

**MINUTES OF THE REORGANIZATION MEETING OF THE  
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF THE WINFIELD  
COUNTY OF UNION, STATE OF NEW JERSEY  
JANUARY 1, 2025 – 12:00 P.M.**

**PUBLIC NOTICE:** In compliance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq. Clerk Slowik read the Public Notice.

**CALL TO ORDER:** Clerk Slowik welcomed everyone to the Reorganization Meeting at the Township Office and called the meeting to order at 12:00 P.M.

**ROLL CALL:** Commissioner Reilly, Commissioner Koomer and Clerk Slowik

**PLEDGE OF ALLEGIANCE & PRAYER:** Read by Clerk Slowik

**FIRST ORDER OF BUSINESS:** Oath of Office to Commissioner Elect Joseph P. Byrne was read by Union County Commissioner Al Mirabella

County Commissioner Mirabella, thanked the Committee and wished the board and residents good health in the coming year.

**ROLL CALL:** Commissioner Reilly, Commissioner Koomer, Commissioner Byrne

**Resolution # 25-01 – Appointing Chairman of the Township Committee and Mayor,** a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

TOWNSHIP OF WINFIELD RESOLUTION 25-01  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTING CHAIRMAN OF THE TOWNSHIP COMMITTEE  
AND MAYOR

BE IT RESOLVED, by the Township Committee of the Township of Winfield that,

Robert F. Reilly

be appointed CHAIRMAN AND MAYOR for the Year 2025.

**DATED:** January 1, 2025

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2025.</i>  <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY			x				
COMMISSIONER. ADAM D. KOOMER	x		x				
COMMISSIONER. JOSEPH P. BYRNE		x	x				

**Oath of Office** to Chairman and Mayor Robert F. Reilly was read by Twp. Attorney Colicchio

At this time the meeting was handed over to Mayor Reilly

Mayor Reilly thanked the residents and his family for attending and wished everyone good health in the coming year. Thanked the commissioners for their support.

**Resolution # 25-02 – Appointments & Designations for the Year 2025**, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD - RESOLUTION #25-02  
COUNTY OF UNION, STATE OF NEW JERSEY  
APPOINTMENTS AND DESIGNATIONS FOR THE YEAR 2025**

**BE IT RESOLVED**, by the Township Committee of the Township of Winfield that,

1. **ROBERT F. REILLY** be appointed **COMMISSIONER OF HEALTH AND WELFARE, ADMINISTRATIVE AND EXECUTIVE** for the Year 2025,
2. **ADAM D. KOOMER** be appointed **COMMISSIONER OF PUBLIC SAFETY** for the Year 2025,
3. **JOSEPH P. BYRNE** be appointed **COMMISSIONER OF FINANCE** for the Year 2025,
4. **ADAM D. KOOMER** be appointed **DEPUTY MAYOR** for the Year 2025,
5. The firm **RENAUD COLICCHIO** be appointed **MUNICIPAL ATTORNEY** for the year 2025,
6. The firm of **WIELKOTZ & COMPANY** be appointed **TOWNSHIP AUDITORS** for the Year 2025,
7. **MELANIE SLOWIK** be appointed **SEC. TO GOV. BODY/BD. OF HEALTH/ABC** for the Year 2025,
8. **STEPHANIE MUIR** be appointed **BOOKEEPER** for the Year 2025,
9. **JOSEPH COLACITTI** be appointed **TAX ASSESOR** for the Year 2025,
10. **GEORGE VIRCIK** be appointed **MUNICIPAL ENGINEER** for a three-year term; January 1, 2025 and ending December 31, 2027,
11. **SCOTT MITZNER, ESQ.** be appointed **MUNICIPAL PUBLIC DEFENDER** for the Year 2025,
12. **ERIC M. BERNSTEIN & ASSOCIATES, LLC** be appointed **MUNICIPAL PROSECUTOR** for the Year 2025,
13. **EILEEN KEATING** be appointed **ACTING COURT ADMINSTRATOR** for the Year 2025,
14. **TAYLOR GARCIA** be appointed **ACTING DEPUTY COURT ADMINSTRATOR** for the Year 2025,
15. **STEPHANIE MUIR** be appointed **VIOLATIONS CLERKS** for the Year 2025,
16. **UNION COUNTY** be appointed **POLICE DISPATCHERS** for the Year 2025,
17. **FREDERICK OBROCK** be appointed Winfield's **REPRESENTATIVE** to the **UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD** the Year 2025,
18. **KAMRAN TASHAROFI** and **ROBERT LUKENDA**, and be appointed **TOWNSHIP PHYSICIANS** for the Year 2025,

