

**TOWNSHIP OF WINFIELD  
MINUTES OF THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE – MAY 16, 2022**

**CALL TO ORDER:** Mayor Reilly called the meeting to order at 7:06 p.m.

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Reilly read the public notice and indicated the fire exits.

**ROLL CALL:** Present: Mayor Reilly, Commissioner Koomer, Commissioner Byrne, Clerk Slowik, Atty. Colicchio, WPD Chief Mazzarella, WVFD Deputy Chief Banchansky

**APPROVAL OF MINUTES:** RMTC 05/02/2022; Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**COMMUNICATIONS:** None Presented

**DEPARTMENT REPORTS:** Finance 4/22; WPD 4/22 & WVFD 4/22

**REQUISITIONS:** None Presented

**UNLISTED REQUISITIONS:** None Presented

**BILLS:** As Presented (\$42,279.63); Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.

**List of Bills - (100001) CASH - CHECKING  
Current Fund**

| Check# | Vendor  | Description                                       | Payment  | Check | Total    |
|--------|---|---|----------|-------|----------|
| 7737   | 712 - ANNA LOWREY                             | PO 14968 (021-331) REIMBURSEMENT FOR ART & CRAFT  | 256.25   |       | 256.25   |
| 7738   | 1003 - ASSOCIATED HUMANE SOCIETIES            | PO 14973 APRIL ANIMAL CONTROL                     | 312.50   |       | 312.50   |
| 7739   | 98 - COUNTY OF UNION - MOTOR VEHICLES         | PO 14977 WPD APRIL FUEL                           | 927.92   |       | 927.92   |
| 7740   | 1034 - COVERALL NORTH AMERICA, INC.           | PO 14966 MAY CLEANING SERVICE                     | 325.00   |       | 325.00   |
| 7741   | 932 - DEPARTMENT OF HEALTH & SENIOR SERVI     | PO 14970 BOARD OF HEALTH SERVICES JULY 2021 - DEC | 4,182.00 |       | 4,182.00 |
| 7742   | 1090 - ERIC M. BERNSTEIN & ASSOCIATES, L.L.C. | PO 14969 PROSECUTOR - SERVICES RENDERED FOR MARCH | 600.00   |       | 600.00   |
| 7743   | 1078 - HID GLOBAL                             | PO 14900 2022 RENEWAL 2/1/22 - 1/31/23 { ACCOUNT  | 1,144.00 |       | 1,144.00 |
| 7744   | 1118 - INSTITUTE OF FORENSIC PSYCHOLOGY       | PO 14964 PSYCHOLOGICAL EVALUATION FOR D. BUNCH    | 525.00   |       | 525.00   |
| 7745   | 991 - NJMS GLOBAL TUBERCULOSIS INSTITUTE      | PO 14971 WINFIELD 2021 1/1/21 -12/31/21 TB SERVIC | 550.00   |       | 550.00   |
| 7746   | 983 - PRINCETON HOSTED SOLUTIONS              | PO 14967 MAY PHONE SERVICE                        | 703.40   |       | 703.40   |
| 7747   | 166 - THE HOME NEWS & TRIBUNE                 | PO 14975 MAY NEWSPAPER SUBSCRIPTION               | 59.00    |       | 59.00    |
| 7748   | 32 - VERIZON                                  | PO 14972 FIOS 4/10 - 5/9                          | 159.99   |       | 159.99   |
| 7749   | 32 - VERIZON                                  | PO 14976 COURT ROUTER 5/2 - 6/1 FOR ZOOM SESSION  | 129.65   |       | 129.65   |
| 7750   | 994 - WB MASON CO., INC                       | PO 14961 Eco-Friendly Paper Hot Cups, 16oz        | 119.98   |       | 119.98   |
| TOTAL  |   |   |          |       | 9,994.69 |

WIRE TRANSFERS

|  |             |
|--|-------------|
| WIRE TRANSFER - SCHOOL TAXES FOR MAY                     | \$8,176.00  |
| WIRE TRANSFER - PBA DUES FOR MAY                         | \$400.00    |
| WIRE TRANSFER - OPEN SPACE TAXES 2ND QTR                 | \$624.01    |
| WIRE TRANSFER - COUNTY PURPOSE TAXES 2ND QTR             | \$19,700.33 |
| WIRE TRANSFER - GIORDANO JANUARY RECYCLING MARCH & APRIL | \$3,384.60  |

