

**MINUTES OF THE REORGANIZATION MEETING OF THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF THE WINFIELD  
COUNTY OF UNION, STATE OF NEW JERSEY  
JANUARY 4, 2021 – 3:00 P.M.**

**PUBLIC NOTICE:** In compliance with the Open Public Meetings Act N.J.S.A. 10: 4-6 et seq. Clerk Planas read the Public Notice.

**CALL TO ORDER:** Clerk Planas welcomed everyone to the Reorganization Meeting at the Township Office and called the meeting to order at 3:00 P.M.

**DUE TO COVID 19** Administering the Oath to **Comm. Elect Adam Koomer, Township Committee & Mayor Gary Genz** and **Police Chief Frank Mazzarella** was performed outside the Township Office @ 3:00 p.m.

**ROLL CALL:** Comm.Genz, Comm. Reilly Comm. Koomer, Clerk Planas

**PLEDGE OF ALLEGIANCE:** Omitted

**Resolution # 21-01 Appointing Chairman of the Township Committee and  
Mayor Gary J. Genz**

ROLL CALL: Mayor Genz, Comm. Reilly, Comm. Koomer

**Resolution # 21-02 Appointing Winfield Chief of Police**

**TOWNSHIP OF WINFIELD RESOLUTION 21-02  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTING CHIEF OF THE WINFIELD POLICE DEPARTMENT**

**BE IT RESOLVED,** by the Township Committee of the Township of Winfield that

**FRANK D. MAZZARELLA**

be appointed Chief of Winfield Police Department; effective immediately.

**DATED: January 4, 2021**

	MOVED	2 <sup>ND</sup>	AYES	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 4, 2021.  _____ June Planas, Twp. Clerk
MAYOR GARY J. GENZ			√				
COMM. ROBERT F. REILLY	√		√				
COMM. ADAM D. KOOMER		√	√				

ROLL CALL: Mayor Genz, Comm. Reilly, Comm. Koomer

At this time Mayor Genz offered the following resolution:

**TOWNSHIP OF WINFIELD – RESOLUTION #21-03  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTMENTS AND DESIGNATIONS FOR THE YEAR 2021**

**BE IT RESOLVED,** by the Township Committee of the Township of Winfield that,

1. **GARY J. GENZ** be appointed **COMMISSIONER OF HEALTH AND WELFARE, ADMINISTRATIVE AND EXECUTIVE** for the Year 2021,
2. **ADAM D. KOOMER** be appointed **COMMISSIONER OF PUBLIC SAFETY** for the Year 2021,
3. **ROBERT F. REILLY** be appointed **COMMISSIONER OF FINANCE** for the Year 2021,
4. **ROBERT F. REILLY** be appointed **DEPUTY MAYOR** for the Year 2021,
5. The firm of **RENAUD DeAPPOLONIO** be appointed **MUNICIPAL ATTORNEY** for the year 2021,
6. The firm of **WIELKOTZ & COMPANY** be appointed **TOWNSHIP AUDITORS** for the Year 2021,
7. **JUNE PLANAS** be appointed **ACTING MUNICIPAL CLERK** for the Year 2021,
8. **JUNE PLANAS** be appointed **SEC. TO GOV. BODY/BD. OF HEALTH/ABC** for the Year 2021,

