

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE – MAY 6, 2024**

CALL TO ORDER: Mayor Byrne called the meeting to order at 7:00 p.m.

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Byrne read the public notice and indicated the fire exits.

PRAYER & PLEDGE OF ALLEGIANCE: Mayor Byrne led the Township’s Prayer and led the Pledge of Allegiance.

ROLL CALL: Present: Mayor Byrne, Commissioner Reilly, Commissioner Koomer, Clerk Slowik, Attorney Colicchio, WPD Chief Mazzarella & WVFD Chief Dustin

APPROVAL OF MINUTES: RMTC 04/15/24 & Special Meeting 04/30/2024; Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

COMMUNICATIONS: None Presented

DEPARTMENT REPORTS: Finance 4/24 & WPD 4/24

REQUISITIONS: As Presented (\$600.00)

LISTED REQUISITIONS FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, MAY 6, 2024

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
9458	WFD	GAS METERS	\$600.00
TOTAL:			\$600.00

UNLISTED REQUISITIONS: As Presented (\$678.88)

UNLISTED REQUISITIONS FOR THE REGULAR MEETING
OF THE TOWNSHIP COMMITTEE, MAY 6, 2024

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
9459	WMC	SPANISH INTERPRETER	\$150.00
9460	WMC	ZOOM ANNUAL CONTRACT	\$278.88
9461	WMC	PUBLIC DEFENDER	\$250.00
			\$678.88

BILLS: As Presented (\$10,674.65); Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

**List of Bills - (100001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
8616	921 - CRANFORD PUBLIC LIBRARY	PO 15853 2024 LIBRARY SERVICES	300.00	300.00
8617	1005 - DAVID ALTIERI	PO 15867 2024 VISION REIMBURSEMENT	409.92	409.92
8618	48 - DELTA DENTAL PLAN OF NJ	PO 15862 MAY DENTAL COVERAGE	2,031.87	2,031.87
8619	39 - ELIZABETHTOWN GAS CO	PO 15863 NATURAL GAS SERVICE 3/11 - 4/10	258.94	258.94
8620	1085 - LEAF	PO 15864 SHARP MX-M3571 COPIER SYSTEM MAY	122.00	122.00
8621	889 - NEW JERSEY FIRE EQUIPMENT COMPANY	PO 15556 NJDCA FIRE GRANT - STREAMLIGHT PORTABLE	800.00	800.00
8622	889 - NEW JERSEY FIRE EQUIPMENT COMPANY	PO 15560 NJDCA FIRE GRANT VEHICLE MOUNT LIGHT	200.00	200.00
8623	983 - PRINCETON HOSTED SOLUTIONS	PO 15870 MAY PHONE SERVICE	844.90	844.90
8624	72 - FSEEG	PO 15861 ELECTRIC 3/8 - 4/8	2,390.76	2,390.76
8625	992 - BENAUD & COLICCHIO LLC	PO 15860 MARCH REATAINER AND OTHER LEAGAL SERVICE	1,792.00	1,792.00
8626	468 - SCOTT MITTNER	PO 15857 PUBLIC DEFENDER SERVICES FOR APRIL 9TH 2	250.00	250.00
8627	166 - THE HOME NEWS & TRIBUNE	PO 15869 APRIL NEWSPAPER SUBSCRIPTION	59.00	59.00
8628	166 - THE HOME NEWS & TRIBUNE	PO 15871 MARCH NOTICES 2024	167.40	167.40
8629	841 - UNUM LIFE INS. CO OF AMERICA	PO 15865 MAY LONG TERM DISABILITY INS	443.62	443.62
8630	32 - VERIZON	PO 15866 FIOS 4/10 -5/9	159.99	159.99
8631	452 - VERIZON WIRELESS	PO 15858 CELL PHONE AND AIR CARDS 4/16- 5/15	325.20	325.20
8632	994 - WB MASON CO., INC	PO 15835 Blizzard Natural Spring Water Jug, 5-Gal	44.70	44.70
8633	994 - WB MASON CO., INC	PO 15838 OFFICE SUPPLIES	74.35	74.35
TOTAL				10,674.65

05.06.2024

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	10,674.65
101250	INTERFUND FEDERAL & STATE GRANTS			1,000.00	
10AE10	ADMINISTRATION & EXEC. - OTHER EXPENSE	1,158.43			
10DA10	LEGAL SERVICES & COSTS - OTHER EXPENSE	1,792.00			
10DF10	PUBLIC DEFENDER - OTHER EXPENSES	290.00			
10BG10	BUILDINGS & GROUNDS - OTHER EXPENSE	119.05			
10EX10	GROUP INSURANCE PLANS FOR EMPLOYEES	2,441.79			
10EZ10	OTHER INSURANCE PREMIUMS	443.62			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	58.28			
10HE10	POLICE - OTHER EXPENSE	421.77			
10KE10	EMERGENCY MANAGEMENT - OTHER EXPENSE	40.01			
10LG10	STREET LIGHTING	1,483.54			
10SL10	LIBRARY SERVICES	300.00			
10UT10	UTILITIES	1,166.16			
TOTALS FOR	Current Fund	9,674.65	0.00	1,000.00	10,674.65

