

**TOWNSHIP OF WINFIELD  
MINUTES OF THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE – MARCH 21, 2022**

**CALL TO ORDER:** Mayor Reilly called the meeting to order at 7:00 p.m.

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Reilly read the public notice and indicated the fire exits.

**ROLL CALL:** Present: Mayor Reilly, Commissioner Koomer, Commissioner Byrne, Clerk Slowik, Atty. Colicchio, WPD Chief Mazzarella, WCFO Ho

**APPROVAL OF MINUTES:** RMTC 04/09/2022; Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**COMMUNICATIONS:** None Presented

**DEPARTMENT REPORTS:** WPD 3/2022 & WVFD 3/2022

**REQUISITIONS:** As Presented (\$4,808.49); Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.

LISTED REQUISITIONS FOR THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE, APRIL 19, 2022

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
8527	WPD	SOFTWARE LICENSING	\$4,408.49
8528	COURT	SPANISH INTERPRETER	\$150.00
8529	COURT	PUBLIC DEFENDER	\$250.00
<b>TOTAL:</b>			<b>\$4,808.49</b>

REVISED 4/13/22

**UNLISTED REQUISITIONS:** None Presented

**BILLS:** As Presented (\$28,759.19); Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.

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Winfield

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**List of Bills - (100001) CASH - CHECKING  
Current Fund**

Check#	Vendor	Description	Payment	Check Total
7705	852 - AIR & GAS TECHNOLOGIES, INC.	PO 14943 11/1/21 -10/21/22 ANNUAL SERVICE CONTRA	1,012.00	1,012.00
7706	1303 - ASSOCIATED HUMANE SOCIETIES	PO 14939 MARCH ANIMAL CONTROL	312.50	312.50
7707	99 - COUNTY OF UNION - MOTOR VEHICLES	PO 14941 MARCH FUEL	1,272.54	1,272.54
7709	1058 - COUNTY OF UNION - DISPATCH	PO 14945 WINFIELD DISPATCH SERVICES 2ND QUARTER	6,494.59	6,494.59
7709	1034 - COVERALL NORTH AMERICA, INC.	PO 14932 APRIL CLEANING SERVICE	325.00	325.00
7710	921 - CRANFORD PUBLIC LIBRARY	PO 14939 2022 LIBRARY SERVICES	120.00	120.00
7711	1089 - GUARDIAN TRACKING	PO 14934 ANNUAL SUBSCRIPTION FOR GUARDIAN TRACKIN	916.00	916.00
7712	1099 - MARCO TECHNOLOGIES	PO 14943 SHARP COPIER CONTRACT BASE RATE 4/9/2022	87.48	87.48
7713	949 - NJ STATE ASSOCIATION OF CHIEFS OF PO	PO 14936 2022 MEMBERSHIP DUES FOR CHIEF MAZZARELL	275.00	275.00
7714	993 - PRINCETON HOSTED SOLUTIONS	PO 14946 APRIL PHONE SERVICE	707.65	707.65
7715	1056 - RAUL PINTO	PO 14757 SPANISH INTERPRETER 11/3/21 COURT SESSIO	150.00	
		PO 14854 SPANISH INTERPRETER	305.00	
		PO 14913 SPANISH INTERPRETER FOR 4/12/22	150.00	600.00.00
7716	992 - BENAUD & DEAPOLONIO LLC	PO 14934 RETAINER FEE FOR JANUARY, FEBRUARY & M	3,000.00	3,000.00
7717	166 - THE HOME NEWS & TRIBUNE	PO 14935 APRIL NEWSPAPER SUBSCRIPTION	59.00	59.00
7719	170 - TREASURER - STATE OF NJ	PO 14937 1ST QTR 2022 DCA FEES FOR CONSTRUCTION C	70.00	70.00
7719	144 - TREASURER, STATE OF NEW JERSEY	PO 14947 MARRIAGE LICENSE FEE 1ST QUARTER 2022	50.00	50.00
7720	1047 - TYLER REINERTSEN	PO 14933 2022 VISION REIMBURSEMENT	626.78	626.78
7721	32 - VERIZON	PO 14936 COURT ROUTER 4/2 - 5/1 FOR ZOOM SESSIO	129.65	129.65
7722	319 - WIELKOTZ & COMPANY, LLC	PO 14944 ACCOUNTING SERVICE RENDERED IN REGARDS T	4,175.00	4,175.00
<b>TOTAL</b>				<b>20,133.19</b>

**WIRE TRANSFERS**

WIRE TRANSFER - SCHOOL TAXES FOR APRIL \$8,176.00  
WIRE TRANSFER - PBA DUES FOR APRIL \$450.00

\$8,626.00

WIRE TRANSFERS = \$ 8,626.00

TOTAL PAID FORM CURRENT FUND = \$20,133.19

**GRAND TOTAL = \$ 28,759.19**

**UNLISTED BILLS:** None Presented

**COMMITTEE REPORTS:** None Presented

**UNFINISHED BUSINESS:** None Presented

**NEW BUSINESS:**

04.19.2022

**2<sup>nd</sup> Reading – Ordinance # 455 Exceed the Budget Appro. Limits & Establish a Cap**

- **Motion to Take Up the Ordinance Entitled:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.
- **Mayor Opened the Floor to the Public for Discussion:**

Kathy Sipko, 8A Pacific Drive- didn't understand the Cap, asked for clarification; CFO Ho explained what the law also and discussed what the Ordinance allows

Nannette Babitz, 64B Seafoam- Asked why we were expending the 3.5%; CFO Ho responded to her question- and informed her on what page shows the exact calculation

- **Mayor Reilly Closed the Floor to Public Discussion:** Being as there were no further comments or questions from the public.
- **Ordinance to Be Taken Up for Adoption:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.