9. **STEPHANIE MUIR** be appointed **BOOKEEPER** for the Year 2021,
10. **JOSEPH COLACITTI** be appointed **TAX ASSESSOR** for a four year term beginning January 1, 2021 and ending December 31, 2024,
11. **GEORGE VIRCIK** be appointed Municipal Engineer for a three year term beginning January 1, 2021 and ending December 31, 2022,
12. **SUSAN M. MACMULLAN** be appointed **MUNICIPAL JUDGE** for **THREE YEAR TERM** beginning January 1, 2021 and ending December 31, 2023
13. **SCOTT MITZNER, ESQ.** be appointed **MUNICIPAL PUBLIC DEFENDER** for the Year 2021,
14. **ERIC M. BERNSTEIN & ASSOCIATES, LLC** be appointed **MUNICIPAL PROSECUTOR** for the Year 2021,
15. **MARY JO BANCHANSKY** be appointed **ACTING COURT ADMINSTRATOR** for the Year 2021,
16. **EILEEN KEATING** be appointed **ACTING DEPUTY COURT ADMINSTRATOR** for the Year 2021,
17. **STEPHANIE MUIR** be appointed **VIOLATIONS CLERKS** for the Year 2021,
18. **UNION COUNTY** be appointed **POLICE DISPATCHERS** for the Year 2021,
19. **FREDERICK OBROCK** be appointed Winfield's **REPRESENTATIVE** to the **UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD** the Year 2021,
20. **KAMRAN TASHAROFI, ROBERT LUKENDA,** and be appointed **TOWNSHIP PHYSICIANS** for the Year 2021,
21. **FRANK GENOVA** be appointed **CONSTRUCTION OFFICIAL, BUILDING SUBCODE OFFICIAL, BUILDING INSPECTOR** for the Year 2021
22. **PAUL KOBLISKA** be appointed **ELECTRICAL SUBCODE OFFICIAL AND ELECTRICAL INSPECTOR** for the Year 2021,
23. **BILL SCHINLSTUHL** be appointed **PLUMBING SUBCODE OFFICIAL AND PLUMBING INSPECTOR** for the Year 2021
24. **DANIEL STANLEY** be appointed **FIRE OFFICIAL** for the Year 2021,
25. **GARY J. GENZ** be appointed **MUNICIPAL RECYCLING COORDINATOR** for the Year 2021,
26. **GARY J. GENZ , ROBERT F. REILLY AND ADAM D. KOOMER** be appointed to serve on the **SAFETY COMMITTEE** for the Year 2021,
27. **LAURA REINERTSEN** be appointed **REPRESENTITIVE** of the Township of Winfield to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** to serve on the **PUBLIC IMPROVEMENT COMMITTEE** for the Year 2021,
28. **SUE E. WRIGHT** be appointed **REPRESENTATIVE** of the Township of Winfield to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** to serve on the **SOCIAL SERVICES COMMITTEE** for the Year 2021,
29. **GARY J. GENZ, ROBERT F. REILLY AND ADAM D. KOOMER** be appointed **ALTERNATE REPRESENTATIVES** to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** for the Year 2021,
30. **GARY J. GENZ,** be appointed **REPRESENTATIVE** to the **SOLID WASTE ADVISORY COUNCIL** for the Year 2021,
31. **ROBERT F. REILLY,** be appointed **CLEAN COMMUNITIES COORDINATOR** for the Year 2021,
32. **JUNE PLANAS,** be appointed **PUBLIC AGENCY COMPLIANCE OFFICER** for the Year 2021,
33. **LAURA REINERTSEN** be appointed **REGISTRAR** for the Year 2021
34. **JUNE PLANAS** be appointed **DEPUTY REGISTRAR** for the Year 2021,
35. **BE IT ALSO RESOLVED,** that the **TOWNSHIP COMMITTEE FORM OF GOVERNMENT** be and is hereby adopted for the **TOWNSHIP OF WINFIELD** for the Year 2021,
36. **BE IT RESOLVED** that, the attached **PLAN OF GOVERNMENT** be adopted for the Year 2021,
37. **BE IT RESOLVED** that the attached **SCHEDULE OF MEETING NIGHTS** be adopted for the Year 2021,