WIRE TRANSFERS = \$32,284.94

TOTAL PAID FORM CURRENT FUND = \$9,994.69

**GRAND TOTAL = \$42,279.63**

**UNLISTED BILLS:** As Presented (\$247.50); Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.

UNLISTED BILL FOR THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE, MAY 16, 2022

| CHECK # | DEPARTMENT | JUSTIFICATION        | AMOUNT   |
|---------|------------|----------------------|----------|
| 7751    | B&G        | MEMMORAL DAY FLOWERS | \$247.50 |
|         |            | TOTAL                | \$247.50 |

REVISED 5/16/22

**COMMITTEE REPORTS:** None Presented

**UNFINISHED BUSINESS:** None Presented

**NEW BUSINESS:**

**Resolution 22-27 Appointing Full Time Patrolman to the Winfield Police Department:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 22-27  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTING FULL TIME PATROLMAN TO THE  
WINFIELD POLICE DEPARTMENT**

**BE IT RESOLVED,** by the Township Committee of the Township of Winfield that;

Davius B. Bunch

Be appointed as a full-time patrolman to the Winfield Police Department; having a current PTC Certification and has passed the physical and psychological exams;

**NOW THEREFORE BE IT RESOLVED,** that in accordance with the PBA contract, there be a one-year probationary period commencing his appointment on May 16, 2022

**Dated: May 16, 2022**

|                              | MOTIONED | SECONDED | AYES | NAYS | ABSENT | ABSTAIN |   |
|------------------------------|----------|----------|------|------|--------|---------|---|
| MAYOR ROBERT F. REILLY       |          |          |      |      |        |         | I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on May 16, 2022<br><br>Melanie Slowik, Acting Township Clerk |
| COMMISSIONER ADAM D. KOOMER  |          |          |      |      |        |         |   |
| COMMISSIONER JOESPH P. BYRNE |          |          |      |      |        |         |   |

**Swearing-in of Police Officer Davius B. Bunch:** At this time Mayor Reilly read the Oath to Mr. Bunch.

**Ordinance 456 Authorizing the Purchase of Public Safety Equipment and General Improvements:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD 456  
COUNTY OF UNION, STATE OF NEW JERSEY  
AN ORDINANCE AUTHORIZING THE PURCHASE OF PUBLIC SAFETY  
EQUIPMENT AND GENERAL IMPROVEMENTS FOR THE WINFIELD POLICE AND  
FIRE DEPARTMENT AND RENOVATIONS TO THE MUNICIPAL BUILDING**

**BE IT ORDAINED by the Township Committee of the Township of Winfield, County of Union, State of New Jersey, as follows:**

- SECTION 1.** The Township be authorized to purchase Public Safety equipment for the police and fire departments and renovations to the municipal building.
- SECTION 2.** The estimated cost of the aforementioned project is Thirty Thousand Dollars (\$30,000).
- SECTION 3.** The said improvement shall be considered a general improvement and the cost thereof shall be borne by the Township of Winfield at large.
- SECTION 4.** There is hereby appropriated the sum of Thirty Thousand Dollars (\$30,000), of which the sum has been made available in the Capital Improvement Fund.
- SECTION 5.** It is hereby determined that the period of usefulness of the aforesaid improvements, the financing of which the aforesaid obligations are hereby issued, is the period of five years (5), and the obligations authorized by this Ordinance will be within all debt limitations prescribed by the laws of the State of New Jersey.
- SECTION 6.** The full faith and credit of the Township of Winfield, New Jersey, are hereby pledged for the payment of the principal and interest on all of the bonds or notes issued pursuant to this ordinance, and the sums required for such payment shall, in each year while said bonds or notes are outstanding, be included in the annual budget and raised by taxes levied upon all taxable property within said Township without limits to rate or amount.
- SECTION 7.** The invalidity or ineffectiveness of any one or more terms or provisions of the foregoing Ordinance, or the inapplicability thereof to any person or circumstances, shall not be deemed to affect the validity and effectiveness of the remaining terms and provisions or the applicability or any terms or provisions to other persons and circumstances; by each term and provision shall be deemed to be separate and independent.
- SECTION 8.** All matters relating to the obligations not herein specifically set forth be determined and provided by subsequent resolutions or as provided by law.
- SECTION 9.** The Capital Budget of the Township of Winfield is hereby amended to conform with the provisions of this Ordinance for the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended Capital Budget Program as approved by the Director, Division of Local government Services and are on file with the Township Clerk and are for public inspection.
- SECTION 10.** This Ordinance shall take effect in the manner prescribed by law.

