

**TOWNSHIP OF WINFIELD
MINUTES OF THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE – JANUARY 19, 2021**

PUBLIC NOTICE: In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. seq.; Mayor McManus read the public notice and indicated the fire exits.

PRAYER & PLEDGE OF ALLEGIANCE: Mayor Genz led the assemblage in the Township prayer and the pledge of allegiance.

CALL TO ORDER: Mayor Genz called the meeting to order at 7:00pm.

ROLL CALL: Present: Mayor Genz, Comm Reilly, Comm. Koomer, Clerk Planas, Atty. DeAppolonio, WPD Chief Mazarella, WVFD Chief Dustin

APPROVAL OF MINUTES: REORG 01/04/21, BOH REORG 01/04/21

COMMUNICATIONS: None Presented

DEPARTMENT REPORTS: Comm. Reilly moved the approval of department report for the Finance 12/2020 WPD 12/2020; Comm. Koomer seconded the motion. Roll call vote, unanimous, affirmative.

REQUISITIONS: Comm. Reilly moved the listed requisitions; Comm. Koomer seconded the motion as follows:

LISTED REQUISITIONS FOR THE REGULAR MEETING OF
THE TOWNSHIP COMMITTEE, JANUARY 19, 2020

REQ #	DEPARTMENT	JUSTIFICATION	AMOUNT
7968	COURT	OFFICE SUPPLIES	\$60.00
7969	COURT	TICKET BOOKS	\$450.00
7995	WPD	CHIEF DUES	\$190.00
7996	WPD	SOFTWARE LICENSING	\$816.00
7997	WPD	TUNING FORK CERTIFICATION	\$20.00
8002	IT SYSTEMS	MAINTENACE AGREEMENT	\$1,144.00

TOTAL \$2,680.00

Roll call vote: Mayor Genz, aye; Comm. Reilly, aye; Comm. Koomer, aye;

UNLISTED REQUISITIONS: None Presented

BILLS: Comm. Reilly moved the listed bills; Comm. Koomer seconded the motion as follows:

**List of Bills - (100001) CASH - CHECKING
Current Fund**

Check#	Vendor	Description	Payment	Check Total
7161	911 - CLIENT INSTANT ACCESS, LLC	PO 14411 COVID BLAST FOR DECEMBER	47.93	47.93
7161	98 - COUNTY OF UNION - MOTOR VEHICLES	PO 14408 DECEMBER FUEL	576.04	576.04
7161	1034 - COVERALL NORTH AMERICA, INC.	PO 14387 JANUARY CLEANING SERVICE	325.00	325.00
7163	48 - DELTA DENTAL PLAN OF NJ	PO 14398 JANUARY DENTAL COVERAGE	1,276.57	1,276.57
7164	39 - ELIZABETHTOWN GAS CO	PO 14399 NATURAL GAS SVC 11/11 - 12/10	109.27	109.27
7165	1090 - ERIC M. BERNSTEIN & ASSOCIATES, L.L.C.	PO 14409 PROSECUTOR - SERVICES RENDERED FOR DECEM	300.00	300.00
7166	1097 - FISCHER CONTRACTING INC.	PO 14414 ROAD WORK PER ORDINANCE 149	11,267.03	11,267.03
7167	603 - GEORGE VIRCIK	PO 14413 PROFESSIONAL ENGINEERING SERVICE	13,000.00	13,000.00
7168	807 - JOSEPH PANZARINO	PO 14389 2020 VISION REIMBURSEMENT	700.00	700.00
7169	1088 - LEAF	PO 14395 SHARP MX- M3571 COPIER SYSTEM	122.00	122.00
7170	1096 - MANAGED BUSINESS SOLUTIONS	PO 14391 RECORDING/ CONFERENCE CALLS 12/6 -1/5	9.94	9.94
7171	1099 - MARCO TECHNOLOGIES	PO 14412 SHARP COPIER CONTRACT BASE RATE	81.00	81.00
7172	35 - FERTY CASH	PO 14401 SR.VAN CAR WASH AND SNOW BLOWER PART	54.91	54.91
7173	604 - PORTER LEE CORPORAION	PO 14383 ANNUAL SOFTWARE SUPPORT BEAST EVIDENCE S	875.00	875.00
7174	983 - PRINCETON HOSTED SOLUTIONS	PO 14410 DECEMBER PHONE SERVICE	665.07	665.07
7175	72 - PSE&G	PO 14394 DECEMBER ELECTRIC	2,040.54	2,040.54
7176	594 - PUBLIC ALLIANCE INS COVERAGE	PO 14396 2021 1ST INSTALLMENT LIABILITY INS	37,366.00	37,366.00
7177	992 - RENAUD & DEAPOLONIO LLC	PO 14403 RETAINER FOR OCT, NOVEMBER & DECEMBER 20	3,000.00	3,000.00
7179	166 - THE HOME NEWS & TRIBUNE	PO 14425 JANUARY NEWSPAPER SUBSCRIPTION	39.00	39.00
7179	170 - TREASURER - STATE OF NJ	PO 14397 4TH QTR 2020 DCA FEES FOR CONSTRUCTION C	61.00	61.00
7180	144 - TREASURER, STATE OF NEW JERSEY	PO 14404 MARRIAGE LICENSE FEE 4TH QUARTER 2020	25.00	25.00
7181	456 - U.C. FIRE TRAINING ACADEMY	PO 14366 MATTHEW MILLER - FIRE ACADEMY TRAINING	450.00	450.00
7182	841 - UNUM LIFE INS. CO OF AMERICA	PO 14392 JANUARY LONG TERM DISABILITY INS	427.62	427.62
7183	32 - VERIZON	PO 14393 FIOS 12/10 - 1/9	159.99	159.99
7184	452 - VERIZON WIRELESS	PO 14390 CELL PHONE AND AIR CARDS 12/16 - 1/15	416.68	416.68
7185	85 - W.W. GRAINGER, INC.	PO 14351 Wireless Entry Alert Chime w/Receiver	35.62	35.62
TOTAL				73,431.11

