

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE – SEPTEMBER 5, 2023**

CALL TO ORDER: Mayor Koomer called the meeting to order at 7:01 p.m.

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Koomer read the public notice and indicated the fire exits.

PRAYER & PLEDGE OF ALLEGIANCE: Prayer led by Clerk Slowik & Pledge led by Mayor Koomer & Commissioners

ROLL CALL: Present: Mayor Koomer, Commissioner Byrne, Commissioner Reilly, Clerk Slowik, Atty. Renaud & WPD Chief Mazzarella

Absent: WVFD Chief Dustin

APPROVAL OF MINUTES: TC Meeting 08/21/2023; Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

COMMUNICATIONS: None Presented

DEPARTMENT REPORTS: As Presented – Finance 8/23 & WVFD 7/23

REQUISITIONS: As Presented (\$227.10)

LISTED REQUISITIONS FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, SEPTEMBER 5TH, 2023

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
9155	WPD	UNIFORM EQUIPMENT	\$209.50
9156	WPD	ID CARD	\$17.60
TOTAL:			\$227.10

UNLISTED REQUISITIONS: None Presented

BILLS: As Presented (\$6,814.09) Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**List of Bills - (100001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
8323	712 - ANNA LOWREY	PO 15574 (022-332) REIMBURSEMENT FOR ARTS & CRAFT	211.13	211.13
8324	963 - CAESARS ATLANTIC CITY	PO 15573 2023 CONVENTION 11/14 - 11/16	322.00	322.00
8325	921 - CRANFORD PUBLIC LIBRARY	PO 15566 2023 LIBRARY SERVICES	60.00	60.00
8326	39 - ELIZABETHTOWN GAS CO	PO 15567 NATURAL GAS SVC 7/12 - 8/10	120.74	120.74
8327	1118 - INSTITUTE OF FORENSIC PSYCHOLOGY	PO 15553 PSYCHOLOGICAL EVALUATION FOR NEW POLICE C	525.00	525.00
8328	1069 - LIFTOFF LLC	PO 15570 EXCHANGE ONLINE PLAN 1 (12 MONTHS FOR 21	1,008.00	1,008.00
8329	1129 - MICHAEL KAFCHINSKI	PO 15561 REIMBURSEMENT OF SUPPLIES	45.93	45.93
8330	70 - NJ LEAGUE OF MUNICIPALITIES	PO 15572 2023 LEAGUE REGISTRATION	320.00	320.00
8331	983 - PRINCETON HOSTED SOLUTIONS	PO 15569 SEPTEMBER PHONE SERVICE	785.45	785.45
8332	72 - PSE&G	PO 15565 ELECTRIC 7/8 - 8/7	2,928.70	2,928.70
8333	452 - VERIZON WIRELESS	PO 15568 CELL PHONE AND AIR CARDS 8/16 - 9/15	487.14	487.14
TOTAL				6,814.09

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	6,814.09
100310	DUE To/From Trust			211.13	
10AE10	ADMINISTRATION & EXEC. - OTHER EXPENSE	1,877.60			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	96.90			
10HB10	POLICE - OTHER EXPENSE	1,479.01			
10KE10	EMERGENCY MANAGEMENT - OTHER EXPENSE	40.01			
10LG10	STREET LIGHTING	1,371.53			
10SL10	LIBRARY SERVICES	60.00			
10UT10	UTILITIES	1,677.91			
TOTALS FOR	Current Fund	6,602.96	0.00	211.13	6,814.09

Total to be paid from Fund 10 Current Fund 6,814.09

6,814.09

UNLISTED BILLS: None Presented

COMMITTEE REPORTS: None Presented

UNFINISHED BUSINESS: None Presented

NEW BUSINESS: As Presented

Resolution # 23-45 CERTIFICATION OF THE ANNUAL AUDIT: Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 23-45
COUNTY OF UNION, STATE OF NEW JERSEY
CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year (*insert fiscal year*) has been filed by a Registered Municipal Accountant with the (*insert "Clerk of the Board of Freeholders" or "Municipal Clerk"*) pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00)

or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township of Winfield of the *(name of local unit)*, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON SEPTEMBER 5, 2023.

Dated: September 5, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on September 5, 2023.
MAYOR ADAM D. KOOMER							
COMM. JOSEPH P. BYRNE							
COMM. ROBERT F. REILLY							

Melanie Slowik, Acting Twp. Clerk

Resolution # 23-46: TABLED

CITIZEN'S FORUM: No one from the public wished to speak.

ADJOURNMENT: There being nothing further to come before the Township Committee, Mayor Koomer called for a motion to adjourn; Roll call vote, unanimous, affirmative.

TIME: 7:11 p.m.

Respectfully submitted

Melanie Slowik
Acting Township Clerk