

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE – JULY 15, 2024**

CALL TO ORDER: Mayor Byrne called the meeting to order at 7:00 p.m.

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Byrne read the public notice and indicated the fire exits.

PRAYER & PLEDGE OF ALLEGIANCE: Mayor Byrne led the Township's Prayer and led the Pledge of Allegiance.

ROLL CALL: Present: Mayor Byrne, Commissioner Reilly, Commissioner Koomer, Clerk Slowik, Attorney Colicchio (via phone), WPD Chief Mazzarella & WVFD Chief Dustin

APPROVAL OF MINUTES: RMTC 06/17/2024; Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

COMMUNICATIONS: As Presented

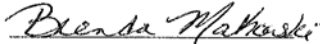
June 18, 2024

Mayor Joseph Byrne, Commissioner Adam Koomer, and Commissioner Robert Reilly,

We are submitting a formal request to add discussion of changing ordinance #283 to the meeting agenda on July 15, 2024. We want to be abundantly clear on the actionable steps to get this ordinance changed by October 1st of this year. This has been brought to the attention of the committee at multiple meetings starting in October 2023, so hopefully this formal request will stop any further delay attempts.

There is ample evidence of the benefits to the community, hundreds of people want to see this change made, and yet there are still attempts to stall for time. We have discussed this topic ad nauseam and hope that all of these steps along with the momentum of hundreds of members supporting this change will provide the motivation for you to amend the ordinance. With this in mind we expect the committee to represent the best interests of their constituents who want this change made by amending ordinance #283 before the October 1st deadline. Thank you.

Sincerely,



Brenda Makowski

Petition to change Ordinance #267 / 283

Fall leaf pickup has been delayed the past 2 years since there have not been enough leaves to warrant a pickup and the quarry to deposit leaves does not open until November 1st. However, residents of Winfield still have to move their vehicles to opposite sides of the street starting on October 1st, even though it is redundant. The idea of an amnesty period puts an unneeded strain on older and/or disabled individuals in this community and restricts parking for all residents and visitors.

Leaf collection is a necessary service, so we are asking to appropriately change this ordinance to reflect changes to the start date by removing dates when collection does not occur. That is why we, the undersigned, are calling on the commission to vote to update this ordinance from October 1st to coincide with a November 1st enforcement schedule.

DEPARTMENT REPORTS: Finance 6/24 & WPD 6/24

REQUISITIONS: As Presented (\$4,3986.86); Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

LISTED REQUISITIONS FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, JULY 15TH, 2024

07.15.2024

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
9554	WMC	PUBLIC DEFENDER	\$250.00
9555	WMC	SPANISH INTERPRETER	\$150.00
9556	WFD	ANNUAL HOSE & LADDER TESTING	\$3642.18
9557	WFD	PAINT TEXTURE ADDITIVE	\$17.08
9558	WPD	ID CARDS	\$17.60
9559	WPD	RANDOM DRUG TEST	\$45.00
9562	WPD	BADGES	\$277.00

TOTAL: \$4,398.86

UNLISTED REQUISITIONS: As Presented (\$160.50); Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

UNLISTED REQUISITIONS FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, JULY 15, 2024

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
9566	WMC	SOUND RECORDING AUDIO CD'S	\$160.50

TOTAL: \$160.50

BILLS: As Presented (\$98,373.98); Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

