

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE – FEBRUARY 6, 2023**

CALL TO ORDER: Mayor Koomer called the meeting to order at 7:00 p.m.

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. Seq.; Mayor Koomer read the public notice and indicated the fire exits.

ROLL CALL: Present: Mayor Koomer, Commissioner Reilly, Clerk Slowik, Atty. Colicchio, WPD Chief Mazzarella, WVFD Chief Dustin & WVFD Deputy Chief Banchansky.
Absent: Commissioner Byrne

APPROVAL OF MINUTES: 01/17/2023 Motion was made by Commissioner Reilly and Seconded by Mayor Koomer, with all members present voting in the affirmative.

COMMUNICATIONS: None Presented

DEPARTMENT REPORTS: As Presented- Finance 01/23 & WVFD 01/23

REQUISITIONS: (\$9,921.98) Motion was made by Commissioner Reilly and Seconded by Mayor Koomer, with all members present voting in the affirmative.

LISTED REQUISITIONS FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, FEBRUARY 6, 2023

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
8893	WPD	POLICE MANUALS	\$210.00
8894	WPD	CRIMESTART RENEWAL	\$350.00
8895	WPD	BODY CAMERA RENEWAL	\$6,993.00
8896	WPD	UCPCA MEMBERSHIP DUES	\$450.00
8897	WPD	INVESTIGATORS ASSOC. DUES	\$175.00
8898	WPD	UC JUVENILE ASSOC. DUES	\$100.00
8899	WPD	APPLICANT DRUG TESTING	\$90.00
8900	WPD	CHIEFS CONFERENCE REGISTRATION	\$425.00
8901	WPD	GUARDIAN TRACKING SUBSCRIPTION	\$979.00
8904	WPD	RAM PHONE MOUNTS	\$149.98

TOTAL: \$9,921.98

UNLISTED REQUISITIONS: (\$67.66) Motion was made by Commissioner Reilly and Seconded by Mayor Koomer, with all members present voting in the affirmative.

UNLISTED REQUISITIONS FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, FEBRUARY 6, 2023

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
8905	WPD	MEDICAL SUPPLIES	\$67.66

\$67.66

BILLS: As Presented (\$10,690.92); Motion was made by Commissioner Reilly and Seconded by Mayor Koomer, with all members present voting in the affirmative.

**List of Bills - (100001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
8042	712 - ANNA LOWREY	PO 15291 (022-332) REIMBURSEMENT FOR ART & CRAFT	175.74	175.74
8043	486 - CONFIRE FIRE PROTECTION SERVICE	PO 15304 RECHARGE 2.5 WATER EXTINGUISHER	32.00	32.00
8044	98 - COUNTY OF UNION - MOTOR VEHICLES	PO 15298 DECEMBER FUEL	824.59	824.59
8045	921 - CRANFORD PUBLIC LIBRARY	PO 15299 2023 LIBRARY SERVICES	60.00	60.00
8046	48 - DELTA DENTAL PLAN OF NJ	PO 15301 FEBRUARY DENTAL COVERAGE	1,846.54	1,846.54
8047	39 - ELIZABETHTOWN GAS CO	PO 15308 NATURAL GAS SVC 12/9 - 1/11	1,087.94	1,087.94
8048	658 - EMERGENCY MEDICAL PRODUCTS, INC	PO 15252 MICROFLEX MIDKNIGHT POWDER-FREE NITRILE	199.90	199.90
8049	109 - INT'L ASSOC OF CHIEFS POLICE	PO 15285 2023 CHIEF'S DUES	190.00	190.00
8050	901 - LAWN DOCTOR	PO 15306 2023 LAWN FERTILIZER AND WEED KILLER	285.54	285.54
8051	1085 - LEAF	PO 15300 SHARP MK-M3571 COPIER SYSTEM FEBRUARY	122.00	122.00
8052	1131 - LIFEVAC	PO 15253 LIFEVAC EMS KIT	173.85	173.85
8053	1096 - MANAGED BUSINESS SOLUTIONS	PO 15302 CONFERENCE CALLS CONTRACT CHARGES FOR 1/	13.08	13.08
8054	1128 - PANDA APPAREL	PO 15210 BLACK 1/4 ZIP WICKING SHIRTS	457.00	457.00
8055	983 - BRINCETON HOSTED SOLUTIONS	PO 15310 FEBRUARY PHONE SERVICE	790.67	790.67
8056	72 - PSE&G	PO 15307 ELECTRIC 12/7 - 1/6	2,346.30	2,346.30
8057	1056 - RAUL PINTO	PO 15294 SPANISH INTERPRETER 1/10/23 COURT SESSIO	150.00	150.00
8058	1075 - STATE TOXICOLOGY LABORATORY	PO 15295 RANDOM DRUG TESTING 1 TEST MAY 2022, PER	45.00	45.00
		PO 15296 RANDOM MANDATORY DRUG TESTING FOR POLICE	45.00	90.00
8059	456 - U.C. FIRE/EMS TRAINING ACADEMY	PO 15255 G-191 ICS/EOC INTERFACE TRAINING	35.00	35.00
8060	841 - UNUM LIFE INS. CO OF AMERICA	PO 15297 JANUARY & FEBRUARY LONG TERM DISABILITY	946.98	946.98
8061	32 - VERIZON	PO 15303 FIOS 1/10 - 2/9	159.99	159.99
8062	452 - VERIZON WIRELESS	PO 15305 CELL PHONE AND AIR CARDS 1/16 - 2/15	319.53	319.53
8063	85 - W.W. GRAINGER, INC.	PO 15293 AIR FILTERS AND LIGHT BULBS	90.33	90.33
8064	994 - WB MASON CO., INC	PO 15219 Monthly Desk Pad Calendar, 22" x 17", 20	60.43	60.43
8065	994 - WB MASON CO., INC	PO 15261 OFFICE SUPPLIES	52.64	52.64
8066	994 - WB MASON CO., INC	PO 15262 STAMPERS	50.98	50.98
8067	994 - WB MASON CO., INC	PO 15266 JANUARY SPRING WATER	65.40	65.40
8068	994 - WB MASON CO., INC	PO 15292 OFFICE SUPPLIES	64.49	64.49
	TOTAL			10,690.92

