armond Hasinger, 8D Seafoam- Inquired about the 2% cap in regard to tax increase. Mayor Genz responded accordingly. Commissioner Rielly stated the State Aid does not increase, and none of the commissioners are drawing a salary being on the board. Winfield has lowest taxes in the County of Union.

Debbie Weiss, 52 Seafoam- Asked about signage as it relates to commercial vehicles. Mayor Genz informed her, this is in process and they are looking into it.

John Diorio, 12B Wavecrest- Stated we cannot wait as long as previously done to repaint the yellow lines, fire hydrants; We need to work together when we do our budgets. Mayor Genz responded the property is Mutual Hosing, we volunteered, we all got together and helped. We will get together on it and get it done.

Erin Kelly, 20B Pacific- Stated she tried to purchase flood insurance but is unable to since Winfield is not considered a flood area, does the committee have any plans to change that. Mayor Genz informed her at the moment we don't. If we are designated a flood zone then it would require everyone to obtain flood insurance. Ms. Kelly stated in light of people being rescued by boat out of their homes in town last week, to check with the fire department. People needed to be rescued. Mayor Genz stated we do not have a boat, this was an unprecedented storm. We had to evacuate 1 family. Ms. Kelly inquired about the Municipal Policy increased, submitted an OPRA request on same; submitted before the flood. Mayor Genz responded we would get that to her.

Nanette Babinetz, 11 Atlantic- Inquired if we have an emergency response system? Mayor Genz we have a reverse 911.

Barbara Spieguel, 8C Seafoam- Thanked the chief, glad to see police vehicles moving around more frequently and in different spots- we were heard. Also complimented yellow lines and fire hydrants; and commented on the flooding from the previous storm.

Sissy Dulowski, 15 Riverview- Asked if we are changing the leaf pickup, would we change the signs. Mayor Genz, we are trying this out and working with PD. We will revisit next year if ordinance needs to be changed.

Commissioner Reilly- Commented on the storm and the quick response to reaching out to police to block off the street that was flooding. Thanked the police.

WPD Chief Mazarella: Gave an update on Emergency Management

Rose Mary Lobdel, 8A Atlantic- Thank you – for having truck removed; in the future will anything be done to have cars removed? Mayor Genz replied, we try to give leeway. If it's a legal, registered vehicle we cannot remove. Chief Mazarella stated they do give tickets to vehicles parked where they shouldn't be; if car is insured and registered, allowed on a public road.

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Mayor Genz moved to adjourn, Commissioner Koomer seconded the motion.

Roll call vote, unanimous, affirmative.

TIME: 7:33 p.m.

Respectfully submitted,

Melanie Slowik, Clerk