WIRE TRANSFERS

WIRE TRANSFER - SCHOOL TAXES FOR JANUARY	\$8,176.00
WIRE TRANSFER - PBA DUES FOR JANUARY	\$450.00
WIRE TRANSFER – GIORANDO FOR DECEMBER	<u>\$1,435.38</u>

WIRE TRANSFERS = \$73,431.11
TOTAL PAID FORM CURRENT FUND = \$ 10,061.38
GRAND TOTAL = \$83,492.49

Roll call vote: Mayor Genz, aye; Comm. Reilly, aye; Comm. Koomer, aye;

UNLISTED BILLS: None Presented

COMMITTEE REPORTS: None Presented

UNFINISHED BUSINESS: Comm. Reilly moved the approval of Amending Ordinance # 313
Comm. Koomer seconded the motion. Atty. DeAppolonio to draft

NEW BUSINESS: Comm. Reilly moved the approval of Res. # 21-08 through 21-11, also the 1st Reading of Ord. # 451 Salary Comm. Koomer seconded the motion. Roll call vote, unanimous, affirmative

**TOWNSHIP OF WINFIELD RESOLUTION 21-08
COUNTY OF UNION, STATE OF NEW JERSEY
AUTHORIZING BUDGET APPROPRIATIONS TRANSFER #1**

WHEREAS, it shall become necessary to extend from some of the purposes specified in the budget in excess of the respective sums appropriated; and

WHEREAS, there is an excess in one or more appropriations over and above the amount deemed necessary to fulfill the purpose of the 2020 appropriations; and

WHEREAS, NJSA 40A:4-58 provides that the transfer of such amounts of which are deemed in excess to the 2020 appropriations the amounts of which are deemed to be insufficient to fulfill the purposes of such 2020 appropriations; and

WHEREAS, the transfer to be authorized does not affect any 2020 appropriations to which or from transfers are prohibited under the statutes.

NOW THEREFORE BE IT RESOLVED, that the following transfers between appropriations be authorized pursuant to NJSA 40A4-58:

TRANSFER FROM:

EMPLOYEE GROUP HEALTH INSURANCE – OTHER EXPENSES	\$50,000
CONSTRUCTION – OTHER EXPENSES	\$3,000
ADMINISTRATIVE & EXECUTIVE – OTHER EXPENSES	\$17,000

TRANSFER TO:

ADMINISTRATIVE & EXECUTIVE – SALARIES	\$1,000
FINANCIAL ADMINISTRATION – SALARIES	\$1,600
ASSESSMENT OF TAXES – SALARIES	\$200
EMERGENCY MANGEMENT – OTHER EXPENSES	\$7,000
POLICE DEPARTMENT - SALARIES	\$40,000
CONTRIBUTION TO OLD AGE AND RETIREMENT- OTHER EXPENSES	\$1,200
MUNICIPAL PROSECUTOR – OTHER EXPENSES	\$1,000
OTHER INSURANCE PREMIUMS – OTHER EXPENSES	\$1,000
RESERVE FOR RETIREMENT – OTHER EXPENSES	\$17,000

BE IT ALSO RESOLVED, that a copy of this resolution be filed with the Township Clerk.

