

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE – APRIL 5, 2021**

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. seq.; Mayor McManus read the public notice and indicated the fire exits.

PRAYER & PLEDGE OF ALLEGIANCE: Omitted

CALL TO ORDER: Mayor Genz called the meeting to order at 7:00pm.

ROLL CALL: Present: Mayor Genz, Comm Reilly, Comm. Koomer, Clerk Planas, Atty. DeAppolonio, WPD Chief Mazarella, WVFD Chief Dustin

APPROVAL OF MINUTES: RMTC 03/15/2021

COMMUNICATIONS: Letter from the Chairperson of the Regular Democratic Organization submitted a list of local Democratic candidates in Winfield – Joseph P. Byrne

DEPARTMENT REPORTS: Comm. Reilly moved the approval of department report for the Finance 03/2021 WPD 03/2021 and WVFD 1/21, 2/21; Comm. Koomer seconded the motion. Roll call vote, unanimous, affirmative.

REQUISITIONS: Mayor Genz moved the listed requisitions; Comm. Reilly seconded the motion as follows:

LISTED REQUISITIONS FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, APRIL 5, 2021

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
8097	COURT	SPANISH INTERPRETER	\$150.00
8098	WPD	POLICE ID CARDS	\$48.00
8099	WFD	SCOTT AIR BOTTLES	\$712.00

TOTAL: \$910.00

REVISED 3/30/21

Roll call vote: Mayor Genz, Comm. Reilly, aye; Comm. Koomer, aye;

UNLISTED REQUISITIONS: None Presented

BILLS: Mayor Genz moved the listed bills; Comm. Reilly seconded the motion as follows:

**List of Bills - (100001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
7262	1158 - COUNTY OF UNION - DISPATCH	PO 14499 WINFIELD DISPATCH SERVICES 1ST QUARTER	6,367.25	6,367.25
7263	1035 - DAVID ALTIERI	PO 14491 2021 VISION REIMBURSEMENT - CONTACTS	431.91	431.91
7264	48 - DELTA DENTAL PLAN OF NJ	PO 14487 APRIL DENTAL COVERAGE	1,348.05	1,348.05
7265	39 - ELIZABETHTOWN GAS CO	PO 14502 NATURAL GAS SVC 2/3 - 3/10	796.30	796.30
7266	1049 - FRANK DURANTE	PO 14504 2021 VISION REIMBURSEMENT	238.00	238.00
7267	635 - FRANK MAZZARELLA	PO 14506 2021 CLOTHING ALLOWANCE	1,000.00	1,000.00
7269	150 - GANN LAW BOOKS	PO 14455 NJ POLICE MANUAL 2021 EDITION	189.50	189.50
7269	692 - JASON DYER	PO 14505 2021 CLOTHING ALLOWANCE	1,000.00	1,000.00
7270	827 - JOSEPH PANZARINO	PO 14507 2021 CLOTHING ALLOWANCE	1,000.00	1,000.00
7271	1095 - LEAF	PO 14496 SHARP MX-M3571 COPIER SYSTEM	122.00	122.00
7272	944 - LIFESAVERS INC.	PO 14465 ADULT DEFIBRILLATION PAD DEFIBTECH AED D	69.44	69.44
7273	588 - MATTHEW BENDER & CO., INC.	PO 14514 NJ ADM CODE T13 (CH 2,3) ALCOHOL BEV CO	95.07	95.07
7274	35 - BETTY CASH	PO 14515 LEGAL SIZE COPY PAPER	28.77	28.77
7275	72 - FSE&G	PO 14500 MARCH ELECTRIC	2,208.15	2,208.15
7276	584 - PUBLIC ALLIANCE INS COVERAGE	PO 14492 2021 2ND INSTALLMENT LIABILITY INS	56,049.00	56,049.00
7277	247 - REGISTRARS' ASSN. OF NJ	PO 14388 2021 NJ REGISTRAR MEMBERSHIP DUES (LADRA	25.00	25.00
7278	166 - THE HOME NEWS & TRIBUNE	PO 14498 NOTICE OF SALARY ORDINANCE	61.92	61.92
7279	841 - UNUM LIFE INS. CO OF AMERICA	PO 14501 APRIL LONG TERM DISABILITY INS	427.62	427.62
7280	1101 - VENERATUS CORPORATION	PO 14493 WEBSITE	3,748.00	3,748.00
7281	32 - VERIZON	PO 14490 FIOS 3/10 - 4/9	159.99	159.99
7282	452 - VERIZON WIRELESS	PO 14498 CELL PHONE AND AIR CARDS 3/16 - 4/15	416.88	416.88
7283	85 - W.W. GRAINGER, INC.	PO 14438 ICE MELT GRANULAR, 50LB. ITEM # 4W973	46.70	46.70
7284	994 - WB MASON CO., INC	PO 14467 MARCH SPRING WATER	59.90	59.90
7285	994 - WB MASON CO., INC	PO 14469 OFFICE SUPPLIES	150.94	150.94
7286	994 - WB MASON CO., INC	PO 14495 Duracell® Coppertop® AA Alkaline Batteri	31.98	31.98
7287	994 - WB MASON CO., INC	PO 14503 MARCH SPRING WATER	59.90	59.90
7288	319 - WIELKOEZ & COMPANY, LLC	PO 14499 ACCOUNTING SERVICES	4,025.00	4,025.00
TOTAL				80,157.27