I, Leonard Ho - CFO of Winfield Township, hereby certifying that the funds are available in the amount of \$30,000 from Capital Improvement Fund for Capital Ordinance 456.

|                        | MOTIONED | SECONDED | AYES | NAYS | ABSENT | ABSTAIN |
|------------------------|----------|----------|------|------|--------|---------|
| MAYOR ROBERT F. REILLY |          |          |      |      |        |         |
| COMM. JOSEPH BYRNE     |          |          |      |      |        |         |
| COMM. ADAM D. KOOMER   |          |          |      |      |        |         |

I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on May 16, 2022

\_\_\_\_\_  
Melanie Slowik, Acting Twp. Clerk

**PUBLIC NOTICE:** The foregoing ordinance was introduced and approved on first reading at the regular meeting of the Winfield Township Committee held on 05/16/2022 and will be considered for public hearing and final adoption at the regular meeting of the Township Committee to be held on 06/20/2022 at 7:00 PM in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ.

**Ordinance 457 Fixing Salaries of Certain Officials and Employees to the Township of Winfield for 2022:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD –ORD. # 457  
COUNTY OF UNION, STATE OF NEW JERSEY  
AN ORDINANCE FIXING SALARIES OF CERTAIN OFFICIALS  
AND EMPLOYEES OF THE TOWNSHIP OF WINFIELD FOR 2022**

**Be it ordained by the Township Committee of the Township of Winfield, County of Union:**

**SECTION 1:** The salaries of all officials and employees of the Township of Winfield, hereinafter designated are hereby established and fixed in the amounts indicated;

1. Township Committee - \$0.00
2. Township Clerk – \$61,200.00 per annum, payable biweekly
3. Registrar - \$4,080.00, per annum, payable quarterly
4. Clerical Services – Class “A” \$15.30 per hour / Class “B” \$12.75 per hour / Class “C” \$10.20, payable biweekly
5. Chief Financial Officer - \$15,300.00 – per annum, payable biweekly
6. Administrative/Bookkeeper - \$46,243.00 – per annum, payable biweekly
7. Tax Assessor - \$6,120.00 per annum, payable biweekly
8. Tax Collector - \$3,570.00 per annum, payable biweekly
9. Municipal Judge - \$10,889.00 per annum, payable biweekly
10. Court Administrator - \$16,065.00 per annum, payable biweekly
11. Deputy Court Administrator - \$23.82 per hr., payable biweekly
12. Municipal Prosecutor - \$3,315.00 per annum, payable quarterly
13. Emergency Management Coordinator - \$158.00 per annum, payable annually
14. Deputy Emergency Management Coordinator - \$56.00 per annum, payable annually
15. Fire Sub-Code Official - \$668.00 per annum, payable annually
16. Building Sub-Code Official – \$5,100.00 per annum, payable quarterly
17. Electrical Sub-Code Official – \$1,530.00 per annum, payable quarterly
18. Plumbing Sub-Code Official - \$40.80 per hour (estimated max \$900 per annum)
19. Police Personnel – Reference to Chief and PBA contract

**SECTION 2:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistent parts or provisions.

**SECTION 3:** This Ordinance shall take effect immediately following final passage and publications as required by law and shall be effective beginning as of July, 2022.

**Introduced:**

**PUBLIC NOTICE**

The foregoing ordinance was introduced and approved on first reading at the regular meeting of the Winfield Township Committee held on May 2022 at 7:00 PM and will be considered for public hearing and final adoption at the regular meeting of the Township Committee to be held on June 20, 2022 at 7:00 PM in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ.

|                        | MOTIONED | SECONDED | AYES | NAYS | ABSENT | ABSTAIN | I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on May 16, 2022<br><br>Melanie Slowik, Acting Twp. Clerk |
|------------------------|----------|----------|------|------|--------|---------|---|
| MAYOR ROBERT F. REILLY |          |          |      |      |        |         |   |
| COMM. JOSEPH BYRNE     |          |          |      |      |        |         |   |
| COMM. ADAM D. KOOMER   |          |          |      |      |        |         |   |

**Resolution 22-28 Authorizing Emergency Purchase Pursuant to N.J.S.A. 40A:11-6:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 22-28  
COUNTY OF UNION, STATE OF NEW JERSEY  
AUTHORIZING EMERGENCY PRUCHASE PURSUANT TO N.J.S.A. 40A:11-6**

**WHEREAS**, an emergency has arisen with respect to the condition of the Winfield Fire Department roof; and

**WHEREAS**, an emergency purchase, pursuant to N.J.S.A. 40A:11-6 may be awarded without advertisement for bids, or bidding that an emergency affecting the health and public safety requires the immediate performance of the service; and

**WHEREAS**, there is the need for emergency repair to the Winfield Fire Department roof, located at 12 ½ Gulfstream Ave, Winfield, NJ 07036, a contract may be awarded without competitive bidding as permitted by N.J.S.A. 40A:11-6; and

**WHEREAS**, the Acting Township Clerk has received pricing from a contractor, Schotchwood Roofing, and the Chief Financial Officer recommends awarding the contract to Schotchwood Roofing in the amount of \$18,500; and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee that the Township Clerk and/or CFO is hereby authorized to encumber said contracted as listed above.

