

**TOWNSHIP OF WINFIELD  
MINUTES OF THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE – JULY 17, 2023**

**CALL TO ORDER:** Mayor Koomer called the meeting to order at 7:00 p.m.

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Koomer read the public notice and indicated the fire exits.

**ROLL CALL:** Present: Mayor Koomer, Commissioner Byrne, Commissioner Reilly, Clerk Slowik, Atty. Colicchio  
Absent: WPD Chief Mazzarella, WVFD Chief Dustin

**APPROVAL OF MINUTES:** TC Meeting 06/19/2023; Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**COMMUNICATIONS:** None Presented

**DEPARTMENT REPORTS:** As Presented – Finance 6/23 & WPD 6/23

**REQUISITIONS:** As Presented (\$900.00)

LISTED REQUISITIONS FOR THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE, JULY 17, 2023

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
9077	WMC	SPANISH INTERPRETER	\$150.00
9086	WFD	NEW MEMBER PHYSICAL	\$250.00
9087	WFD	NEW MEMBER PHYSICAL	\$250.00
9089	WMC	PUBLIC DEFENDER	\$250.00
<b>TOTAL:</b>			<b>\$900.00</b>

**UNLISTED REQUISITIONS:** None Presented

**BILLS:** As Presented (\$35,703.65) Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**List of Bills - (100001) CASH - CHECKING  
Current Fund**

Check#	Vendor	Description	Payment	Check Total
3243	712 - ANNA LOWREY	PO 15506 (022-332) REIMBURSEMENT FOR ART & CRAFT	145.77	145.77
3244	1003 - ASSOCIATED HUMANE SOCIETIES	PO 15495 MAY & JUNE ANIMAL CONTROL 2023	625.00	625.00
3245	39 - COUNTY OF UNION - MOTOR VEHICLES	PO 15505 JUNE FUEL	1,013.51	1,013.51
3246	1059 - COUNTY OF UNION - DISPATCH	PO 15493 WINFIELD DISPATCH SERVICES 3RD QUARTER	6,624.48	6,624.48
3247	1034 - COVERALL NORTH AMERICA, INC.	PO 15503 JULY CLEANING SERVICE	325.00	325.00
3248	921 - CRANFORD PUBLIC LIBRARY	PO 15490 2023 LIBRARY SERVICES	60.00	60.00
3249	1005 - DAVID ALTIERI	PO 15492 2023 VISION REIMBURSEMENT - CONTACTS	86.97	86.97
3250	39 - ELIZABETHTOWN GAS CO	PO 15491 NATURAL GAS SVC 5/9- 6/9	130.04	130.04
3251	1090 - ERIC M. BERNSTEIN & ASSOCIATES, L.L.C.	PO 15500 PROSECUTOR - SERVICES RENDERED FOR JUNE	300.00	300.00
3252	1096 - MANAGED BUSINESS SOLUTIONS	PO 15494 CONFERENCE CALLS CONTRACT CHARGES FOR 2/	53.30	53.30
3253	35 - PETTY CASH	PO 15501 WATER FOR MEMORIAL DAY CEREMONY	20.00	20.00
3254	933 - PRINCETON HOSTED SOLUTIONS	PO 15509 JULY PHONE SERVICES	782.56	782.56
3255	72 - PSE&G	PO 15498 ELECTRIC 5/9 - 6/7	2,410.08	2,410.08
3256	992 - RENAUD & COLICCHIO LLC	PO 15497 RETAINER FOR MAY	1,000.00	1,000.00
3257	472 - ROYAL PRINTING SERVICES	PO 15479 SAMPLE BALLOTS	1,440.00	1,440.00
3258	166 - THE HOME NEWS & TRIBUNE	PO 15499 ADVERTISING & NOTICES	130.26	130.26
3259	166 - THE HOME NEWS & TRIBUNE	PO 15504 JULY NEWSPAPER SUBSCRIPTION	59.90	59.90

