

**MINUTES OF THE REORGANIZATION MEETING OF THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF THE WINFIELD  
COUNTY OF UNION, STATE OF NEW JERSEY  
JANUARY 2, 2023 – 1:00 P.M.**

**PUBLIC NOTICE:** In compliance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq. Clerk Slowik read the Public Notice.

**CALL TO ORDER:** Clerk Slowik welcomed everyone to the Reorganization Meeting at the Township Office and called the meeting to order at 1:00 P.M.

**ROLL CALL:** Commissioner Koomer, Commissioner Byrne and Clerk Slowik

**PLEDGE OF ALLEGIANCE & PRAYER:** Read by Clerk Slowik

**FIRST ORDER OF BUSINESS:** Oath of Office to Commissioner Elect Robert F. Reilly was read by Attorney Robert Renaud of Renaud Colicchio LLC.

**ROLL CALL:** Commissioner Koomer, Commissioner Byrne, Commissioner Reilly

**Resolution # 23-01 – Appointing Chairman of the Township Committee and Mayor,** a motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

TOWNSHIP OF WINFIELD RESOLUTION 23-01  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTING CHAIRMAN OF THE TOWNSHIP COMMITTEE  
AND MAYOR

BE IT RESOLVED, by the Township Committee of the Township of Winfield that,

Adam D. Koomer

be appointed CHAIRMAN AND MAYOR for the Year 2023.

**DATED:** January 2, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 2, 2023.</i>  <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ADAM D. KOOMER			x				
COMMISSIONER. JOSEPH P. BYRNE	x		x				
COMMISSIONER. ROBERT F. REILLY		x	x				

**Oath of Office** to Chairman and Mayor Adam D. Koomer was read by Margaret McManus.

At this time the meeting was handed over to Mayor Koomer.

**Resolution # 23-02 – Appointments & Designations for the Year 2023,** a motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD – RESOLUTION #23-02  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTMENTS AND DESIGNATIONS FOR THE YEAR 2022**

**BE IT RESOLVED**, by the Township Committee of the Township of Winfield that,

1. **ADAM D. KOOMER** be appointed **COMMISSIONER OF HEALTH AND WELFARE, ADMINISTRATIVE AND EXECUTIVE** for the Year 2023,
2. **JOSEPH P. BYRNE** be appointed **COMMISSIONER OF PUBLIC SAFETY** for the Year 2023,
3. **ROBERT F. REILLY** be appointed **COMMISSIONER OF FINANCE** for the Year 2023,
4. **JOSEPH P. BYRNE** be appointed **DEPUTY MAYOR** for the Year 2023,
5. The firm **RENAUD COLICCHIO LLC** be appointed **MUNICIPAL ATTORNEY** for the year 2023,
6. The firm of **WIELKOTZ & COMPANY** be appointed **TOWNSHIP AUDITORS** for the Year 2023,
7. **MELANIE SLOWIK** be appointed **SEC. TO GOV. BODY/BD. OF HEALTH/ABC** for the Year 2023,
8. **STEPHANIE MUIR** be appointed **BOOKEEPER** for the Year 2023,
9. **SCOTT MITZNER, ESQ.** be appointed **MUNICIPAL PUBLIC DEFENDER** for the Year 2023,
10. **ERIC M. BERNSTEIN & ASSOCIATES, LLC** be appointed **MUNICIPAL PROSECUTOR** for the Year 2023,
11. **EILEEN KEATING** be appointed **ACTING COURT ADMINSTRATOR** for the Year 2023,
12. **TAYLOR GARCIA** be appointed **ACTING DEPUTY COURT ADMINSTRATOR** for the Year 2023,
13. **STEPHANIE MUIR** be appointed **VIOLATIONS CLERKS** for the Year 2023,
14. **UNION COUNTY** be appointed **POLICE DISPATCHERS** for the Year 2023,
15. **FREDERICK OBROCK** be appointed Winfield's **REPRESENTATIVE** to the **UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD** the Year 2023,
16. **KAMRAN TASHAROFI** and **ROBERT LUKENDA**, and be appointed **TOWNSHIP PHYSICIANS** for the Year 2023,
17. **FRANK GENOVA** be appointed **CONSTRUCTION OFFICIAL, BUILDING SUBCODE OFFICIAL, BUILDING INSPECTOR** for the Year 2023,
18. **PAUL KOBLISKA** be appointed **ELECTRICAL SUBCODE OFFICIAL AND ELECTRICAL INSPECTOR** for the Year 2023,
19. **BILL SCHINLSTUHL** be appointed **PLUMBING SUBCODE OFFICIAL AND PLUMBING INSPECTOR** for the Year 2023,
20. **DANIEL STANLEY** be appointed **FIRE OFFICIAL** for the Year 2023,
21. **GARY J. GENZ** be appointed **MUNICIPAL RECYCLING COORDINATOR** for the Year 2023,
22. **ADAM D. KOOMER, JOSEPH P. BYRNE AND ROBERT F. REILLY**, be appointed to serve on the **SAFETY COMMITTEE** for the Year 2023,
23. **LAURA REINERTSEN** be appointed **REPRESENTITIVE** of the Township of Winfield to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** to serve on the **PUBLIC IMPROVEMENT COMMITTEE** for the Year 2023,
24. **SUE E. WRIGHT** be appointed **REPRESENTATIVE** of the Township of Winfield to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** to serve on the **SOCIAL SERVICES COMMITTEE** for the Year 2023,
25. **ADAM D. KOOMER, JOSEPH P. BYRNE AND ROBERT F. REILLY**, be appointed **ALTERNATE REPRESENTATIVES** to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** for the Year 2023,