DATE: JANUARY 19, 2021

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	
MAYOR GARY J. GENZ			√				I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 19, 2021 _____ June Planas, Twp. Clerk
COMM. ROBERT F. REILLY	√		√				
COMM. ADAM D. KOOMER		√	√				

**TOWNSHIP OF WINFIELD – RESOLUTION #21-09
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTING FIRE SUB CODE OFFICIAL
&
FIRE INSPECTOR**

THAT BE IT RESOLVED, by the Township Committee of the Township of Winfield that,
FRANK GENOVA

be appointed **Fire Sub Code Official & Fire Inspector** for the Township of Winfield effective January 1, 2021 for a one-year term;

Dated: January 19, 2021

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	
MAYOR GARY J. GENZ							CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Jan. 19, 2021 _____ June Planas, Twp. Clerk
COMM. ROBERT F. REILLY							
COMM. ADAM D. KOOMER							

**TOWNSHIP OF WINFIELD RESOLUTION 21-10
COUNTY OF UNION, STATE OF NEW JERSEY
FISCHER CONTRACTING, INC. – CHANGE ORDER**

WHEREAS, the Township Committee of the Township of Winfield passed a ordinance, #449 approving a contract with Fischer Contracting, Inc. for the Resurfacing of various streets in the Township of Winfield in the amount of \$198,095.48.00; and

WHEREAS, the Township Committee passed Resolution 20-27 awarding a contract to Fischer Contracting, Inc. on June 22,2020 in the amount of \$198,095.48, and;

WHEREAS, the project was increase to construct additional work; and

WHEREAS, funds are available in a NJ Department of Transportation grant in the amount of \$240,000.00 to pay for the increased work.

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WINFIELD, that they do hereby approve a change order in the amount of \$25,362.65 to Fischer Contracting, Inc. increasing the original contract to \$223,458.13, and

BE IT FURTHER RESOLVED, that the Mayor and Clerk be and hereby are empowered and directed to execute an amendatory agreement consistent with the above.

Dated: January 19, 2021

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on Jan. 19,2021. <p style="text-align: right;">_____</p> <p style="text-align: right;">June Planas, Twp. Clerk</p>
MAYOR GARY J. GENZ			√				
COMM. ROBERT F. REILLY	√		√				
COMM. ADAM D. KOOMER		√	√				

**TOWNSHIP OF WINFIELD RESOLUTION 21-11
COUNTY OF UNION, STATE OF NEW JERSEY
PUBLIC ALLIANCE INSURANCE COVERAGE FUND
INDEMNITY AND TRUST RENEWAL AGREEMENT**

THIS AGREEMENT, made this 19TH day of January, 2021, in the County of Union, State of New Jersey, by and between the Public Alliance Insurance Coverage Fund, hereinafter referred to as "**Fund**", and the Governing Body of **Winfield Township**, hereinafter referred to as "**Public Entity**"; and

WHEREAS, the **Fund** seeks to provide its members with insurance coverage; and

WHEREAS, two or more public entities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 40A:10-36 *et. seq.* and the regulations promulgated pursuant thereto; and

WHEREAS, the **Public Entity** has resolved to renew said membership.

Now, THEREFORE, it is agreed as follows:

1. The **Public Entity** hereby renews its membership in the **Fund** for a one (1) year, beginning January 1, 2021 and ending January 1, 2022 at 12:01 a.m. eastern standard time.
2. The **Public Entity** hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the **Fund** and as from time to time amended and altered by the **Fund** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were executed contemporaneously herewith.
3. The **Public Entity** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. The **Public Entity** agrees that as a member of the Public Alliance Insurance Coverage Fund the **Public Entity** must purchase all types of coverages offered by the **Fund** which are applicable to the **Public Entity**.
5. In consideration of renewal of membership in the **Fund**, the **Public Entity** agrees that for those types of insurance in which it participates, the **Public Entity** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Public Entity** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Public Entity** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
7. The **Public Entity** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Public Entity** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.
8. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.A.C. 11:15-2.13 and such other statutes and regulations as may be applicable.
9. Each **Public Entity** that becomes a member of the **Fund** shall be obligated to execute this Agreement.
10. The Fund Commissioner designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

Dated: January 19, 2021

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR GARY J. GENZ			√			
COMM. ROBERT F. REILLY	√		√			
COMM. ADAM D. KOOMER		√	√			

CERTIFICATION: I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 19, 2021.

