

**TOWNSHIP OF WINFIELD  
MINUTES OF THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE – JUNE 19, 2023**

**CALL TO ORDER:** Mayor Koomer called the meeting to order at 7:00 p.m.

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Koomer read the public notice and indicated the fire exits.

**ROLL CALL:** Present: Mayor Koomer, Commissioner Byrne, Commissioner Reilly, Clerk Slowik, Atty. Renaud, WPD Chief Mazzarella, WVFD Chief Dustin

**APPROVAL OF MINUTES:** TC Meeting 05/15/2023; Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**COMMUNICATIONS:** As Presented

**DEPARTMENT REPORTS:** As Presented – Finance 5/23; WPD 5/23 & WVFD 5/23

**REQUISITIONS:** As Presented (\$2,973.76)

LISTED REQUISITIONS FOR THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE, JUNE 18, 2023

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
9036	WFD	FIT TEST	\$300.00
9037	WPD	ONLINE TRAINING MODULE	\$1,996.80
9065	WFD	DRESS UNIFORM	\$676.96

TOTAL: \$2,973.76

**UNLISTED REQUISITIONS:** None Presented

**BILLS:** As Presented (\$99,268.41); Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**List of Bills - (100001) CASH - CHECKING  
Current Fund**

Check#	Vendor	Description	Payment	Check Total
8205	1100 - ALAN'S GENERATOR SERVICE LLC	PO 15493 GENERATOR MAINTENANCE AGREEMENT 3/1/23	1,000.00	1,000.00
8206	712 - ANNA LOWREY	PO 15452 (022-332) REIMBURSEMENT FOR ART & CRAFT	192.24	192.24
8207	596 - CITY OF LINDEN	PO 15459 REPAIRS & MAINTENANCE # 602 & #603	1,849.13	1,849.13
8208	98 - COUNTY OF UNION - MOTOR VEHICLES	PO 15473 MAY FUEL	1,179.77	1,179.77
8209	1034 - COVERALL NORTH AMERICA, INC.	PO 15471 JUNE CLEANING SERVICE	325.00	325.00
8210	921 - CRANFORD PUBLIC LIBRARY	PO 15460 2023 LIBRARY SERVICES	60.00	60.00
8211	921 - CRANFORD PUBLIC LIBRARY	PO 15478 2023 LIBRARY SERVICES	60.00	60.00
8212	48 - DELTA DENTAL PLAN OF NJ	PO 15456 DENTAL COVERAGE JUNE	1,846.54	1,846.54
8213	48 - DELTA DENTAL PLAN OF NJ	PO 15480 JULY DENTAL COVERAGE	1,846.54	1,846.54
8214	39 - ELIZABETHTOWN GAS CO	PO 15455 NATURAL GAS SVC 4/12- 5/9	109.09	109.09
8215	1090 - ERIC M. BERNSTEIN & ASSOCIATES, L.L.C.	PO 15476 PROSECUTOR - SERVICES RENDERED FOR MARCH	900.00	900.00
8216	890 - FIT-RITE UNIFORMS	PO 15015 2022 CLOTHING ALLOWANCE OFFICER GRAY	215.96	215.96
8217	880 - FIT-RITE UNIFORMS	PO 15444 NEW POLICE OFFICER UNIFORMS ( DELAPRIDA)	914.89	914.89
8218	803 - FP MAILING SOLUTIONS	PO 15467 2ND QTR POSTAGE MACHINE RENTAL	111.00	111.00
8219	1093 - GLOBAL INTERACTIVE SOLUTIONS, LLC	PO 15438 2023 ANNUAL ZOOM CONTRACT 5-27-2023 TO 5	278.88	278.88
8220	668 - IIA FIRE DEPARTMENT TESTING	PO 15421 ANNUAL TESTING	3,357.69	3,357.69
8221	1053 - JARED WEISS, ESQ	PO 15331 SUBSTITUTE PUBLIC DEFENDER	250.00	