TO 455

PROCEDURE FOR ADOPTING AN ORDINANCE

2nd Meeting

1. Motion to take up the Ord. entitled:  
**TOWNSHIP OF WINFIELD –ORD. # 451 CALENDAR YEAR 2022 –  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)** \_\_\_\_\_
2. Second the motion \_\_\_\_\_
3. Roll Call Vote RFR \_\_\_\_\_ ADK \_\_\_\_\_ JPB \_\_\_\_\_

At this time the Mayor opens the floor to public discussion regarding the ordinance.

Mayor closes the floor to public discussion.

1. Motion to take up the Ordinance for adoption \_\_\_\_\_
2. Second the motion \_\_\_\_\_
3. Roll Call Vote RFR \_\_\_\_\_ ADK \_\_\_\_\_ JPB \_\_\_\_\_



**TOWNSHIP OF WINFIELD 455  
COUNTY OF UNION, STATE OF NEW JERSEY  
CALENDAR YEAR 2022 - ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Winfield in the County of Union finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 1.00% increase in the budget for said year, amounting to \$20,929.88 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Winfield, in the County of Union, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township of Winfield shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$73,254.58, and that the CY 2022 municipal budget for the Township of Winfield be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove

that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

	MOTION	AYES	SECONDS	NAYS	ABSENT	ABSTAIN
MAYOR ROBERT F. REILLY						
COMM. JOSEPH BYRNE						
COMM. ADAM D. KOOMER						

I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on March 21, 2022

\_\_\_\_\_  
Melanie Slowik, Twp. Clerk

**PUBLIC NOTICE**

The foregoing ordinance was introduced and approved on first reading at the regular meeting of the Winfield Township Committee held on 03/21/2022 and will be considered for public hearing and final adoption at the regular meeting of the Township Committee to be held on 04/19/2022 at 7:00 PM in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ.

	MOTION	AYES	SECONDS	NAYS	ABSENT	ABSTAIN
MAYOR ROBERT F. REILLY						
COMM. JOSEPH BYRNE						
COMM. ADAM D. KOOMER						

I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on April 19, 2022.

\_\_\_\_\_  
Melanie Slowik, Twp. Clerk

The foregoing ordinance was introduced and approved on first reading at a regular meeting of the Township Committee held 03/21/22 and was approved for adoption on final reading at the regular meeting of the Township Committee held on 04/19/22, 7:00 pm in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ

**Public Hearing & Adoption of the 2022 Municipal Budget:** Mayor Reilly opened the floor to public comment and questions regarding the 2022 Municipal Budget.

Donna Schautz, 108 Wavecrest- asked how many people are using the library services; CFO Ho said it is based on the headcount, they have lessened it down;

Asked about buildings and grounds- Commissioner Koomer stated it is the upkeep of the building inside & outside of the Township building. Mayor Reilly stated it is used for the upkeep of the building.

Asked about the money given – Commissioner Koomer corrected it was a grant; Mayor Reilly; ½ of it last year, ½ will come this year using towards items used for police & fire. Cannot be used to reduce budget, cannot be used to reduce tax rate.

Asked how much of an increase member are getting. Commissioner Reilly stated- \$70 over a course of 5 months, aprox \$13/\$14 increase – substantial low, kept it as low as we can

Kathy Sipko, - discussed about getting a booklet twice a year that provided residents with communication that kept people together and informed. Asked what under the police salary and wages; CFO explained the line item

Asked why items on Budget were listed as “other expenses”; CFO explained how the State requires it to be listed.

Snow Removal was going to go under our budget; Mayor Reilly said this was not mentioned at our meeting, it is not included in the budget.

Inquired who is responsible for streets- street sweeper; Mayor Reilly responded.