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8260	170 - TREASURER - STATE OF NJ	PO 15510	2ND QTR 2023 DCA FEES FOR CONSTRUCTION C	117.00	117.00
8261	841 - UNUM LIFE INS. CO OF AMERICA	PO 15493	JULY LONG TERM DISABILITY INS	473.49	473.49
8262	32 - VERIZON	PO 15503	COURT ROUTER 7/2 - 8/1 FOR ZOOM SESSION	139.65	139.65
8263	452 - VERIZON WIRELESS	PO 15496	CELL PHONE AND AIR CARDS 6/16 - 7/15	325.49	325.48
8264	994 - WB MASON CO., INC	PO 15482	CENTER PULL AND C-FOLD	58.56	58.56
8265	319 - WIELKOTZ & COMPANY, LLC	PO 15507	2ND QTR. AUDIT- 2022 AUDIT COMPLETION	12,607.50	12,607.50
TOTAL					28,927.65

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	28,927.65
100310	DUE To/From Trust			193.71	
100330	DUE to State - UCC Fees			117.00	
10AE10	ADMINISTRATION & EXEC. - OTHER EXPENSE	2,300.27			
10AM10	FINANCIAL ADM. - OTHER EXPENSE	12,607.50			
10DA10	LEGAL SERVICES & COSTS - OTHER EXPENSE	1,000.00			
10DC10	MUNICIPAL COURT - OTHER EXPENSE	139.65			
10DP00	MUNICIPAL PROSECUTOR - SALARY & WAGE	300.00			
10EG10	BUILDINGS & GROUNDS - OTHER EXPENSE	383.56			
10EX10	GROUP INSURANCE PLANS FOR EMPLOYEES	86.97			
10EZ10	OTHER INSURANCE PREMIUMS	473.49			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	50.99			
10HB10	POLICE - OTHER EXPENSE	1,364.90			
10HD10	911 DISPATCH SERVICE	6,624.48			
10KE10	EMERGENCY MANAGEMENT - OTHER EXPENSE	40.01			
10LG10	STREET LIGHTING	1,350.03			
10MR10	DOG REGULATION	625.00			
10RP10	CELEBRATION OF PUBLIC EVENTS - OE	29.00			
10SL10	LIBRARY SERVICES	60.00			
10UT10	UTILITIES	1,190.09			
TOTALS FOR	Current Fund	28,616.94	0.00	310.71	28,927.65

Total to be paid from Fund 10 Current Fund 28,927.65  
 28,927.65

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 Current Fund	50.00	28,927.65	28,977.65
BILLS LIST TOTALS	50.00	28,927.65	28,977.65

WIRE TRANSFERS

WIRE TRANSFER - PBA DUES FOR JULY \$500.00  
 WIRE TRANSFER - GIORDANO RECYCLING JUNE \$6,276.23

WIRE TRANSFERS = \$ 6,776.00  
 TOTAL PAID FORM CURRENT FUND = \$ 28,927.65  
 GRAND TOTAL = \$ 35,703.65

**UNLISTED BILLS:** As Presented

UNLISTED BILL FOR THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE, JULY 17, 2023

CHECK #	DEPARTMENT	JUSTIFICATION	AMOUNT
WIRE	A&E	SCHOOL TAXES JULY	\$284,147.67
TOTAL			\$284,147.67

REVISED 7/17/23

**COMMITTEE REPORTS:** None Presented

**UNFINISHED BUSINESS:** As Presented

**Ordinance # 460 An ordinance fixing salaries of certain officials and employees of the Township of Winfield for 2023:**

- 1. Motion to take up Ord. entitled: Township of Winfield – ORD. #460 and ordinance fixing salaries of certain officials and employees of the Township of Winfield for 2023:** Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.
- 2. At this time the mayor opened the floor to public discussion regarding the ordinance.**
- 3. Mayor closed the floor to public discussion.**
- 4. Motion to take up the Ordinance for adoption: Motion** was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD –ORD. #460  
COUNTY OF UNION, STATE OF NEW JERSEY  
AN ORDINANCE FIXING SALARIES OF CERTAIN OFFICIALS  
AND EMPLOYEES OF THE TOWNSHIP OF WINFIELD FOR 2023**