**List of Bills - (100001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
8700	712 - ANNA LOWREY	PO 15949 (023-332) REIMBURSEMENT FOR ARTS & CRAFT	107.86	107.86
8701	1003 - ASSOCIATED HUMANE SOCIETIES	PO 15960 ANIMAL CONTROL FOR JUNE	333.33	333.33
8702	1050 - ATON	PO 15939 SPAM EMAILS FILTERED	115.00	115.00
8703	596 - CITY OF LINDEN	PO 15948 REPAIRS & MAINTENANCE # 603	1,564.31	1,564.31
8704	98 - COUNTY OF UNION - MOTOR VEHICLES	PO 15968 WPD JUNE FUEL	918.23	918.23
8705	1034 - COVERALL NORTH AMERICA, INC.	PO 15950 JULY CLEANING SERVICE	325.00	325.00
8706	921 - CRANFORD PUBLIC LIBRARY	PO 15965 2024 CRANFORD LIBRARY	120.00	120.00
8707	48 - DELTA DENTAL PLAN OF NJ	PO 15955 JULY DENTAL COVERAGE	2,544.04	2,544.04
8708	39 - ELIZABETHTOWN GAS CO	PO 15953 NATURAL GAS SVC 5/9 -6/11	94.01	94.01
8709	1090 - ERIC M. BERNSTEIN & ASSOCIATES, L.L.C.	PO 15957 PROSECUTOR - SERVICES RENDERED FOR JUNE	300.00	300.00
8710	605 - FRANK MAZZARELLA	PO 15811 REIMBURSEMENT FOR HOTEL STAY FOR NJEPA C	134.24	134.24
8711	150 - GANN LAW BOOKS	PO 15825 NJ POLICE MANUAL 2024 EDITION	234.00	234.00
8712	692 - JASON DYER	PO 15951 2024 VISION REIMBURSEMENT	131.05	131.05
8713	871 - KENILWORTH CAR WASH & QUICK LUBE	PO 15938 CAR WASH TICKET# f201226 & f202985	17.00	17.00
8714	871 - KENILWORTH CAR WASH & QUICK LUBE	PO 15961 CAR WASH TICKET # F204769 & # F206080	22.32	22.32
8715	1096 - MANAGED BUSINESS SOLUTIONS	PO 15952 2024 CONFERENCE CALLS CONTRACT	31.98	31.98
8716	588 - MATTHEW BRNDR & CO., INC.	PO 15966 NJ ADIM CODE T13 (CH 2,3) ALCOHOL BEV CO	130.00	130.00
8717	1110 - MELANIE SLOWIK	PO 15969 2024 VISION REIMBURSEMENT	535.50	535.50
8718	889 - NEW JERSEY FIRE EQUIPMENT COMPANY	PO 15558 NJDCA FIRE GRANT - SUPER VAC BATTERY FAN	5,000.00	5,000.00
8719	983 - PRINCETON HOSTED SOLUTIONS	PO 15967 JULY PHONE SERVICE	844.74	844.74
8720	72 - PSE&G	PO 15954 ELECTRIC 5/8 - 6/6	2,604.00	2,604.00
8721	584 - PUBLIC ALLIANCE INS COVERAGE	PO 15940 2024 FINAL INSTALLMENT LIABILITY INS	66,263.00	66,263.00
8722	787 - FYE-BARKER FIRE & SAFETY, LLC	PO 15945 ALARM TROUBLE	302.50	302.50
8723	992 - RENAUD & COLICCHIO LLC	PO 15946 RETAINER FOR MAY AND AUDIT LETTER	1,165.00	1,165.00
8724	99 - SR. CITIZENS OF WINFIELD	PO 15970 (023-331) RECREATION, SOCIAL EVENTS/REFE	4,804.43	4,804.43
8725	166 - THE HOME NEWS & TRIBUNE	PO 15959 JULY NEWSPAPER SUBSCRIPTION	59.00	59.00
8726	170 - TREASURER - STATE OF NJ	PO 15964 2ND QTR 2024 DCA FEES FOR CONSTRUCTION C	148.00	148.00
8727	191 - U.C. REGISTRAR'S ASSOC.	PO 15963 REGISTRAR DUES JULY 1, 2024 TO JUNE 30,	50.00	50.00
8728	32 - VERIZON	PO 15942 FIOS 6/10 -7/9	159.99	159.99
8729	32 - VERIZON	PO 15958 COURT ROUTER 7/2 - 8/1 FOR ZOOM SESSION	139.65	139.65
8730	452 - VERIZON WIRELESS	PO 15944 CELL PHONE AND AIR CARDS 6/16- 7/15	325.18	325.18
8731	994 - WB MASON CO., INC	PO 15915 Blizzard Natural Spring Water Jug, 5-Gal	44.70	44.70
8732	994 - WB MASON CO., INC	PO 15937 TOILET PAPER & GARBAGE CAN LINERS	83.89	83.89
8733	319 - WIELKOZY & COMPANY, LLC	PO 15947 ACCOUNTING SERVICE RENDERED FOR THE COMP	4,257.50	4,257.50
8734	319 - WIELKOZY & COMPANY, LLC	PO 15962 ACCOUNTING SERVICE RENDERED IN REGARDS T	4,342.50	4,342.50