Total to be paid from Fund 10 Current Fund 10,674.65
 10,674.65

UNLISTED BILLS: None Presented

COMMITTEE REPORTS: None Presented

UNFINISHED BUSINESS: None Presented

NEW BUSINESS: As Presented

Twp Ordinance # 466 An Ordinance Fixing Salaries of Certain Officials and Employees of the Township of Winfield for 2024

Motion to move Approval of the Draft of the Ordinance: Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

Move to Take Up the Ordinance on first reading by Title: Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

Read Ordinance by Title passed on first reading: Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

Ordinance to be Taken Up on second reading: Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD - ORD. #466
 COUNTY OF UNION, STATE OF NEW JERSEY
 AN ORDINANCE FIXING SALARIES OF CERTAIN OFFICIALS
 AND EMPLOYEES OF THE TOWNSHIP OF WINFIELD FOR 2024**

Be it ordained by the Township Committee of the Township of Winfield, County of Union:

SECTION 1: The salaries of all officials and employees of the Township of Winfield, hereinafter designated are hereby established and fixed in the amounts indicated;

1. Township Committee - \$0.00
2. Township Clerk - \$64,296.72 per annum, payable biweekly
3. Registrar - \$4,286.45 per annum, payable quarterly

4. Clerical Services - Hourly \$17.17
5. Chief Financial Officer - \$16,074.18 - per annum, payable biweekly
6. Administrative/Bookkeeper - \$50,127.90 - per annum, payable biweekly
7. Tax Assessor - \$6,429.67 per annum, payable biweekly
8. Tax Collector - \$3,750.64 per annum, payable biweekly
9. Municipal Judge - \$11,439.98 per annum, payable biweekly
10. Court Administrator - \$16,877.89 per annum, payable biweekly
11. Deputy Court Administrator - \$25.03 per hr., payable biweekly
12. Municipal Prosecutor - \$3,482.74 per annum, payable quarterly
13. Emergency Management Coordinator - \$165.99 per annum, payable annually
14. Deputy Emergency Management Coordinator - \$58.83 per annum, payable annually
15. Fire Sub-Code Official - \$701.8 per annum, payable annually
16. Building Sub-Code Official - \$5,358.06 per annum, payable quarterly
17. Electrical Sub-Code Official - \$1,607.42 per annum, payable quarterly
18. Plumbing Sub-Code Official - \$964.45 per annum, payable quarterly
19. Police Personnel - Reference to Chief and PBA contract

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistent parts or provisions.

SECTION 3: This Ordinance shall take effect immediately following final passage and publications as required by law and shall be effective beginning as of January 1, 2024.

INTRODUCTION						COMMITTEE MEMBER	FINAL ADOPTION					
Moved	Second	Aye	Nay	Absent	NP		Moved	Second	Aye	Nay	Absent	NP
						ADAM D. KOOMER						
						ROBERT F. REILLY						
						MAYOR JOSEPH P. BYRNE						
Introduced: May 6 th , 2024						I hereby certify the above ordinance was adopted by the Township Committee of the Township of Winfield, County of Union, State of New Jersey on the aforementioned date. _____ Melanie Slowik, Acting Township Clerk						
Publication: May 9 th , 2024												
Final Adoption: May 20 th , 2024												
Publication: May 24 th , 2024												

Resolution # 24-28 Summer Hours for the Winfield Municipal Office- Motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 24-28
COUNTY OF UNION, STATE OF NEW JERSEY
SUMMER HOURS FOR THE WINFIELD MUNICIPAL OFFICE**

WHEREAS, the Municipal Offices for the Township of Winfield, County of Union, State of New Jersey, have recommended adopting summer hours; and

WHEREAS, the Mayor and Commissioners have reviewed this recommendation which is similar to summer office hours in other municipalities in Union County, and;

THEREFORE, BE IT RESOLVED the Municipal Offices shall be open at the designated times, listed below, during the period of May 24, 2024 and ending on September 6, 2024:

Monday through Thursday - 8:30 am to 4:00 pm
Friday - 8:30 to 12:00 pm

Dated: May 6, 2024

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						
COMM. ADAM D. KOOMER						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on May 6, 2024.

Melanie Slowik, Acting Twp. Clerk

CITIZEN'S FORUM: Jenn Crosser, asked about the funds for the playground. If there was update. Mayor Byrne informed her that these funds were moved into the State budget for 2024 if passed in July. We were waiting to hear when an update is available.

Joseph Zambell, inquired about putting a fence up around property. Mayor Byrne referred him to Mutual Housing.

ADJOURNMENT: There being nothing further to come before the Township Committee, Mayor Byrne called for a motion to adjourn; Roll call vote, unanimous, affirmative.

TIME: 7:11 p.m.

Respectfully submitted

Melanie Slowik
Acting Township Clerk