

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE – APRIL 3, 2023**

CALL TO ORDER: Mayor Koomer called the meeting to order at 7:00 p.m.

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Koomer read the public notice and indicated the fire exits.

ROLL CALL: Present: Mayor Koomer, Commissioner Byrne, Commissioner Reilly, Clerk Slowik, Atty. Colicchio, WPD Chief Mazzarella, WVFD Chief Duston

APPROVAL OF MINUTES: TC Meeting 03/20/2023; Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

COMMUNICATIONS: None Presented

DEPARTMENT REPORTS: As Presented- WVFD 2/23

REQUISITIONS: As Presented (\$250.00)

LISTED REQUISITIONS FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, APRIL 3, 2023

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
8985	COURT	PUBLIC DEFENDER	\$250.00
TOTAL:			\$250.00

UNLISTED REQUISITIONS: None Presented

BILLS: As Presented (\$14,792.46); Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**List of Bills - (10001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
8136	963 - CAESARS ATLANTIC CITY	PO 15373 HOTEL STAY FOR NJSACOP TRAINING CONFEREN	584.00	584.00
8137	1135 - CAMDEN COUNTY COLLEGE	PO 15383 VERBAL & NON VERBAL COMMUNICATION SKILLS	35.00	35.00
8138	596 - CITY OF LINDEN	PO 15387 (022-331) STEERING ANGLE SENSOR AND LABO	570.58	570.58
8139	921 - CRANFORD PUBLIC LIBRARY	PO 15392 2023 LIBRARY SERVICES	60.00	60.00
8140	39 - ELIZABETHTOWN GAS CO	PO 15400 NATURAL GAS SVC 2/9 -3/10	516.00	516.00
8141	658 - EMERGENCY MEDICAL PRODUCTS, INC	PO 15313 CURAPLEX BVM MANUAL RESUSCITATOR ADULT I	67.66	67.66
8142	605 - FRANK MAZZARELLA	PO 15393 2023 CLOTHING ALLOWANCE	1,000.00	1,000.00
8143	692 - JASON DYER	PO 15394 2023 CLOTHING ALLOWANCE	1,000.00	1,000.00
8144	827 - JOSEPH PANZARINO	PO 15395 2023 CLOTHING ALLOWANCE	1,000.00	1,000.00
8145	889 - NEW JERSEY FIRE EQUIPMENT COMPANY	PO 15379 METER CALIBRATION - REPLACED H2S SENSOR	325.00	325.00
8146	849 - NJ STATE ASSOCIATION OF CHIEFS OF PO	PO 15384 2023 MEMBERSHIP DUES FOR CHIEF MAZZARELL	275.00	275.00
8147	35 - PETTY CASH	PO 15391 SR. VAN CAR WASH & JUVENILE OFFICER LUNC	28.52	28.52
8148	1103 - PowerDMS	PO 15382 POWERDMS LICENSE, PRO LICENSE	4,695.04	4,695.04
8149	72 - PSEG	PO 15388 ELECTRIC 2/7 - 3/8	2,330.53	2,330.53
8150	468 - SCOTT MITNER	PO 15323 PUBLIC DEFENDER SERVICES 2/7/23	250.00	250.00
8151	1075 - STATE TOXICOLOGY LABORATORY	PO 15374 RANDOM DRUG TESTING 2 TEST OCTOBER 2022	90.00	
		PO 15380 RANDOM DRUG TESTING 1 TEST JUNE 2022, PE	45.00	135.00
8152	1089 - TARGET SOLUTIONS LEARNING	PO 15315 GUARDIAN TRACKING ANNUAL SUBSCRIPTION	979.00	979.00
8153	841 - UNUM LIFE INS. CO OF AMERICA	PO 15390 APRIL LONG TERM DISABILITY INS	473.49	473.49
8154	452 - VERIZON WIRELESS	PO 15389 CELL PHONE AND AIR CARDS 3/16 - 4/15	324.92	324.92
8155	994 - WB MASON CO., INC	PO 15356 OFFICE SUPPLIES	98.02	98.02
8156	994 - WB MASON CO., INC	PO 15357 Blizzard™ Natural Spring Water Jug, 5-Ga	44.70	44.70
TOTAL			14,792.46	14,792.46

04.03.2023

Checks Previously Disbursed

8135	POLICE & FIREMEN'S RETIREMENT SYSTEM	PO# 15386	JULY 2022 LATE TRANSMITTAL	51.57	3/27/2023

					51.57

Totals by fund	Previous Checks/Voids	Current Payments	Total

Fund 10 Current Fund	51.57	14,792.46	14,844.03

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	14,792.46
100310	DUE To/From Trust			570.58	
10A810	ADMINISTRATION & EXEC. - OTHER EXPENSE	139.22			
10DF10	PUBLIC DEFENDER - OTHER EXPENSES	250.00			
10EG10	BUILDINGS & GROUNDS - OTHER EXPENSE	44.70			
10EZ10	OTHER INSURANCE PREMIUMS	473.49			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	325.00			
10HB10	POLICE - OTHER EXPENSE	9,989.41			
10HB10A	(2022) POLICE - OTHER EXPENSE		45.00		
10KR10	EMERGENCY MANAGEMENT - OTHER EXPENSE	40.01			
10LG10	STREET LIGHTING	1,450.05			
10RT10	SEN. CIT. TRANSPORTATION - OTHER EXPENSE	8.52			
10SL10	LIBRARY SERVICES	60.00			
10UT10	UTILITIES	1,396.48			