TOTAL

98,251.98

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	98,251.98

07.15.2024

100310	DUE TO/FROM TRUST			4,912.29	
100330	DUE TO STATE - UCC FEES			148.00	
101250	INTERFUND FEDERAL & STATE GRANTS			5,000.00	
10AE10	ADMINISTRATION & EXEC. - OTHER EXPENSE	1,145.38			
10AM10	FINANCIAL ADM. - OTHER EXPENSE	8,600.00			
10DA10	LEGAL SERVICES & COSTS - OTHER EXPENSE	1,165.00			
10DC10	MUNICIPAL COURT - OTHER EXPENSE	256.65			
10DP00	MUNICIPAL PROSECUTOR - SALARY & WAGE	300.00			
10EG10	BUILDINGS & GROUNDS - OTHER EXPENSE	756.09			
10EX10	GROUP INSURANCE PLANS FOR EMPLOYEES	3,210.59			
10EZ10	OTHER INSURANCE PREMIUMS	66,263.00			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	58.38			
10HB10	POLICE - OTHER EXPENSE	3,061.01			
10KE10	EMERGENCY MANAGEMENT - OTHER EXPENSE	174.25			
10LG10	STREET LIGHTING	1,390.52			
10MH10	BOARD OF HEALTH - OTHER EXPENSE	50.00			
10MR10	DOG REGULATION	333.33			
10SL10	LIBRARY SERVICES	120.00			
10UT10	UTILITIES	1,307.49			
TOTALS FOR Current Fund		88,191.69	0.00	10,060.29	98,251.98

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
	Total to be paid from Fund 10 Current Fund	98,251.98			98,251.98

Checks Previously Disbursed

8699	LEAF	PO# 15941 SHARP MX-M3571 COPIER SYSTEM JULY	122.00	6/25/2024
			122.00	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 10 Current Fund	122.00	98,251.98	98,373.98
BILLS LIST TOTALS	122.00	98,251.98	98,373.98

UNLISTED BILLS: As Presented (\$295,516.00); Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

UNLISTED BILL FOR THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE, JULY 15, 2024

CHECK #	DEPARTMENT	JUSTIFICATION	AMOUNT
8735	A&E	COPIER CONTRACT	\$96.45
8736	A&E	MARRIAGE LICENSE	\$25.00
8737	A&E	LONG TERM DISABILITY INS	\$416.05
		TOTAL	\$537.50

WIRE TRANSFER - PBA DUES FOR JULY	\$400.00
WIRE TRANSFER - GIORDANO RECYCLING JUNE	\$4,584.33
WIRE TRANSFER - SCHOOL TAXES JULY	\$289,994.17

UNLISTED WIRE TRANSFERS = \$294,978.50
 UNLISTED BILLS LIST = \$537.50

TOTAL = \$295,516.00

COMMITTEE REPORTS: None Presented

UNFINISHED BUSINESS: None Presented

NEW BUSINESS: As Presented

Resolution # 24-33 AUDIT CORRECTION ACTION PLAN – 2023: Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 24-33
COUNTY OF UNION, STATE OF NEW JERSEY
AUDIT CORRECTIVE ACTION PLAN – 2023 AUDIT**

WHEREAS, the Winfield Township Committee is in receipt of the 2023 Report of Audit for the period ending December 31, 2023; and

WHEREAS, the Mayor and Township Committee formally accepted said audit document in July 2024; and

WHEREAS, it is necessary to develop and obtain Mayor and Township Committee approval of an Audit Corrective Action Plan; and

WHEREAS, said plan must be approved and filed within sixty days of formal notice.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Winfield that the required Audit Corrective Action Plan, having been prepared and submitted by the Chief Financial Officer, is hereby approved and further that said plan document be placed on file and made available for public inspection in the Office of the Township Clerk.