**Dated: May 16, 2022**

|                              | MOTIONED | SECONDED | AYES | NAYS | ABSENT | ABSTAIN |  |
|------------------------------|----------|----------|------|------|--------|---------|--|
| MAYOR ROBERT F. REILLY       |          |          |      |      |        |         | I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on May 16, 2022<br><br>_____<br>Melanie Slowik, Acting Township Clerk |
| COMMISSIONER ADAM D. KOOMER  |          |          |      |      |        |         |  |
| COMMISSIONER JOESPH P. BYRNE |          |          |      |      |        |         |  |

**Resolution 22-29 Authorization to Enter into a Lease Agreement with Maplecrest Ford, Inc. for 2022 Ford F-150:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 22-29**  
**COUNTY OF UNION, STATE OF NEW JERSEY**  
**AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT WITH**  
**MAPLECREST FORD, INC. FOR 2022 FORD F-150**

**WHEREAS**, a contract offer has been received for the lease for a 2022 Ford F-150 Police Responder SuperCrew with a price tag of \$39,009.85; and

**WHEREAS**, the vehicle payment shall be made in 3 annual installments of \$14,048.64 to Ford Motor Credit; and

**WHEREAS**, this contract includes auto transmission, high-intensity LED security approach lamps, trailer break controller, privacy glass; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds; and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and/or Clerk be authorized to enter into an agreement with Maplecrest Ford, Inc., 102 East Main Street, Mendham, New Jersey, 07945, for the purchase of the 2022 Ford F-150 with the a cost of \$39,009.85 with a three (3) year term.

**Dated: May 16, 2022**

|                              | MOTIONED | SECONDED | AYES | NAYS | ABSENT | ABSTAIN |  |
|------------------------------|----------|----------|------|------|--------|---------|--|
| MAYOR ROBERT F. REILLY       |          |          |      |      |        |         | I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on May 16, 2022<br><br>_____<br>Melanie Slowik, Acting Township Clerk |
| COMMISSIONER ADAM D. KOOMER  |          |          |      |      |        |         |  |
| COMMISSIONER JOESPH P. BYRNE |          |          |      |      |        |         |  |

**Resolution 22-30 Renewal of Club License # 2021-31-002-001:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 22-30  
 COUNTY OF UNION, STATE OF NEW JERSEY  
 RENEWAL OF CLUB LICENSE #2021-31-002-001  
 TO THE WINFIELD FIRE DEPARTMENT ASSOCIATION**

**WHEREAS**, the Township of Winfield, County of Union, State of New Jersey, has heretofore passed an Ordinance permitting issuance of a Club License, and

**WHEREAS**, the Winfield Volunteer Fire Department Association has been approved as a licensee in this Township; and

**NOW THEREFORE BE IT RESOLVED**, that in accordance with the rules and regulations of the Alcoholic Beverage Commission of the Township of Winfield and the State of New Jersey that a Club License be and same is hereby approved for the renewal to the:

**Winfield Fire Department Association  
 12 ½ Gulfstream Avenue  
 Winfield, New Jersey 07036**

**Dated: May 16, 2022**

|                              | MOTIONED | SECONDED | AYES | NAYS | ABSENT | ABSTAIN |  |
|------------------------------|----------|----------|------|------|--------|---------|--|
| MAYOR ROBERT F. REILLY       |          |          |      |      |        |         | I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on May 16, 2022<br><br>_____<br>Melanie Slowik, Acting Township Clerk |
| COMMISSIONER ADAM D. KOOMER  |          |          |      |      |        |         |  |
| COMMISSIONER JOESPH P. BYRNE |          |          |      |      |        |         |  |

- **WFD & Ambulance Association Carnival Request Letter:** Mayor Reilly read a letter from the WVFD of intent to hold their annual Carnival Fundraiser – Wednesday, July 27<sup>th</sup>, 2022 to Saturday, July 30<sup>th</sup>, 2022.
- **LGCCC- Winfield VFD Findings & Determination # 465, 466 & 467:** Mayor Reilly read the Findings & Determinations sheets

**CITIZEN’S FORUM:** No public wished to speak.

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Mayor Reilly Roll call vote, unanimous, affirmative.

TIME: 7:24 p.m.

Respectfully submitted

Melanie Slowik  
 Acting Township Clerk