38. **BE IT ALSO RESOLVED** that such schedule be posted in at least one public place where ordinances scheduled for consideration are usually posted and that a copy of this resolution be likewise forwarded to the **LOCAL SOURCE** in Union, New Jersey and the **HOME NEWS TRIBUNE** in East Brunswick, New Jersey, and
39. **BE IT RESOLVED** that the **COMM. OF FINANCE, MAYOR OR COMM. OF PUBLIC SAFETY and MUNICIPAL CLERK** be appointed to sign checks for the Township of Winfield for the Year 2020, except the **TREASURER OR MUNICIPAL CLERK** shall sign all checks and only in the event of the unavailability, one of the above, other than the **TREASURER OR MUNICIPAL CLERK** sign checks;
40. **BE IT RESOLVED** that the **CURRENT, SAVING AND CAPITAL ACCOUNTS** shall be signed by either the **TREASURER, and COMM. OF FINANCE, MAYOR, COMM. of PUBLIC SAFETY or MUNICIPAL CLERK** for the Year 2021,
41. **BE IT RESOLVED** that the **TREASURER, COMM. OF FINANCE, or COMM. OF PUBLIC SAFETY and MUNICIPAL CLERK** be appointed to sign checks for the **DOG REGULATION ACCOUNT** and the **CAT REGULATION ACCOUNT** for the Year 2021,
42. **BE IT ALSO RESOLVED** that the **INVESTORS SAVINGS, and NEW JERSEY CASH MANAGEMENT FUND** be appointed **OFFICIAL BANKS and DEPOSITORIES** for the Year 2021,
43. **BE IT RESOLVED** that the **LOCAL SOURCE, Union, NJ; HOME NEWS TRIBUNE, New Brunswick, NJ; and the STAR LEDGER, Newark, NJ; be appointed OFFICIAL NEWSPAPERS** for the Year 2021,

**BE IT ALSO RESOLVED** that a copy of this Resolution and any attachments be on file with the Township Clerk.

**DATED:** January 4, 2021

	MOVED	AYES SECONDE	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 4, 2021.  _____ June Planas, Twp. Clerk
MAYOR GARY J. GENZ			√			
COMM. ROBERT F. REILLY	√		√			
COMM. ADAM D. KOOMER		√	√			

**TOWNSHIP OF WINFIELD RESOLUTION #21-04  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTMENTS TO THE BOARD OF HEALTH  
FOR THE YEAR 2021**

- BE IT RESOLVED,** by the Township Committee of the Township of Winfield that,
- GARY J. GENZ** be appointed **CHAIRMAN OF THE BOARD OF HEALTH** for the Year 2021,
  - LEONARD HO** be appointed a **MEMBER** to the Board of Health for the year 2021.
  - STEPHANIE MUIR** be appointed **ALTERNATE MEMBER** to the Board of Health for the Year 2021,

**BE IT ALSO RESOLVED,** that a copy of this resolution is on file with the Township Clerk.

**DATED:** January 4, 2021

	MOVED	AYES SECONDE	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 4, 2021.  _____ June Planas, Twp. Clerk
MAYOR GARY J. GENZ			√			
COMM. ROBERT F. REILLY	√		√			
COMM. ADAM D. KOOMER		√	√			

**TOWNSHIP OF WINFIELD RESOLUTION 21-05  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTING TOWNSHIP ATTORNEY FOR THE YEAR 2021**

**THAT BE IT RESOLVED,** by the Township Committee of the Township of Winfield that,  
**Renaud DeAppolonio**  
190 North Avenue East  
Cranford, NJ 07016

be appointed Township Attorney for the Year 2021.

**DATED:** January 4, 2021

	MOVED	AYES SECONDDE	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 4, 2021.  _____ June Planas, Twp. Clerk
MAYOR GARY J. GENZ			√			
COMM. ROBERT F. REILLY	√		√			
COMM. ADAM D. KOOMER		√	√			

**TOWNSHIP OF WINFIELD RESOLUTION 21-06  
COUNTY OF UNION, STATE OF NEW JERSEY  
TEMPORARY BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-19 of the local budget act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the Budget), temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2021, and

**WHEREAS**, the total temporary budget set forth below does not in amount exceed 26.25% of the total appropriations in the 2020 Budget (exclusive of any appropriations made for Debt Service, Capital Improvement Fund and Public Assistance (Relief),

**NOW THEREFORE, BE IT RESOLVED** that the following temporary appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

A - Appropriations (exclusive of Debt service, Capital Improvement Fund and Public Assistance (Relief).