**Resolution 22-20 Adoption of the 2022 Municipal Budget:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.

**SECTION 2 - UPON ADOPTION FOR YEAR 2022**  
**RESOLUTION 2022-20**

Be it Resolved by the **WINFIELD** County of **WINFIELD** **COMMITTEEPERSONS** of the **UNION** **TOWNSHIP** that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations; and authorization of the amount of:

- (a) \$ 1,807,058.58 (Item 2 below) for municipal purposes; and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and, (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations:
- (c) \$ - (Item 4 below)
- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

**RECORDED VOTE**  
 (insert last name)

Ayes	Nays	Abstained	
			Absent

**SUMMARY OF REVENUES**

1. General Revenues				
Surplus Anticipated	08-100	\$	150,100.00	
Miscellaneous Revenues Anticipated	13-099	\$	321,625.07	
Receipts from Delinquent Taxes	15-499	\$	-	
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	1,807,058.58	
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 42	07-195	\$	-	
Item 6(b), Sheet 11 (N.J.S.A. 40A-4-14)	07-191	\$	-	
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-	
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:				
Item 6(b), Sheet 11 (N.J.S.A. 40A-4-14)	07-191	\$	-	
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	-	
Total Revenues	15-299	\$	2,278,783.65	

**SUMMARY OF APPROPRIATIONS**

<b>5. GENERAL APPROPRIATIONS:</b>		XXXXX	XXXXXXXXXXXXX
<b>Within "CAPS"</b>		XXXXX	XXXXXXXXXXXXX
(a & b) Operations Including Contingent		34-201	\$ 1,858,979.00
(e) Deferred Charges and Statutory Expenditures - Municipal		34-209	\$ 346,977.00
(g) Cash Deficit		46-885	\$ -
<b>Excluded from "CAPS"</b>		XXXXX	XXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-305	\$ 22,827.65
(c) Capital Improvements		44-999	\$ 15,000.00
(d) Municipal Debt Service		45-999	\$ -
(e) Deferred Charges - Municipal		46-999	\$ 25,000.00
(f) Judgments		37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)		29-405	\$ -
(g) Cash Deficit		46-885	\$ -
(k) For Local District School Purposes		29-410	\$ -
(m) Reserve for Uncollected Taxes		50-999	\$ -
<b>6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)</b>		07-195	
<b>Total Appropriations</b>		34-499	\$ 2,278,783.65

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 19th day of April, 2022. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2022 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 19th day of April, 2022, mslowik@winfield-nj.org, Clerk



**Township of Winfield, N.J.  
Self-Examination of Budget Resolution #22-21**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

**WHEREAS** N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 THRU 7.5 the Township of Winfield has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township of Winfield meets the necessary conditions to participate in the program for the 2022 budget year.

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the Township of Winfield that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated.
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.

22-21 Self-Examination of Budget

**Resolution 22-22 Maintenance Agreement – Elite Exteriors:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD – RESOLUTION #22-22  
COUNTY OF UNION, STATE OF NEW JERSEY  
MAINTENANCE AGREEMENT – ELITE EXTERIORS GC, LLC.**

**WHEREAS**, a contract offer has been received for lawn maintenance agreement for 2022 in the amount of \$95.00 for weekly Maintenance per cut, \$515.00 for Spring Clean-up and \$625.00 for Fall Clean-up.

**WHEREAS**, this contract covers all sidewalks, patio area, dirt and debris clean up.

**WHEREAS**, the contractor Elite Exteriors GC, LLC shall promptly notify the Township of any conditions beyond which negatively affect the nature or character of the property, growth conditions of that in any way prevent or hinder the maintenance obligations of the Contractor required by this agreement.

**WHEREAS**, Elite Exteriors GC, LLC shall collect and dispose of all trash, litter, debris, refuse and discard materials resulting from any site clean-up.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and/or Clerk be authorized to enter into with:

**ELITE EXTERIORS GC, LLC**

**Resolution 22-23 Authorizing Acceptance of a Donated Vehicle:** Motion was made by Commissioner Koomer and Seconded by Commissioner Byrne with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD – RESOLUTION #22-23  
COUNTY OF UNION, STATE OF NEW JERSEY  
AUTHORIZING ACCEPTANCE OF A DONTATED VEHICLE  
TO THE TOWNSHIP OF WINFIELD**

**WHEREAS**, the City of Linden has determined that a 2008 Ford Crown Victoria, bearing the vehicle identification number 2FAHP71V28X179470 is no longer needed for City purposes; and

**WHEREAS**, the Township of Winfield has expressed an interest in owning the vehicle for continued use in the Township; and

**WHEREAS**, the City Council pursuant to resolution 2022-176 recommended the donation of said vehicle; and

**WHEREAS**, N.J.S.A. 40A:12 permits the sale of Municipality property to a public entity without compliance with any other law governing disposal of personal property by Counties or Municipalities, for a consideration, which may be nominal; and

**WHEREAS**, N.J.S.A. 40A:12 stipulates that the property being transferred shall be used only for the purposes of that organization or association, and to render those services or to provide those facilities as may be agree upon, and not for commercial business, trade or manufacture, and that if the personal property is not used in accordance with that limitation, ownership thereto shall revert to the City of Linden.

**NOW, THEREFORE, BE IT RESOLVED**, by the Winfield Township Committee that:

1. Accepts the donation of a 2008 Ford Crown Victoria, bearing the VIN 2FAHP71V28X179470
2. The Mayor and/or Township Clerk is authorized to execute any and all documents necessary to effectuate the donation/sale of said vehicle, including the transfer of the NJ Department of Motor Vehicles Title.

**CITIZEN'S FORUM:**

None

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Mayor Reilly

Roll call vote, unanimous, affirmative.

Respectfully submitted

TIME: 7:32 p.m.

Melanie Slowik  
Acting Township Clerk