26. **GARY J. GENZ**, be appointed **REPRESENTATIVE** to the **SOLID WASTE ADVISORY COUNCIL** for the Year 2023,
27. **ADAM D. KOOMER**, be appointed **CLEAN COMMUNITIES' COORDINATOR** for the Year 2023,
28. **MELANIE SLOWIK**, be appointed **PUBLIC AGENCY COMPLIANCE OFFICER** for the Year 2023,
29. **BE IT ALSO RESOLVED**, that the **TOWNSHIP COMMITTEE FORM OF GOVERNMENT** be and is hereby adopted for the **TOWNSHIP OF WINFIELD** for the Year 2023,
30. **BE IT RESOLVED** that, the attached **PLAN OF GOVERNMENT** be adopted for the Year 2023,
31. **BE IT RESOLVED** that the attached **SCHEDULE OF MEETINGS** be adopted for the Year 2023,
32. **BE IT ALSO RESOLVED** that such schedule be posted in at least one public place where ordinances scheduled for consideration are usually posted and that a copy of this resolution be likewise forwarded to the **LOCAL SOURCE** in Union, New Jersey and the **HOME NEWS TRIBUNE** in East Brunswick, New Jersey, and
33. **BE IT RESOLVED** that the **COMM. OF FINANCE, MAYOR OR COMM. OF PUBLIC SAFETY and MUNICIPAL CLERK** be appointed to sign checks for the Township of Winfield for the Year 2023, except the **TREASURER OR MUNICIPAL CLERK** shall sign all checks and only in the event of the unavailability, one of the above, other than the **TREASURER OR MUNICIPAL CLERK** sign checks;
34. **BE IT RESOLVED** that the **CURRENT, SAVING AND CAPITAL ACCOUNTS** shall be signed by either the **TREASURER, and COMM. OF FINANCE, MAYOR, COMM. of PUBLIC SAFETY or MUNICIPAL CLERK** for the Year 2023,
35. **BE IT RESOLVED** that the **TREASURER, COMM. OF FINANCE, or COMM. OF PUBLIC SAFETY and MUNICIPAL CLERK** be appointed to sign checks for the **DOG REGULATION ACCOUNT** and the **CAT REGULATION ACCOUNT** for the Year 2023,
36. **BE IT ALSO RESOLVED** that the **INVESTORS SAVINGS, and NEW JERSEY CASH MANAGEMENT FUND** be appointed **OFFICIAL BANKS and DEPOSITORIES** for the Year 2023,
37. **BE IT RESOLVED** that the **LOCAL SOURCE**, Union, NJ; **HOME NEWS TRIBUNE**, New Brunswick, NJ; and the **STAR LEDGER**, Newark, NJ; be appointed **OFFICIAL NEWSPAPERS** for the Year 2023,

