

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE – MAY 15, 2023**

CALL TO ORDER: Mayor Koomer called the meeting to order at 7:06 p.m.

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Koomer read the public notice and indicated the fire exits.

ROLL CALL: Present: Mayor Koomer, Commissioner Byrne, Commissioner Reilly, Clerk Slowik, Atty. Colicchio, WPD Officers Bunch & Wilson, WVFD Chief Dustin

Absent: WPD Chief Mazzarella

APPROVAL OF MINUTES: TC Meeting 05/01/2023; Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

COMMUNICATIONS: None Presented

DEPARTMENT REPORTS: As Presented – Finance 4/23; WPD 4/23 & WVFD 4/23

REQUISITIONS: None Presented

UNLISTED REQUISITIONS: None Presented

BILLS: As Presented (\$47,267.67); Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**List of Bills - (100001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
8188	852 - AIR & GAS TECHNOLOGIES, INC.	PO 15441 05/1/23 -05/1/24 ANNUAL SERVICE CONTRAC	1,222.00	1,222.00
8189	1003 - ASSOCIATED HUMANE SOCIETIES	PO 15443 APRIL ANIMAL CONTROL 2023	312.50	312.50
8190	98 - COUNTY OF UNION - MOTOR VEHICLES	PO 15450 APRIL FUEL	1,128.37	1,128.37
8191	1058 - COUNTY OF UNION - DISPATCH	PO 15447 WINFIELD DISPATCH SERVICES 2ND QUARTER	6,624.48	6,624.48
8192	1034 - COVERALL NORTH AMERICA, INC.	PO 15446 MAY CLEANING SERVICE	325.00	325.00
8193	921 - CRANFORD PUBLIC LIBRARY	PO 15424 2023 LIBRARY SERVICES	180.00	180.00
8194	1119 - JACQUELINE'S FLORIST	PO 15445 STONE BOUQUETS	80.00	80.00
8195	871 - KENILWORTH CAR WASH & QUICK LUBE	PO 15442 CAR WASH	32.49	32.49
8196	1048 - MAJOR POLICE SUPPLY	PO 15251 VARIOUS EMERGENCY PREPAREDNESS & SAFETY	2,990.00	2,990.00
8197	983 - PRINCETON HOSTED SOLUTIONS	PO 15439 MAY PHONE SERVICE	782.13	782.13
8198	1056 - RAUL PINTO	PO 15435 SPANISH INTERPRETER 4/18/23 COURT SESSIO	150.00	150.00
8199	992 - RENAUD & COLICCHIO LLC	PO 15451 RETAINER FOR APRIL	1,000.00	1,000.00
8200	947 - SEAN BRENNAN	PO 15440 2023 VISION REIMBURSEMENT - CONTACTS	67.98	67.98
8201	166 - THE HOME NEWS & TRIBUNE	PO 15448 MAY NEWSPAPER SUBSCRIPTION	59.00	59.00
8202	32 - VERIZON	PO 15449 COURT ROUTER 5/2 - 6/1 FOR ZOOM SESSION	139.65	139.65
TOTAL				15,093.60

WIRE TRANSFERS

WIRE TRANSFER - SCHOOL TAXES FOR MAY	\$8,176.00
WIRE TRANSFER - PBA DUES FOR MAY	\$500.00
WIRE TRANSFER – OPEN SPACE TAXES 2 ND QTR	\$624.93
WIRE TRANSFER – COUNTY PURPOSE TAXES 1 ST QTR	\$18,289.81
WIRE TRANSFER – GIORDANO RECYCLING APRIL	\$4,583.33

WIRE TRANSFERS = \$ 32,174.07
TOTAL PAID FORM CURRENT FUND = \$ 15,093.60
GRAND TOTAL = \$ 47,267.67

05.15.2023

UNLISTED BILLS: None Presented

COMMITTEE REPORTS: None Presented

UNFINISHED BUSINESS: As Presented

Township Ordinance 459 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14) – 2nd Reading: A motion to take up the entitled ordinance was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

Mayor Koomer opened up the floor to the public for discussion – CFO Ho was asked to explain the ordinance. An explanation was provided. No comment from the public.

Mayor Koomer closed the floor to public discussion.