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	10,690.92
100310	DUE To/From Trust			175.74	
10AE10	ADMINISTRATION & EXEC. - OTHER EXPENSE	1,082.20			
10AE10A	(2022) ADMINISTRATION & EXEC. - OTHER EXPENSE		60.43		
10DC10	MUNICIPAL COURT - OTHER EXPENSE	150.00			
10BG10	BUILDINGS & GROUNDS - OTHER EXPENSE	473.27			
10EX10	GROUP INSURANCE PLANS FOR EMPLOYEES	1,846.54			
10EZ10	OTHER INSURANCE PREMIUMS	946.98			
10FR10	FIRE DEPARTMENT - OTHER EXPENSE	178.30			
10HB10	POLICE - OTHER EXPENSE	1,292.46			
10HB10A	(2022) POLICE - OTHER EXPENSE		547.00		
10KE10	EMERGENCY MANAGEMENT - OTHER EXPENSE	35.01			
10KE10A	(2022) EMERGENCY MANAGEMENT - OTHER EXPENSE		408.75		
10LG10	STREET LIGHTING	1,509.65			
10SL10	LIBRARY SERVICES	60.00			
10UT10	UTILITIES	1,924.59			
TOTALS FOR	Current Fund	9,499.00	1,016.18	175.74	10,690.92

Total to be paid from Fund 10 Current Fund 10,690.92
=====
10,690.92

UNLISTED BILLS: As Presented (\$5,759.80); Motion was made by Commissioner Reilly and Seconded by Mayor Koomer, with all members present voting in the affirmative.

UNLISTED BILL FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, FEBRUARY 6, 2023

CHECK #	DEPARTMENT	JUSTIFICATION	AMOUNT
8069	WPD	BODY ARMOR	\$5,759.80

TOTAL \$5,759.80

COMMITTEE REPORTS: None Presented

UNFINISHED BUSINESS: None Presented

NEW BUSINESS:

Resolution # 23-13 Authorizing the Appointment of Alternate Public Defender: Motion was made by Commissioner Reilly and Seconded by Mayor Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #23-13
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTMENT OF ALTERNATE PUBLIC DEFENDER**

WHEREAS, there exists a need for professional services for an alternate Public Defender for the calendar year 2023; and

WHEREAS, funds are available for this purpose and the Local Public Contracts Law (N.J.S.A. 40A-11-1 et seq.) required that the resolution authorizing the appointment through a non-fair and open process without competitive bidding must be publicly advertised; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Winfield that:

1. Jared Weiss, Esq., is hereby appointed the Township of Winfield Alternate Public Defender and directed to engage the services for a period of one year (1) effective January 1, 2023 through December 31, 2023.
2. This appointment is being made without competitive bidding since the appointment involves members of recognized profession that are registered by law, therefore exempt under N.J.S.A. 40A:11-5.
3. Services rendered shall be in compliance with the State of New Jersey.
4. A copy of this resolution shall be published in the Township designated newspaper within ten (10) days of its passage.

Dated: February 6, 2023

	MOVED	SECONDED	AYES	NAYS	ABSTAIN
MAYOR ADAM D. KOOMER					
COMM. JOSEPH P. BYRNE					
COMM. ROBERT F. REILLY					

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on February 6, 2023.