**Be it ordained by the Township Committee of the Township of Winfield, County of Union:**

**SECTION 1:** The salaries of all officials and employees of the Township of Winfield, hereinafter designated are hereby established and fixed in the amounts indicated;

1. Township Committee - \$0.00
2. Township Clerk – \$62,424.00 per annum, payable biweekly
3. Registrar - \$4,161.60 per annum, payable quarterly
4. Clerical Services – Hourly \$15.61
5. Chief Financial Officer - \$15,606.00 – per annum, payable biweekly
6. Administrative/Bookkeeper - \$48,667.86 – per annum, payable biweekly
7. Tax Assessor - \$6,242.40 per annum, payable biweekly
8. Tax Collector - \$3,641.40 per annum, payable biweekly
9. Municipal Judge - \$11,106.78 per annum, payable biweekly
10. Court Administrator - \$16,386.30 per annum, payable biweekly
11. Deputy Court Administrator - \$24.30 per hr., payable biweekly
12. Municipal Prosecutor - \$3,381.30 per annum, payable quarterly
13. Emergency Management Coordinator - \$161.16 per annum, payable annually
14. Deputy Emergency Management Coordinator - \$57.12 per annum, payable annually
15. Fire Sub-Code Official - \$681.36 per annum, payable annually

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- 16. Building Sub-Code Official – \$5,202.00 per annum, payable quarterly
- 17. Electrical Sub-Code Official – \$1,560.60 per annum, payable quarterly
- 18. Plumbing Sub-Code Official - \$936.36 per annum, payable quarterly
- 19. Police Personnel – Reference to Chief and PBA contract

**SECTION 2:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistent parts or provisions.

**SECTION 3:** This Ordinance shall take effect immediately following final passage and publications as required by law and shall be effective beginning as of January 1, 2023.

INTRODUCTION						COMMITTEE MEMBER	FINAL ADOPTION					
Moved	Second	Aye	Nay	Absent	NP		Moved	Second	Aye	Nay	Absent	NP
X		X				JOSEPH P. BYRNE						
	X	X				ROBERT F. REILLY						
		X				MAYOR ADAM D. KOOMER						
Introduced: June 19 <sup>th</sup> 2023						I hereby certify the above ordinance was adopted by the Township Committee of the Township of Winfield, County of Union, State of New Jersey on the aforementioned date.  Melanie Slowik, Acting Township Clerk						
Publication: June 23 <sup>rd</sup> 2023												
Final Adoption: July 17 <sup>th</sup> 2023												
Publication: July 21 <sup>st</sup> 2023												

**NEW BUSINESS: None Presented**

**CITIZEN’S FORUM:** Loretta Catino- Inquired about an update on her handicap parking application. Clerk Slowik responded an answer will be provide for the next meeting.

Commissioner Reilly - Letter from Winfield Twp. resident Mary Krech was read into the record, per her request: “I would appreciate your passing this message along for me tonight at your council meeting. I am sorry I cannot attend. I wanted to put onto the record how very sad it was that no one in Winfield Park seen fit to send at least one vehicle to the Clark area last week to pay honor to the procession of the deceased Newark fireman killed in the line of duty. Every tow, Fire Depts., Police Depts., DPW, EMT had at least one vehicle there on the route along Raritan Road to pay their respects except Winfield Park. So much for the brotherhood. Who makes these decisions to bypass an even like this. As the daughter of a fireman this was hard to swallow. Clark, Cranford and Linen have always been there for Winfield Park when needed in times of emergencies. However, Winfield Park did not see fit to be part of the brotherhood. If you can print this message out and give it to the other commissioners, I would appreciate it. I don’t need a response – Actions speak louder than words. Signed Mary Krech.”

No Further Comment from the public.

Commissioner Reilly gave an update on the 2024 paving of Roosevelt, Spray & Wilson which will be factored into the 2024 budget.

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Mayor Koomer called for a motion to adjourn; Roll call vote, unanimous, affirmative.

TIME: 7:10 p.m.

Respectfully submitted

Melanie Slowik  
Acting Township Clerk