TOTALS FOR	Current Fund	14,176.88	45.00	570.58	14,792.46

Total to be paid from Fund 10 Current Fund

14,792.46

14,792.46

UNLISTED BILLS: None Presented

COMMITTEE REPORTS: None Presented

UNFINISHED BUSINESS: None Presented

NEW BUSINESS: ORDINANCE # 459 Exceed the Municipal Budget Appropriation Limits & to Establish a Cap Bank: Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



TOWNSHIP OF WINFIELD - # 459
COUNTY OF UNION, STATE OF NEW JERSEY
CALENDAR YEAR 2023 - ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

04.03.2023

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Winfield in the County of Union finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year=s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 1.00% increase in the budget for said year, amounting to \$22,059.56 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Winfield, in the County of Union, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Township of Winfield shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$77,208.46, and that the CY 2023 municipal budget for the Township of Winfield be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

INTRODUCTION							COMMITTEE MEMBER	FINAL ADOPTION					
Moved	Second	Aye	Nay	Absent	NP	Moved		Second	Aye	Nay	Absent	NP	
						JOSEPH P. BYRNE							
						ROBERT F. REILLY							
						MAYOR ADAM D. KOOMER							
Introduced:						I hereby certify the above ordinance was adopted by the Township Committee of the Township of Winfield, County of Union, State of New Jersey on the aforementioned date. _____ Melanie Slowik, Acting Township Clerk							
Publication:													
Final Adoption:													
Publication:													

Resolution # 23-22 Authorization to Read Budget by Title Only: Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD - RESOLUTION #23-22
COUNTY OF UNION, STATE OF NEW JERSEY
AUTHORIZATION TO READ BUDGET BY TITLE ONLY**

BUDGET READ BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be ready by title only at the time of the public hearing. If a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing, a complete copy of the approved budget as advertised has been posted in the Municipal Building; copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met; and

NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only

Dated: April 3, 2023

	MOVED	SECONDED	AYES	NAVES	ABSTAIN	
MAYOR ADAM D. KOOMER						I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on April 3, 2023. Melanie Slowik, Acting Twp. Clerk
COMM. JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						

Resolution # 23-23 Introduction of Municipal Budget 2023: Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD - RESOLUTION #23-23
COUNTY OF UNION, STATE OF NEW JERSEY
INTRODUCTION OF MUNICIPAL BUDGET**

**2023
MUNICIPAL BUDGET**

Municipal Budget of the **TOWNSHIP** of **WINFIELD**, County of **UNION** for the Fiscal Year 2023.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

3rd day of April, 2023
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 3rd day of April, 2023

m.slowik@winfield-nj.org
Clerk
12 Gulfstream Avenue
Address
Winfield
Address
908-925-3850
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 3rd day of April, 2023

jcerullo@w-cpa.com
Registered Municipal Accountant
401 Wanaque Avenue
Address
Pompton Lakes, NJ 07442
Address
973-835-7900 ext. 212
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 3rd day of April, 2023

lho@winfield-nj.org
Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: 2023

Dated: April 3, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR ADAM D. KOOMER						
COMM. JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on April 3, 2023.

Melanie Slowik, Acting Twp. Clerk

Resolution # 23-24 Agreement – Veneratus Corporation: Motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 23-24
COUNTY OF UNION, STATE OF NEW JERSEY
AGREEMENT – VENERATUS CORPORATION**

WHEREAS, a contract offer has been received for the continued support for Malware Security Support in the amount of \$410.40 and additional Technical Support in the amount of \$2,364.00; and

WHEREAS, this contract covers support from 5/01/2023 through 4/30/2024 for the Township of Winfield Municipal Complex; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and/or Clerk be authorized to enter into agreement with:

**VENERATUS CORPORATION
PO Box 1081
Cranford, New Jersey 07016**

Dated: April 3, 2023

	MOVED	RECORDED	AYES	NAVS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on April 3, 2023. Melanie Slowik, Acting Twp. Clerk
MAYOR ADAM D. KOOMER							
COMM. JOSEPH P. BYRNE							
COMM. ROBERT F. REILLY							

Proclamation – Read by Mayor Koomer



Proclamation

Township of Winfield, New Jersey

WHEREAS, the Township of Winfield in the State of New Jersey recognizes the problem of child abuse and neglect and is committed to helping its victims; and

WHEREAS, Court Appointed Special Advocates (CASA) of Union County recruits, trains, supports, and supervises community volunteers as advocates for children who have been removed from their homes due to neglect or abuse; and

WHEREAS, CASA has a record of public service protecting the safety and well-being of Union County’s foster children, defending them from harm and ensuring they are provided with the court-ordered services they need; and

WHEREAS, CASA establishes and maintains effective relationships with the family court, the Division of Child Protection and Permanency (DCPP), Child Placement Review Board, Office of the Public Defender, Legal Aid, and other child serving agencies/institutions in order to create a cooperative environment in which to best meet the needs of children;

NOW, THEREFORE, I, Adam Koomer, Mayor of the Township of Winfield, on behalf of the Township Committee, do hereby proclaim:

The Month of April, 2023

As

COURT APPOINTED SPECIAL ADVOCATE OF UNION COUNTY MONTH

in the Township of Winfield and urge all residents to become aware of the work and mission of CASA of Union County. Let it be known that we support the education efforts to raise awareness of the CASA program at the local level and the need for community members to provide a voice for the children in foster care.

Adam Koomer, Winfield Township Mayor

Issued this 3rd day of April, 2023

CITIZEN'S FORUM: No one from the public wished to speak or comment.

ADJOURNMENT: There being nothing further to come before the Township Committee, Mayor Koomer called for a motion to adjourn; Roll call vote, unanimous, affirmative.

TIME: 7:22 p.m.

Respectfully submitted

Melanie Slowik
Acting Township Clerk