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8222	871 - KENILWORTH CAR WASH & QUICK LUBE	PO 15404	SUBSTITUTE PUBLIC DEFENDER APRIL 8TH	250.00	500.00
8223	1085 - LEAF	PO 15474	CAR WASH	17.00	17.00
8224	844 - LIFESAVERS INC.	PO 15481	SHARP MX-M3571 COPIER SYSTEM JULY	122.00	122.00
8225	70 - NJ LEAGUE OF MUNICIPALITIES	PO 15420	ADULT DEFIBRILLATION PAD DEFIBTECH AED D	89.50	89.50
8226	993 - PRINCETON HOSTED SOLUTIONS	PO 15463	NJLW MAGAZINE	75.00	75.00
8227	72 - PSE&G	PO 15468	JUNE PHONE SERVICE	782.31	782.31
8228	584 - PUBLIC ALLIANCE INS COVERAGE	PO 15462	ELECTRIC 4/7 - 5/8	2,256.55	2,256.55
8229	300 - ROBERT REILLY	PO 15472	2023 3RD INSTALLMENT LIABILITY INS	64,571.00	64,571.00
8230	468 - SCOTT MITZNER	PO 15464	REIMBURSEMENT FOR FLOWERS	31.92	31.92
8231	947 - SEAN BRENNAN	PO 15437	PUBLIC DEFENDER SERVICES 5/9/23	250.00	250.00
8232	1127 - STREET COP HEADQUARTERS	PO 15457	2023 VISION REIMBURSEMENT - CONTACTS	437.02	437.02
8233	166 - THE HOME NEWS & TRIBUNE	PO 15258	TRAINING COURSES	374.00	374.00
8234	166 - THE HOME NEWS & TRIBUNE	PO 15465	ORDIANCE 459 SECOND READING	69.42	69.42
8235	1137 - TURN OUT UNIFORMS	PO 15475	JUNE NEWSPAPER SUBSCRIPTION	59.00	59.00
8236	841 - UNUM LIFE INS. CO OF AMERICA	PO 15419	2023 CLOTHING ALLOWANCE OFFICER BUNCH	672.42	672.42
8237	32 - VERIZON	PO 15453	JUNE LONG TERM DISABILITY INS	473.49	473.49
8238	32 - VERIZON	PO 15458	FIOS 5/10 - 6/9	319.98	319.98
8239	452 - VERIZON WIRELESS	PO 15477	COURT ROUTER 6/2 - 7/1 FOR ZOOM SESSION	139.65	139.65
8240	994 - WB MASON CO., INC	PO 15466	CELL PHONE AND AIR CARDS 5/16 - 6/15	324.92	324.92
8241	994 - WB MASON CO., INC	PO 15469	JUNE SPRING WATER	44.70	44.70
		PO 15470	OFFICE SUPPLIES	30.47	30.47
TOTAL					85,887.08

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	85,887.08
100310	DUE To/From Trust			192.24	
10AE10	ADMINISTRATION & EXEC. - OTHER EXPENSES	1,404.75			
10DC10	MUNICIPAL COURT - OTHER EXPENSE	418.53			
10DF10	PUBLIC DEFENDER - OTHER EXPENSES	750.00			
10DP00	MUNICIPAL PROSECUTOR - SALARY & WAGE	900.00			
10EG10	BUILDINGS & GROUNDS - OTHER EXPENSE	1,401.62			
10EX10	GROUP INSURANCE PLANS FOR EMPLOYEES	4,130.10			
10EZ10	OTHER INSURANCE PREMIUMS	65,044.49			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	3,480.89			
10HB10	POLICE - OTHER EXPENSE	4,133.96			
10HB10A	(2022) POLICE - OTHER EXPENSE		1,504.85		
10KE10	EMERGENCY MANAGEMENT - OTHER EXPENSE	40.01			
10LG10	STREET LIGHTING	1,399.63			
10SL10	LIBRARY SERVICES	120.00			
10UT10	UTILITIES	966.01			
TOTALS FOR	Current Fund	84,189.99	1,504.85	192.24	85,887.08

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
	Total to be paid from Fund 10 Current Fund	85,887.08			85,887.08

Checks Previously Disbursed

8204	LEAF	PO# 15454	SHARP MX-M3571 COPIER SYSTEM JUNE	122.00	6/01/2023
				122.00	
Totals by fund		Previous Checks/Voids	Current Payments	Total	
Fund 10 Current Fund		122.00	85,887.08	86,009.08	
BILLS LIST TOTALS		122.00	85,887.08	86,009.08	