**BE IT ALSO RESOLVED** that a copy of this Resolution and any attachments be on file with the Township Clerk.

**DATED:** January 2, 2023

	MOVED	AYES SECOND	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 2, 2023.</i>  <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ADAM D. KOOMER		x				
COMMISSIONER. JOSEPH P. BYRNE	x	x				
COMMISSIONER. ROBERT F. REILLY		x	x			

**Resolution # 23-03 – Appointing Winfield Board of Health**, a motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION #23-03  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTMENTS TO THE BOARD OF HEALTH  
FOR THE YEAR 2023**

**BE IT RESOLVED**, by the Township Committee of the Township of Winfield that,

1. **ROBERT F. REILLY** be appointed **CHAIRMAN OF THE BOARD OF HEALTH** for the Year 2023,

2. **LEONARD HO** be appointed a **MEMBER** to the Board of Health for the year 2023.
3. **STEPHANIE MUIR** be appointed **ALTERNATE MEMBER** to the Board of Health for the Year 2023,

**BE IT ALSO RESOLVED**, that a copy of this resolution is on file with the Township Clerk.

**DATED:** January 2, 2023

	MOVED	AYES SECOND	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 2, 2023.</i>  <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ADAM D. KOOMER			x			
COMMISSIONER. JOSEPH P. BYRNE	x		x			
COMMISSIONER. ROBERT F. REILLY		x	x			

**Resolution # 23-04 – Appointing Township Attorney for the Year 2023**, a motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 23-04  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTING TOWNSHIP ATTORNEY FOR THE YEAR 2023**

**THAT BE IT RESOLVED**, by the Township Committee of the Township of Winfield that,

**Renaud Colicchio LLC**  
190 North Avenue East  
Cranford, NJ 07016

**be appointed Township Attorney for the Year 2023**

**DATED:** January 2, 2023

	MOVED	AYES SECOND	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 2, 2023.</i>  <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ADAM D. KOOMER			x			
COMMISSIONER. JOSEPH P. BYRNE	x		x			
COMMISSIONER. ROBERT F. REILLY		x	x			

**Resolution # 23-05 – Appointments to the Winfield Fire Department**, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 23-05  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTMENTS TO THE WINFIELD FIRE DEPARTMENT**

**BE IT RESOLVED**, by the Township Committee of the Township of Winfield that the following be appointed to serve as Officers for the Winfield Fire Department for the Year 2023,

**CHIEF** ..... **BRIAN DUSTIN**

**DEPUTY CHIEF** ..... **RUSSELL BANCHANSKY**

**CAPTAIN** ..... **GARY GENZ**

**DATED:** January 2, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR ADAM D. KOOMER			X			
COMMISSIONER. JOSEPH P. BYRNE	X		X			
COMMISSIONER. ROBERT F. REILLY		X	X			

*I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 2, 2023.*

Melanie Slowik  
Melanie Slowik, Twp. Clerk

**Resolution # 23-06 – Temporary Budget**, a motion was made by Commissioner Byrne and Seconded by Commissioner Reilly, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 23-06  
COUNTY OF UNION, STATE OF NEW JERSEY  
TEMPORARY BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-19 of the local budget act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the Budget), temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2023, and

**WHEREAS**, the total temporary budget set forth below does not in amount exceed 26.25% of the total appropriations in the 2022 Budget (exclusive of any appropriations made for Debt Service, Capital Improvement Fund and Public Assistance (Relief),

**NOW THEREFORE, BE IT RESOLVED** that the following temporary appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

A - Appropriations (exclusive of Debt service, Capital Improvement Fund and Public Assistance (Relief).