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	80,157.27
10A010	ADMINISTRATION & EXEC. - OTHER EXPENSE	1,348.76			
10A010	FINANCIAL ADM. - OTHER EXPENSE	4,025.00			
10D010	MUNICIPAL COURT - OTHER EXPENSE	90.00			
10E010	BUILDINGS & GROUNDS - OTHER EXPENSE	166.50			
10EX10	GROUP INSURANCE PLANS FOR EMPLOYEES	2,017.96			
10EZ10	OTHER INSURANCE PREMIUMS	56,476.62			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	31.98			
10HB10	POLICE - OTHER EXPENSE	3,569.74			
10HD10	911 DISPATCH SERVICE	6,367.25			
10KE10	EMERGENCY MANAGEMENT - OTHER EXPENSE	35.01			
10LG10	STREET LIGHTING	1,399.75			
10MH10	BOARD OF HEALTH - OTHER EXPENSE	25.00			
10UT10	UTILITIES	1,604.70			
TOTALS FOR	Current Fund	80,157.27	0.00	0.00	80,157.27

Total to be paid from Fund 10 Current Fund 80,157.27

Roll call vote: Comm. Reilly, aye; Comm. Koomer, aye;

UNLISTED BILLS: None Presented

COMMITTEE REPORTS: None Presented

UNFINISHED BUSINESS: Bought back to the table – Rules & Regulations Manual for the PD
Mayor Genz moved the Rules & Reg. Manual; Comm. Reilly seconded the motion

Roll call vote: Comm. Reilly, aye; Comm. Koomer, aye;

NEW BUSINESS: Mayor Genz moved the approval of Res. # 21-20 through 21-24, Comm. Reilly seconded the motion. Roll call vote, unanimous, affirmative

**TOWNSHIP OF WINFIELD - RESOLUTION #21-20
COUNTY OF UNION, STATE OF NEW JERSEY
DISPOSITION OF PROPERTY – WVFD BUNKER GEAR**

BE IT RESOLVED, by the Township Committee of the Township of Winfield that the following listed obsolete equipment, from the Winfield Vol. Fire Department be disposed of through the;

**PLAINFIELD FIREFIGHTERS ORGINAZATION
315 CENTRAL AVE.
PLAINFIELD, NJ 07060**

Jackets (Morning Pride)

Name	Date of Manufacturing	Model #	Size		
			Chest	Length	Inseam
	Oct-98	BPR1211	40	29/35	35
N/A	Oct-98	BPR1211	42	24/35	35
N/A	Jul-97	BPR1217	45	29/35	35
N/A	Oct-98	BPR1211	44	29/35	35
	Jun-97	BPR1214	44	29/35	35
	5/21/2009	BPR32OT2	54	31/37	36
	Jun-97	BPR1217	48	28/35	35
	Apr-99	BPR1211	42	29/35	34
N/A	Oct-98	BPR1211	39	29/35	33
N/A	Illegible	BPR1211	42	29/35	32
N/A	Illegible	BPR1211	Illegible		

Bunker Pants (Morning Pride)

Name	Date Of Manufacturing	Model #	Size		
			Waist		Inseam
	Jul-97	BPR1217	38		27
N/A	Oct-98	BPR1211	39.5		33
N/A	Oct-98	BPR1211	35		28
N/A	Jul-97	BPR1217	36 1/2		28 1/2
N/A	Jun-97	BPR1217	40		29
N/A	Apr-99	BPR1211	40		30
N/A	Oct-98	BPR1211	38		30
N/A	5/21/2009	BPR3270P2	48		32
N/A	Jun-97	BPR1217	32 1/2		29
N/A	Jun-97	BPR1217	40		28
N/A	Jul-98	BPR1217	42		27 1/2

Bunker Pants (Globe)

Name	Date Of Manufacturing	Model #	Size		
			Waist		Inseam
N/A	Nov-86	232144	36		27

Rubber Boots

Brand	Date Of Manufacturing	Stockl #	Size		
Servus	Aug-97	M1409		11	
Servus	Nov-08	W1467		16w	

Gloves

There are 17 pairs of gloves that are unmarked, damaged , or too old

Normex Hoods

Style	Date Of Manufacturing
2009201E	Jan-97
687	Jun-03
HD3000850	Dec-10

Mask				
Date of manufacturing	Model Number	# of straps mask needs	# of straps mask has	Size
Mar-93	804177-01	5	4	XL
May-98	804177-01	5	4	XL
Feb-93	804177-01	5	4	XL
Feb-93	804177-01	5	4	L
Feb-93	804177-01	5	4	L
Feb-93	804177-01	5	4	L
Feb-93	804177-01	5	4	L
May-98	802240-07	5	4	L
May-98	802240-07	5	4	L
Feb-93	804177-01	5	4	L
May-98	804177-01	5	4	L
Feb-93	804177-01	5	4	L
Feb-93	804177-01	5	4	L
Feb-93	804177-01	5	4	L
Feb-93	804177-01	5	4	L
Feb-93	804177-01	5	4	L
Feb-93	804177-01	5	4	L
May-98	804177-01	5	4	L

Masks need proper harness assembly to pass fit testing.