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WIRE TRANSFERS

WIRE TRANSFER - SCHOOL TAXES FOR JUNE	\$8,176.00
WIRE TRANSFER - PBA DUES FOR JUNE	\$500.00
WIRE TRANSFER – GIORDANO RECYCLING MAY	\$4,583.33
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WIRE TRANSFERS = \$ 13,259.33  
 TOTAL PAID FORM CURRENT FUND = \$ 86,009.08  
**GRAND TOTAL = \$ 99,268.41**

**UNLISTED BILLS:** None Presented

**COMMITTEE REPORTS:** None Presented

**UNFINISHED BUSINESS:** As Presented

**Resolution # 23-26 Appointing Member to the Winfield Volunteer Fire Department:** Mayor Koomer brought resolution back to the table to vote on. (Originally tabled on 5/1/23) Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 23-26  
 COUNTY OF UNION, STATE OF NEW JERSEY  
 APPOINTING MEMBER TO THE  
 WINFIELD VOLUNTEER FIRE DEPARTMENT**

**WHEREAS**, the following applicant to the Winfield Volunteer Fire Department and First Aid Squad pending successful passage of the required background checks, and physicals; and

**WHEREAS**, the Chief of the Winfield Volunteer Fire Department has submitted to the governing body a request to officially recognize the following individual as a member of the department; and

**BE IT RESOLVED**, by the Township Committee of the Township of Winfield that the following be appointed to serve as a member of the Winfield Fire Department, effective immediately upon receipt and verification of the above-mentioned requisite clearances.

**Jack L. Duffy**

Dated: June 19, 2023

	MOVED	SECONDED	AYES	NAVES	ABSENT	ABSTAIN
MAYOR ADAM D. KOOMER						
COMM. JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on June 19, 2023.

\_\_\_\_\_  
 Melanie Slowik, Acting Twp. Clerk

**NEW BUSINESS:**

**Township Ordinance 460 – Ordinance Fixing Salaries of Certain Officials and Employees of the Township of Winfield for 2023 – 1st Reading:** A motion to move the approval of the draft of the Ordinance was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

A motion to take up the Ordinance on 1<sup>st</sup> Reading by Title was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

A motion to read by Title Ordinance passed on 1<sup>st</sup> Reading was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

A motion that the Ordinance be taken up on 2<sup>nd</sup> and final reading for approval and adoption at the next regular meeting of the Township Committee to be held on July 17, 2023 at 7:00PM in the Municipal Building was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

-Clerk instructed to have the Ordinance published in its entirety before the next meeting. Also, to be posted on the bulletin board.



**TOWNSHIP OF WINFIELD –ORD. #460  
COUNTY OF UNION, STATE OF NEW JERSEY  
AN ORDINANCE FIXING SALARIES OF CERTAIN OFFICIALS  
AND EMPLOYEES OF THE TOWNSHIP OF WINFIELD FOR 2023**

**Be it ordained by the Township Committee of the Township of Winfield, County of Union:**

**SECTION 1:** The salaries of all officials and employees of the Township of Winfield, hereinafter designated are hereby established and fixed in the amounts indicated;

1. Township Committee - \$0.00
2. Township Clerk – \$62,424.00 per annum, payable biweekly
3. Registrar - \$4,161.60 per annum, payable quarterly
4. Clerical Services – Hourly \$15.61
5. Chief Financial Officer - \$15,606.00 – per annum, payable biweekly
  
6. Administrative/Bookkeeper - \$48,667.86 – per annum, payable biweekly
7. Tax Assessor - \$6,242.40 per annum, payable biweekly
8. Tax Collector - \$3,641.40 per annum, payable biweekly
9. Municipal Judge - \$11,106.78 per annum, payable biweekly
10. Court Administrator - \$16,386.30 per annum, payable biweekly
11. Deputy Court Administrator - \$24.30 per hr., payable biweekly
12. Municipal Prosecutor - \$3,381.30 per annum, payable quarterly
13. Emergency Management Coordinator - \$161.16 per annum, payable annually
14. Deputy Emergency Management Coordinator - \$57.12 per annum, payable annually
15. Fire Sub-Code Official - \$681.36 per annum, payable annually
16. Building Sub-Code Official – \$5,202.00 per annum, payable quarterly
17. Electrical Sub-Code Official – \$1,560.60 per annum, payable quarterly
18. Plumbing Sub-Code Official - \$936.36 per annum, payable quarterly
19. Police Personnel – Reference to Chief and PBA contract