Adopted by the Township Committee on July 15, 2024

I, Melanie Slowik, Acting Township Clerk of the Township of Winfield, County of Union, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on July 15, 2024.

Melanie Slowik
Acting Township Clerk



Corrective Action Plan

Winfield Township

County of Union

Audit Report Year: 2023

Prepared by: Leonard Ho – Chief Financial Officer

1. Finding:

No Findings Were Presented

Recommendation:

No Recommendations Were Presented

07.15.2024

Dated: July 15, 2024

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						
COMM. ADAM D. KOOMER						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on July 15, 2024.

Melanie Slowik, Acting Twp. Clerk

Resolution # 24-34 HANDICAPPED PARKING PRIVILEGES: Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 24-34
COUNTY OF UNION, STATE OF NEW JERSEY
HANDICAPPED PARKING PRIVILEGES**

BE IT RESOLVED, by the Township Committee of the Township of Winfield, that a handicapped parking place is hereby established nearby:

27C Wavecrest Avenue

BE IT RESOLVED, that anyone with a government issued handicapped placard is permitted to park in this established handicapped parking spot; and

NOW THEREFORE BE IT RESOLVED, that the said handicapped parking space area is to be posted with proper signs.

Dated: July 15, 2024

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						
COMM. ADAM D. KOOMER						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on July 15, 2024.

Melanie Slowik, Acting Twp. Clerk

Resolution # 24-35 HANDICAPPED PARKING PRIVILEGES: Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 24-35
COUNTY OF UNION, STATE OF NEW JERSEY
HANDICAPPED PARKING PRIVILEGES**

BE IT RESOLVED, by the Township Committee of the Township of Winfield, that a handicapped parking place is hereby established nearby:

15A Gulfstream Avenue

BE IT RESOLVED, that anyone with a government issued handicapped placard is permitted to park in this established handicapped parking spot; and

NOW THEREFORE BE IT RESOLVED, that the said handicapped parking space area is to be posted with proper signs.

Dated: July 15, 2024

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						
COMM. ADAM D. KOOMER						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on July 15, 2024.

Melanie Slowik, Acting Twp. Clerk

Resolution # 24-36 – TABLED

Commissioner Koomer said this item was tabled a couple of months ago. We talked about it during the meeting. An important question that we had at that time

FD Chief Dustin- I will be available after the meeting to discuss.

CITIZEN’S FORUM:

Brenda Makowski – Inquired about the process and next steps in getting the ordinance changed.

Mayor Byrne- Responded that, “Now that there are 200 plus people, town of 1500 residents. Represent your interests, shows there is an interest from the community. Now that we see there is interest, we can discuss further.” Will take all considerations.

Clerk Slowik- we would have to do the introduction at next meeting, August.

Debra Weiss- Inquired about how the commercial vehicle ordinance was changed. How many signatures were received for it.

Commissioner Koomer- Asked for clarity

Ms. Weiss explained further.

Commissioner Koomer & Mayor Byrne responded- weren’t sure when ordinance was changed. Not during the past few years.

Unkown Resident- Feb 2021. Was amended to commercial plates.

Chief Mazzarella- public utilities were allowed to park on the street.

Clerk Slowik- no letters or signatures have been brought up to the office.

Mayor Byrne- would have to look at additional background. Clarification to an existing ordinance.

Ms. Weiss- felt they were given the run around.

➤ Clerk Slowik- we are at time.

ADJOURNMENT: There being nothing further to come before the Township Committee, Mayor Byrne called for a motion to adjourn; Roll call vote, unanimous, affirmative.

TIME: 7:17 p.m.

Respectfully submitted

Melanie Slowik
Acting Township Clerk