Melanie Slowik, Acting Twp. Clerk

Resolution # 23-14 Appointment to the Union County Transportation Advisory Board: Motion was made by Commissioner Reilly and Seconded by Mayor Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #23-14
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTMENT TO THE UNION COUNTY TRANSPORTATION
ADVISORY BOARD**

WHEREAS, the Township of Winfield is desirous to appointment a Representative for the year 2023, to serve as a principal means for input to the local transportation planning process; and

WHEREAS, the Winfield Township Committee wishes to appoint

JOSEPH P. BYRNE

To the Union County Transportation Advisory Board for a one (1) year term effective January 1, 2023 through December 31, 2023; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Winfield that:

1. A copy of this resolution be forward by the Township Clerk to the Union County Transportation Planning Manager

Dated: February 6, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR ADAM D. KOOMER						
COMM. JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on February 6, 2023.

Melanie Slowik, Acting Twp. Clerk

Resolution # 23-15 Supporting Participation in the Sustainable Jersey Municipal Certification Program: Motion was made by Commissioner Reilly and Seconded by Mayor Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #23-15
COUNTY OF UNION, STATE OF NEW JERSEY
SUPPORTING PARTICIPATION IN THE SUSTAINABLE JERSEY
MUNICIPAL CERTIFICATION PROGRAM**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Township of Winfield strives to save tax dollars, assure clean land, air and water, improve working and living environment as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, the Township of Winfield wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and

WHEREAS, by endorsing a sustainable path, the Township of Winfield is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of the Township of Winfield, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community; and

NOW THEREFORE BE IT RESOLVED, that to focus the attention and effort within the Township of Winfield on matters of sustainability, the Winfield Township Committee wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification; and

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Winfield that we do hereby authorize Adam D. Koomer to serve as Winfield’s agent for the Sustainable Jersey Municipal Certification process and authorize him to complete the Municipal Registration on behalf of Winfield Township.

Dated: February 6, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on February 6, 2023. Melanie Slowik, Acting Twp. Clerk
MAYOR ADAM D. KOOMER							
COMM. JOSEPH P. BYRNE							
COMM. ROBERT F. REILLY							

Resolution # 23-16 Appointment of an Acting Plumbing Subcode Official: Motion was made by Commissioner Reilly and Seconded by Mayor Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #23-16
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTMENT OF AN ACTING PLUMBING SUBCODE OFFICIAL**

WHEREAS, it is necessary to appoint an Acting Plumbing Subcode Official until such time as a permanent appointment is effective; and

WHEREAS, N.J.A.C. 5:23-4, 4(a)6 provides for the appointment of Acting Subcode officials not to exceed 60 days; and

WHEREAS, acting appointments may not be made for longer than 60 days, nor they be extended or renewed beyond 60 days unless specific authority to do so is granted in writing by the Department of Community Affairs; and

WHEREAS, the recommendation of the appointment of Christopher Jessen as acting Plumbing Subcode Official, shall be effective February 6, 2023 subject to confirmation by the Township Committee; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Winfield, in the County of Union, New Jersey, that Christopher Jessen is hereby appointed Acting Plumbing Subcode Official, effective February 6, 2023, and will be compensated at a rate of \$630.00 per annum.

Dated: February 6, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on February 6, 2023. Melanie Slowik, Acting Twp. Clerk
MAYOR ADAM D. KOOMER							
COMM. JOSEPH P. BYRNE							
COMM. ROBERT F. REILLY							

Resolution # 23-17 Appointment of Plumbing Inspector: Motion was made by Commissioner Reilly and Seconded by Mayor Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #23-17
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTMENT OF PLUMBING INSPECTOR**

WHEREAS, the Township of Winfield has a need to appoint a Plumbing Inspector; and

WHEREAS, the Winfield Township Committee wishes to appoint

BILL SCHINESTUHL

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Winfield appoints Bill Schinestuhl as the Plumbing Inspector for the Township of Winfield for a one (1) year term

Dated: February 6, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on February 6, 2023. Melanie Slowik, Acting Twp. Clerk
MAYOR ADAM D. KOOMER							
COMM. JOSEPH P. BYRNE							
COMM. ROBERT F. REILLY							

CITIZEN'S FORUM:

Paige Elster- Inquired on when the Budget Workshop will be held. Mayor Koomer responded – Tuesday, February 21st at 6:00pm.

WVFD Chief Dustin- Asked for updates on the following items- bay doors & side doors; Mayor Koomer responded the repair would be requested in the County Infrastructure Grant. FD Chief Dustin also discussed the exhaust fumes from starting up the fire engine, needs to be addressed.

Mayor Koomer gave an update on the NJ State Grant for the Volunteer Fire Department.

ADJOURNMENT: There being nothing further to come before the Township Committee, Mayor Koomer called for a motion to adjourn; Roll call vote, unanimous, affirmative.

TIME: 7:34 p.m.

Respectfully submitted

Melanie Slowik
Acting Township Clerk