**SECTION 2:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistent parts or provisions.

**SECTION 3:** This Ordinance shall take effect immediately following final passage and publications as required by law and shall be effective beginning as of January 1, 2023.

INTRODUCTION						COMMITTEE MEMBER	FINAL ADOPTION					
Moved	Second	Aye	Nay	Absent	NP		Moved	Second	Aye	Nay	Absent	NP
						JOSEPH P. BYRNE						
						ROBERT F. REILLY						
						MAYOR ADAM D. KOOMER						
Introduced: June 19 <sup>th</sup> 2023						I hereby certify the above ordinance was adopted by the Township Committee of the Township of Winfield, County of Union, State of New Jersey on the aforementioned date.  Melanie Slowik, Acting Township Clerk						
Publication: June 23 <sup>rd</sup> 2023												
Final Adoption: July 17 <sup>th</sup> 2023												
Publication: July 21 <sup>st</sup> 2023												

**Resolution # 23-36 AUTHORIZING THE MAYOR AND MUNICIPAL CLERK OF THE TOWNSHIP OF WINFIELD TO EXECUTE AN AGREEMENT WITH THE COUNTY OF UNION TO MODIFY THE COOPERATIVE AGREEMENT DATED JUNE 2014, AMENDED 2017, AMENDED 2023:** Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #23-36  
COUNTY OF UNION, STATE OF NEW JERSEY  
A RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK  
OF THE TOWNSHIP OF WINFIELD TO EXECUTE AN AGREEMENT  
WITH THE COUNTY OF UNION TO MODIFY THE COOPERATIVE  
AGREEMENT DATED JUNE 2014, AMENDED 2017, AMENDED 2023**

**WHEREAS**, certain Federal funds are potentially available to the County of Union under Title I of the Housing and Community Development Block Grant Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

**WHEREAS**, certain Federal funds are potentially available to the County of Union under Title II of the National Affordable Housing Act of 1990, commonly known as the HOME Investment Partnership program; and

**WHEREAS**, substantial Federal funds provided through subtitle B of title IV of the McKinney-Vento Homeless Assistance Act commonly known as the Emergency Solutions Grants program (ESG) are allocated to prevent homelessness and to enable homeless individuals and families to move toward independent living; and

**WHEREAS**, it is necessary to amend an existing Cooperative Agreement for the County of Union and its people to benefit from the program; and

**WHEREAS**, it is in the best interest of the Municipality of Winfield and the County of Union in cooperation with each other to enter into a modification of the existing Cooperative Agreement pursuant to N.J.S.A. 40A:65-1 et seq;

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Governing Board of the Municipality of Winfield that the agreement entitled "COOPERATIVE AGREEMENT BETWEEN THE COUNTY OF UNION AND CERTAIN MUNICIPALITIES FOR CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES," date June 2014, as amended 2023 for the Purpose of Inserting a Description of Activities for the Fiscal Year 2023-2024 of the Union County Community Development Block Grant program, the HOME Investment Partnership program, and the Emergency Shelter Grant program (ESG), a copy of which is attached hereto; be executed by the Mayor and Municipal Clerk in accordance with the provisions of law:

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately upon its adoption.

**Dated: June 19, 2023**

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR ADAM D. KOOMER						
COMM. JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on June 19, 2023.