ADMINISTRATION & EXEC. - SALARY & WAGE	16,000
ADMINISTRATION & EXEC. - OTHER EXPENSE	9,000
FINANCIAL ADM. - SALARY & WAGE	3,000
FINANCE S&W - Clerk	4,000
FINANCIAL ADM. - OTHER EXPENSE	4,000
ASSESSMENT OF TAX - SALARY & WAGE	1,000
ASSESSMENT OF TAX - OTHER EXPENSE	350
COLLECTION OF TAX - SALARY & WAGE	800
COLLECTION OF TAX - OTHER EXPENSE	100
LEGAL SERVICES & COSTS - OTHER EXPENSE	4,000
MUNICIPAL COURT - SALARY & WAGE	7,000
MUNICIPAL COURT - OTHER EXPENSE	1,000
PUBLIC DEFENDER - OTHER EXPENSES	500
MUNICIPAL PROSECUTOR - SALARY & WAGE	800
ENGINEERING OE	500
BUILDINGS & GROUNDS - OTHER EXPENSE	3,000
GROUP INSURANCE PLANS FOR EMPLOYEES	45,000
OTHER INSURANCE PREMIUMS	38,000
FIRE DEPARTMENT - OTHER EXPENSE	7,000
UNIFORM FIRE SAFETY	400
POLICE - SALARY & WAGE	207,000

POLICE - OTHER EXPENSE	17,000
911 DISPATCH SERVICE	5,000
FIRST AID CONTRIBUTION	1,000
INSPECTION DEPT - SALARY & WAGE	1,000
INSPECTION DEPT. - OTHER EXPENSES	100
EMERGENCY MANAGEMENT - SALARY & WAGE	100
EMERGENCY MANAGEMENT - OTHER EXPENSE	600
SUPER. OF PUBLIC WORKS - OTHER EXPENSES	1,000
STREET LIGHTING	4,000
RECYCLING	4,000
BOARD OF HEALTH - SALARY & WAGE	260
BOARD OF HEALTH - OTHER EXPENSE	2,000
OSHA HEPATITIS SHOTS	100
DOG REGULATION	900
CELEBRATION OF PUBLIC EVENTS - OE	200
SEN. CIT. TRANSPORTATION - OTHER EXPENSE	100
LIBRARY SERVICES	1,000
CONTRIBUTION TO P.F.R.S.	40,000
CONTRIBUTION TO P.E.R.S.	3,000
RESERVE RETIREMENT/SICK PAY	1,000
CONTRIBUTION TO OLD AGE SURVIVORS SYS.	10,000
CONTINGENT	100
UTILITIES	5,000
Sub Totals:	449,910
CAPITAL IMPROVEMENT FUND	10,000
<b>Total Temporary Appropriation</b>	<b>459,910</b>

**DATED:** January 4, 2021

	MOVED	AYES SECONDE	NAYS	ABSENT	ABSTAIN	
MAYOR GARY J. GENZ			√			I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 4, 2021.  _____ June Planas, Twp. Clerk
COMM. ROBERT F. REILLY	√		√			
COMM. ADAM D. KOOMER		√	√			

**TOWNSHIP OF WINFIELD - RESOLUTION #21-07  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTMENTS AND DESIGNATIONS FOR THE YEAR 2021**

**BE IT RESOLVED**, by the Township Committee of the Township of Winfield that, **FREDERICK OBROCK** be appointed Winfield's **REPRESENTATIVE** to the **UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD** effective January 1, 2021  
**BE IT RESOLVED**; that Frederick Obrock be appointed as Union County Air Traffic and Noise Advisory Board Representative and valid until December 31, 2022