June Planas, Acting Clerk

**TOWNSHIP OF WINFIELD –ORD. # 451
COUNTY OF UNION, STATE OF NEW JERSEY
AN ORDINANCE FIXING SALARIES OF CERTAIN OFFICIALS
AND EMPLOYEES OF THE TOWNSHIP OF WINFIELD FOR 2021**

Be it ordained by the Township Committee of the Township of Winfield, County of Union:

SECTION 1: The salaries of all officials and employees of the Township of Winfield, hereinafter designated are hereby established and fixed in the amounts indicated;

1. Township Committee - \$0.00
2. Township Clerk – \$60,967.00 per annum, payable biweekly
3. Registrar - \$1,000.00, per annum, payable quarterly
4. Clerical Services – Class "A" \$15.00 per hour / Class "B" \$12.50 per hour / Class "C" \$10.00, payable biweekly
5. Chief Financial Officer - \$15,000.00 – per annum, payable biweekly
6. Administrative/Bookkeeper - \$45,336.00 – per annum, payable biweekly
7. Tax Assessor - \$6,000.00 per annum, payable biweekly
8. Tax Collector - \$3,500.00 per annum, payable biweekly
9. Municipal Judge - \$10,675.00 per annum, payable biweekly
10. Court Administrator - \$15,750.00 per annum, payable biweekly
11. Deputy Court Administrator - \$23.35 per hr., payable biweekly
12. Municipal Prosecutor - \$3,250.00 per annum, payable quarterly
13. Emergency Management Coordinator - \$155.00 per annum, payable annually
14. Deputy Emergency Management Coordinator - \$55.00 per annum, payable annually
15. Fire Sub-Code Official - \$655.00 per annum, payable annually
16. Building Sub-Code Official – \$5,000.00 per annum, payable quarterly
17. Electrical Sub-Code Official – \$1,500.00 per annum, payable quarterly
18. Plumbing Sub-Code Official - \$40.00 per hour (estimated max \$900 per annum)
19. Police Personnel – Reference to Chief and PBA contract

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistent parts or provisions.

SECTION 3: This Ordinance shall take effect immediately following final passage and publications as required by law and shall be effective beginning as of January 1, 2020.

Introduced:

PUBLIC NOTICE

The foregoing ordinance was introduced and approved on first reading at the regular meeting of the Winfield Township Committee held on January 19, 2021 at 7:00 PM and will be considered for public hearing and final adoption at the regular meeting of the Township Committee to be held on February 3, 2020 at 7:00 PM in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ.

DATED: January 13, 2020

	MOTIONED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR GARY J. GENZ			√			
COMM. ROBERT F. REILLY	√		√			
COMM. ADAM D. KOOMER		√	√			

I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on January 13, 2020

June Planas, Twp. Clerk

It was discussed doing an Ordinance for Underage Drinking the Governing Body was in agreement and Atty. DeAppolonio will draft it.

CITIZENS' FORUM:

WVFD Chief Dustin, requested 5yrs budget for the fire department. Comm. Reilly advised Chief Dustin that according to the NJ Division of Fire Safety Fire Officer Requirements Matthew Miller does not meet the requirements;

Incident Management Level Certification

Firefighter 1 Certification issued by the Division Fire Safety

Have 3 years of documented experience in the fire service

Attend a 12 hour classroom based Basic Incident Management Course approved by the Division of Fire Safety.

Matthew Viteka is currently on SSD

EXECUTIVE SESSION: None Presented

ADJOURNMENT: There being nothing further to come before the Township Committee, Mayor McManus moved to adjourn, Comm. Genz seconded the motion.

Roll call vote, unanimous, affirmative.

TIME 7:14PM

Respectfully submitted,

June Planas, Clerk