Melanie Slowik, Acting Twp. Clerk

**Resolution # 23-37 APPOINTMENT OF A PLUMBING SUBCODE OFFICIAL:** Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #23-37  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTMENT OF A PLUMBING SUBCODE OFFICIAL**

**WHEREAS**, N.J.S.A. 52:27D-126 (b) provides for the appointment of Sub Code officials to enforce the Uniform Construction Code; and

**WHEREAS**, the Township is in need of a Plumbing Subcode Official; and

**WHEREAS**, Bill Schinestuhl was previously appointed as the Plumbing Inspector for the Township of Winfield; and

**WHEREAS**, Bill Schinestuhl has completed all courses necessary to have obtained his license to perform the duties herein; and

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Winfield, County of Union, New Jersey that Bill Schinestuhl is hereby appointed Plumbing Subcode Official for a four (4) year term, pursuant to N.J.S.A. 52:27D (b) for the period of June 1, 2023 until June 1, 2027, and will be compensated at a rate as state in the salary ordinance

**Dated: June 19, 2023**

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR ADAM D. KOOMER						
COMM. JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on June 19, 2023.

Melanie Slowik, Acting Twp. Clerk

➤ **Letter WVFD Association – Carnival Dates**



# Winfield Fire Department and Ambulance Squad Association

Carnival Chairman: Michael Kafchinski

12 1/2 Gulfstream Avenue, Winfield, NJ 07036-6608 Phone: (908) 486-2880

May 25, 2023

To: Township Commissioners / Township of Winfield

RE: Winfield Fire Department Association – Annual Carnival Fundraiser

Dear Commissioners,

The Winfield Volunteer Fire Department & Ambulance Squad Association is respectfully requesting the use of the grounds at the corner of Seafoam Avenue and Wavecrest Avenue, known as the Carnival grounds, to hold our annual Carnival Fundraiser. The Carnival will be held from Wednesday, August 2, 2023 to Saturday, August 5, 2023. Your consideration & approval will be greatly appreciated. If you have any questions, please contact me at my number below.

Michael Kafchinski,

Carnival Chairman  
908-377-3300

Remember to test your smoke alarms regularly.

Emergency: Dial 911

- **LGCCC – WVFD Findings & Determination # 475, 46 & 477**
- **Handicap Parking Permit- Area of Wavecrest Avenue**
- **Handicap Parking Permit- Area of Atlantic Drive**
- **Letter of Resignation of WPD Officer Delaprida**
- **Senior Farmer's Market Program – Application Assistance**

THE UNION COUNTY DIVISION ON AGING

*Invites all Union County Residents Age 60 or Older to participate in*

## SENIOR FARMER'S MARKET NUTRITION PROGRAM



The Senior Farmers' Market Nutrition Program (SFMNP) offers low income Union County residents age 60 or older, assistance in the form of e-benefits in the amount of \$50.00. Benefits can be used towards the purchase of fresh NJ grown produce (fresh fruits and vegetables) at USDA approved farmers markets.

**2023 Qualifying monthly household income must be at or below:**

\$2,248 for household of one (1)

\$3,041 for household of two (2)

06.19.2023

**Apply for the Senior's Farmers' Market Starting June 19, 2023**  
Proof of Age, Union County Residency and Income is required at the time of application.

- ✚ Age Verification - Birth Certificate or Valid ID
- ✚ Income Verification - 2022 Income Tax return, Social Security statement, SNAP ID or Medicaid ID

Call Union County Department of Aging to register/apply by phone  
1-888-280-8226 or (908) 527-4870 or (908) 527-4877

*Limited and available on a first-come, first-served basis. One offer per person or household.*

*A list of farmers and markets accepting e-benefits will be provided.*

A Service of the Union County  
Board of County Commissioners



**UNION COUNTY**  
*We're Connected to You!*

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**CITIZEN'S FORUM:** WVFD Chief Dustin- questioned about previous resolution being tabled. Mayor Koomer responded. He discussed with Twp. Attorney Renaud. Will bring back to be voted one.

William Demcher- Inquired where the Twp. Committee stood with the UC Ambulance. Mayor Koomer responded; no decision has been made at this time.

Commissioner Byrne thanked the EMS & Fire Chief Dustin for their hard work. Also thanked PD Chief Mazzarella for the training being provided to officers & the information on the TWP website.

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Mayor Koomer called for a motion to adjourn; Roll call vote, unanimous, affirmative.

Respectfully submitted

TIME: 7:30 p.m.

Melanie Slowik  
Acting Township Clerk

06.19.2023