HELMETS

Helmets			
Brand	Model	Date of Manufacturing	Lot #
Morning Pride	Ben Franklin 2	Illegible	0737
Morning Pride	Ben Franklin 2	7/17/1997	0737
Morning Pride	Ben Franklin 2	7/17/1998	0737

3 broken Suspension systems 2 broken Visors

Gear (lights)			
Brand	Model	Serial Number	Problem
Stremlight	Lightbox	0024xx	Doesn't Work
Stremlight	Lightbox	97984	No Batteries
Stremlight	Lightbox	73328	No Batteries

2 Pass Alarm Devices do not work

Date: April 5, 2021

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on April 5, 2021. _____ June Planas, Twp. Clerk
MAYOR GARY J. GENZ			√				
COMM. ROBERT F. REILLY	√		√				
COMM. ADAM D. KOOMER		√	√				

**TOWNSHIP OF WINFIELD RESOLUTION 21-21
COUNTY OF UNION, STATE OF NEW JERSEY**

**SUBMISSION OF APPLICATION FOR SFY21 BODY WORN CAMERA GRANT PROGRAM FROM
THE DEPARTMENT OF LAW AND PUBLIC SAFETY OFFICE OF THE ATTORNEY GENERAL**

WHEREAS, the State of New Jersey, Department of Law & Public Safety, Office of the Attorney General's SFY21 Body Worn Camera Grant Program provides eligible law enforcement agencies state funding for the purpose of aiding in the purchase of body-worn cameras, ancillary equipment and storage; and

WHEREAS, the OAG will award, administer and monitor awards made under the Body-Worn Camera Grant Program; and

WHEREAS, the funding for the grant program is for a 60-month period from January 1, 2021 through December 31, 2025; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to sign and submit all grant applications for The Office of The Attorney General Body-Worn Camera Grant Program

Dated: April 5, 2021

	MOVED	AYES SECONDED	NAYS	ABSENT	ABSTAIN	CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on April 5, 2021. _____ June Planas, Twp. Clerk
MAYOR GARY J. GENZ			√			
COMM. ROBERT F. REILLY	√		√			
COMM. ADAM D. KOOMER		√	√			

**TOWNSHIP OF WINFIELD RESOLUTION 21-22
COUNTY OF UNION, STATE OF NEW JERSEY
AUTHORIZATION TO READ BUDGET BY TITLE ONLY
BUDGET READ BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of the public hearing, if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met; and

NOW THEREFORE BE IT RESOLVED that the budget shall be read by title only

Date: April 5, 2021

	AYES MOTION	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was introduced by the Township Committee of the Township of Winfield at a meeting held on April 5, 2021 _____ June Planas, Acting Twp. Clerk
MAYOR GARY J. GENZ		√			
COMM. ROBERT F. REILLY	√	√			
COMM. ADAM D. KOOMER		√			

**TOWNSHIP OF WINFIELD RESOLUTION 21-23
COUNTY OF UNION, STATE OF NEW JERSEY
AUTHORIZATION TO ADOPT THE ANNUAL BUDGET EXAMINATION
Township of Winfield, N.J.
Self-Examination of Budget Resolution**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 THRU 7.5 the Township of Winfield has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township of Winfield meets the necessary conditions to participate in the program for the 2018 budget year.

NOW THEFORE BE IT RESOLVED, by the Governing Body of the Township of Winfield that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated.
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE Director of the Division of Local Government Services.

**Township of Winfield, N.J.
Certification of Approved Budget**

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Dated: April 5, 2021

By:

Leonard Ho, Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30 7.6(e))

Date: April 5, 2021

	MOTIONED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was introduced by the Township Committee of the Township of Winfield at a meeting held on April 5, 2021 _____ June Planas, Acting Clerk
MAYOR GARY J. GENZ			√				
COMM. ROBERT F. REILLY	√		√				
COMM. ADAM D. KOOMER			√				

INTRODUCTION OF PROPOSED 2021 MUNICIPAL BUDGET
SEE ATTACHED

CITIZENS' FORUM: None Presented

EXECUTIVE SESSION: None Presented

ADJOURNMENT: There being nothing further to come before the Township Committee, Mayor McManus moved to adjourn, Comm. Genz seconded the motion.

Roll call vote, unanimous, affirmative.

TIME 7:10PM

Respectfully submitted,

June Planas, Clerk