ADMINISTRATION & EXEC. - SALARY & WAGE	16,000
ADMINISTRATION & EXEC. - OTHER EXPENSE	9,000
FINANCIAL ADM. - SALARY & WAGE	3,000
FINANCE S&W - Clerk	4,000
FINANCIAL ADM. - OTHER EXPENSE	4,000
ASSESSMENT OF TAX - SALARY & WAGE	1,000
ASSESSMENT OF TAX - OTHER EXPENSE	350
COLLECTION OF TAX - SALARY & WAGE	800
COLLECTION OF TAX - OTHER EXPENSE	100
LEGAL SERVICES & COSTS - OTHER EXPENSE	4,000
MUNICIPAL COURT - SALARY & WAGE	7,000
MUNICIPAL COURT - OTHER EXPENSE	1,000
PUBLIC DEFENDER - OTHER EXPENSES	500
MUNICIPAL PROSECUTOR - SALARY & WAGE	800

EINGINEERING OE	500
BUILDINGS & GROUNDS - OTHER EXPENSE	3,000
GROUP INSURANCE PLANS FOR EMPLOYEES	45,000
OTHER INSURANCE PREMIUMS	38,000
FIRE DEPARTMENT - OTHER EXPENSE	7,000
UNIFORM FIRE SAFETY	400
POLICE - SALARY & WAGE	207,000
POLICE - OTHER EXPENSE	17,000
911 DISPATCH SERVICE	5,000
FIRST AID CONTRIBUTION	1,000
INSPECTION DEPT - SALARY & WAGE	1,000
INSPECTION DEPT. - OTHER EXPENSES	100
EMERGENCY MANAGEMENT - SALARY & WAGE	100
EMERGENCY MANAGEMENT - OTHER EXPENSE	600
SUPER. OF PUBLIC WORKS - OTHER EXPENSES	1,000
STREET LIGHTING	4,000
RECYCLING	4,000
BOARD OF HEALTH - SALARY & WAGE	260
BOARD OF HEALTH - OTHER EXPENSE	2,000
OSHA HEPATITIS SHOTS	100
DOG REGULATION	900
CELEBRATION OF PUBLIC EVENTS - OE	200
SEN. CIT. TRANSPORTATION - OTHER EXPENSE	100
LIBRARY SERVICES	1,000
CONTRIBUTION TO P.F.R.S.	40,000
CONTRIBUTION TO P.E.R.S.	3,000
RESERVE RETIREMENT/SICK PAY	1,000
CONTRIBUTION TO OLD AGE SURVIVOR SYS.	10,000
CONTINGENT	100
UTILITIES	5,000
Sub Totals:	449,910
CAPITAL IMPROVEMENT FUND	10,000
Total Temporary Appropriation	459,910

**DATED:** January 2, 2023

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 2, 2023.</i>
MAYOR ADAM D. KOOMER			x				

COMMISSIONER. JOSEPH P. BYRNE	x		x				<u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
COMMISSIONER. ROBERT F. REILLY		x	x				

**PUBLIC COMMENT:** County Commissioner Al Mirabella wanted to wish Township of Winfield & Commissioners a great 2023 and will do his best to represent the Township the best he can.

**ADJOURNMENT:** Mayor Koomer made a motion to adjourn; Commissioner Byrne seconded the motion. Roll call vote, unanimous, affirmative.

**Time: 1:19 P.M.**

Respectfully submitted,

Melanie Slowik  
Acting Township Clerk