A motion to take up the entitled ordinance for adoption was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD - # 459
COUNTY OF UNION, STATE OF NEW JERSEY
CALENDAR YEAR 2023 - ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Winfield in the County of Union finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 1.00% increase in the budget for said year, amounting to \$22,059.56 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Winfield, in the County of Union, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Township of Winfield shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$77,208.46, and that the CY 2023 municipal budget for the Township of Winfield be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

05.15.2023

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

INTRODUCTION						COMMITTEE MEMBER	FINAL ADOPTION										
Moved	Second	Aye	Nay	Absent	NP		Moved	Second	Aye	Nay	Absent	NP					
X		X				JOSEPH P. BYRNE											
	X	X				ROBERT F. REILLY											
		X				MAYOR ADAM D. KOOMER											
Introduced: April 3 rd , 2023						I hereby certify the above ordinance was adopted by the Township Committee of the Township of Winfield, County of Union, State of New Jersey on the aforementioned date.											
Publication: April 7 th , 2023																	
Final Adoption:												Melanie Slowik, Acting Township Clerk					
Publication:																	

NEW BUSINESS: Resolution # 23-30 Adoption of the Municipal Budget for Year 2023:

Public Hearing: Mayor Koomer opened up the floor for Public Comments/Questions of the 2023 Budget- No members of the public wished to speak.

Resolution # 23-30 Adoption of the Municipal Budget for Year 2023: Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD – RESOLUTION #23-30
COUNTY OF UNION, STATE OF NEW JERSEY
ADOPTION ON THE MUNICIPAL BUDGET**

SECTION 2 – UPON ADOPTION FOR YEAR 2023

Be it Resolved by the COMMITTEEPERSONS of the TOWNSHIP of WINFIELD, County of UNION, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 1,826,020.20 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes	Nays	Abstained
Absent		

SUMMARY OF REVENUES		
1. General Revenues		
Surplus Anticipated	09-100	\$ 140,000.00
Miscellaneous Revenues Anticipated	13-099	\$ 333,160.92
Receipts from Delinquent Taxes	16-499	\$ -
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 5(a), Sheet 11)	07-190	\$ 1,828,020.20
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:		
Item 6, Sheet 42	07-195	\$ -
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$ -
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$ -
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:		
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$ -
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$ -
Total Revenues	13-289	\$ 2,301,181.12

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 1,850,301.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-208	\$ 350,000.00
(g) Cash Deficit	46-005	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 34,380.12
(c) Capital Improvements	44-909	\$ 16,000.00
(d) Municipal Debt Service	45-999	\$ -
(e) Deferred Charges - Municipal	46-999	\$ 51,500.00
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-085	\$ -
(k) For Local District School Purposes	20-410	\$ -
(m) Reserve for Uncollected Taxes	50-889	\$ -
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 2,301,181.12

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 15th day of May, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 15th day of May, 2023, m.slowik@winfield-nj.org, Clerk

Sheet 42

Resolution # 23-31 Insertion of Special Item of Revenue in 2023 Budget- Winfield Fire Department 2023: Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD - RESOLUTION #23-31
COUNTY OF UNION, STATE OF NEW JERSEY
INSERTION OF SPECIAL ITEM OF REVENUE IN 2023 BUDGET
WINFIELD FIRE DEPARTMENT 2023**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

SECTION 1

NOW, THEREFORE, BE IT RESOLVED, that the Township of Winfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget for the year 2023 in the sum of \$70,000.00 which item is now available as a revenue from:

Public & Private Revenues off-set with Appropriations;
Winfield Fire Department 2023

05.15.2023

SECTION 2

BE IT FURTHER RESOLVED, that a like sum of \$70,000.00 be and the same is hereby appropriated under the caption of:

Public & Private Programs Offset by Revenues Excluded from "CAPS" Winfield Fire Department 2023

Dated: May 15, 2023

	MOVED	SECONDED	AYES	NAVES	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on May 15, 2023. Melanie Slowik, Acting Twp. Clerk
MAYOR ADAM D. KOOMER							
COMM. JOSEPH P. BYRNE							
COMM. ROBERT F. REILLY							

Resolution # 23-32 Renewal of Club License # 2021-31-002-001 to the Winfield Fire Department Association: Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



WHEREAS, the Township of Winfield, County of Union, State of New Jersey, has heretofore passed an Ordinance permitting issuance of a Club License, and

WHEREAS, the Winfield Volunteer Fire Department Association has been approved as a licensee in this Township; and

NOW THEREFORE BE IT RESOLVED, that in accordance with the rules and regulations of the Alcoholic Beverage Commission of the Township of Winfield and the State of New Jersey that a Club License be and same is hereby approved for the renewal to the:

**Winfield Fire Department Association
12 ½ Gulfstream Avenue
Winfield, New Jersey 07036**

Dated: May 15, 2023

	MOVED	SECONDED	AYES	NAVES	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on May 15, 2023. Melanie Slowik, Acting Twp. Clerk
MAYOR ADAM D. KOOMER							
COMM. JOSEPH P. BYRNE							
COMM. ROBERT F. REILLY							

Resolution # 23-33 Authorizing a Grant Application to the Bulletproof Vest Partnership (BVP): Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 23-33
 COUNTY OF UNION, STATE OF NEW JERSEY
 AUTHORIZING A GRANT APPLICATION TO THE
 BULLETPROOF VEST PARTNERSHIP PROGRAM (BVP)**

WHEREAS, the Bulletproof Vest Partnership (BVP) Program is an initiative designed to provide critical resources to state, local and tribal jurisdictions for the purpose of purchasing body armor for sworn law enforcement officers; and

WHEREAS, the purpose of the BVP Program is to reimburse, states, counties, federally recognized tribes, cities and local jurisdictions that employ law enforcement officers for up to 50% (fifty percent) of the total cost of body armor vests purchased for those officers; and

WHEREAS, the Township of Winfield desires to make an application for said program, which is administered by the Office of Justice Programs Bureau of Justice Assistance (BJA)

BE IT RESOLVED, that the Mayor/Clerk/Chief of Police is hereby authorized to:

- (a) Make application for such grant through BVP System
- (b) Submit necessary documentation
- (c) Provide additional application information and furnish such documents as may be required, and
- (d) Act as the authorized correspondent of the above-named applicant; and

BE IT FURTHER RESOLVED, the Office of Justice Programs Bureau of Justice Assistance (BJA) shall determine if the application is complete and in conformance with the scope and intent of the grant, and notify the applicant of the amount of the funding award; and

BE IT FURTHER RESOLVED, by the Township of Committee of the Township of Winfield:

1. That the applicant agrees to comply with all applicable federal, state and local laws, rules and regulations in its performance
2. That this resolution shall take effect immediately upon adoption.

Dated: May 15, 2023

	MAYOR	COMM.	COMM.	MOVED	SECONDED	AYES	NAVES	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on May 15, 2023. Melanie Slowik, Acting Twp. Clerk
MAYOR ADAM D. KOOMER										
COMM. JOSEPH P. BYRNE										
COMM. ROBERT F. REILLY										

Resolution # 23-34 Generator Maintenance Agreement – Alan’s Generator Services LLC: Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD - RESOLUTION #23-34
 COUNTY OF UNION, STATE OF NEW JERSEY
 GENERATOR MAINTENANCE AGREEMENT
 - ALAN'S GENERATOR SERVICES LLC**

WHEREAS, a contract offer has been received for the service and maintenance for the municipal emergency generator in the amount of \$1,000.00; and

WHEREAS, this contract covers all scheduled maintenance, twice yearly service, annual oil and filter change, and all factory recommended diagnostics; and

WHEREAS, this contract is for the term 06/01/2023 through 05/31/2024; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into with:

**ALAN'S GENERATOR SERVICES LLC
 906 CEDAR STREET
 MANVILLE, NEW JERSEY 08835
 908-635-3331**

Dated: May 15, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR ADAM D. KOOMER						
COMM. JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on May 15, 2023.

 Melanie Slowik, Acting Twp. Clerk

Resolution # 23-35 Amending the Township Committee Meeting Schedule for the Calendar Year 2023: Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #23-35
 COUNTY OF UNION, STATE OF NEW JERSEY
 AMENDING THE TOWNSHIP COMMITTEE
 MEETING SCHEDULE FOR THE CALENDAR YEAR 2023**

BE IT RESOLVED, by the Township Committee of the Township of Winfield that the official schedule for the Township Committee meetings be amended for the calendar year 2023, as attached.

Dated: May 15, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR ADAM D. KOOMER						
COMM. JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on May 15, 2023.

Melanie Slowik, Acting Twp. Clerk

CITIZEN'S FORUM: WVFD Chief Dustin- questioned about previous resolution being tabled. Mayor Koomer responded. Both stressed the importance of volunteers within town. Will revisit resolution possibly at a later time.

ADJOURNMENT: There being nothing further to come before the Township Committee, Mayor Koomer called for a motion to adjourn; Roll call vote, unanimous, affirmative.

TIME: 7:38 p.m.

Respectfully submitted

Melanie Slowik
Acting Township Clerk