19. **FRANK GENOVA** be appointed **CONSTRUCTION OFFICIAL, BUILDING SUBCODE OFFICIAL, BUILDING INSPECTOR** for a four-year term; January 1, 2025 and ending December 31, 2028,
20. **TIMOTHY DOLAN** be appointed **ELECTRICAL SUBCODE OFFICIAL AND ELECTRICAL INSPECTOR** for a four-year term; January 1, 2025 and ending December 31, 2028,
21. **BILL SCHINLSTUHL** be appointed **PLUMBING SUBCODE OFFICIAL AND PLUMBING INSPECTOR** for a four-year term; January 1, 2025 and ending December 31, 2028,
22. **DANIEL STANLEY** be appointed **FIRE OFFICIAL** for the Year 2025,
23. **FRANK MAZARELLA** be appointed **OEM Coordinator** for a three-year term; January 1, 2025 and ending December 31, 2027,
24. **GARY J. GENZ** be appointed **DEPUTY OEM Coordinator** for a three-year term; January 1, 2025 and ending December 31, 2027,
25. **GARY J. GENZ** be appointed **MUNICIPAL RECYCLING COORDINATOR** for the Year 2025,
26. **ROBERT F. REILLY, ADAM D. KOOMER AND JOSEPH P. BYRNE**, be appointed to serve on the **SAFETY COMMITTEE** for the Year 2025,
27. **LAURA REINERTSEN** be appointed **REPRESENTATIVE** of the Township of Winfield to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** to serve on the **PUBLIC IMPROVEMENT COMMITTEE** for the Year 2025,
28. **SUE E. WRIGHT** be appointed **REPRESENTATIVE** of the Township of Winfield to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** to serve on the **SOCIAL SERVICES COMMITTEE** for the Year 2025,
29. **ROBERT F. REILLY, ADAM D. KOOMER AND JOSEPH P. BYRNE**, be appointed **ALTERNATE REPRESENTATIVES** to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** for the Year 2025,
30. **GARY J. GENZ**, be appointed **REPRESENTATIVE** to the **SOLID WASTE ADVISORY COUNCIL** for the Year 2025,
31. **ROBERT F. REILLY**, be appointed **CLEAN COMMUNITIES' COORDINATOR** for the Year 2025,
32. **MELANIE SLOWIK**, be appointed **PUBLIC AGENCY COMPLIANCE OFFICER** for the Year 2025,
33. **BE IT ALSO RESOLVED**, that the **TOWNSHIP COMMITTEE FORM OF GOVERNMENT** be and is hereby adopted for the **TOWNSHIP OF WINFIELD** for the Year 2025,
34. **BE IT RESOLVED** that, the attached **PLAN OF GOVERNMENT** be adopted for the Year 2025,
35. **BE IT RESOLVED** that the attached **SCHEDULE OF MEETINGS** be adopted for the Year 2025,
36. **BE IT ALSO RESOLVED** that such schedule be posted in at least one public place where ordinances scheduled for consideration are usually posted and that a copy of this resolution be likewise forwarded to the **LOCAL SOURCE** in Union, New Jersey and the **HOME NEWS TRIBUNE** in East Brunswick, New Jersey, and
37. **BE IT RESOLVED** that the **COMM. OF FINANCE, MAYOR OR COMM. OF PUBLIC SAFETY and MUNICIPAL CLERK** be appointed to sign checks for the Township of Winfield for the Year 2025, except the **TREASURER OR MUNICIPAL CLERK** shall sign

all checks and only in the event of the unavailability, one of the above, other than the **TREASURER OR MUNICIPAL CLERK** sign checks;

- 38. **BE IT RESOLVED** that the **CURRENT, SAVING AND CAPITAL ACCOUNTS** shall be signed by either the **TREASURER, and COMM. OF FINANCE, MAYOR, COMM. of PUBLIC SAFETY** or **MUNICIPAL CLERK** for the Year 2025,
- 39. **BE IT RESOLVED** that the **TREASURER, COMM. OF FINANCE, or COMM. OF PUBLIC SAFETY and MUNICIPAL CLERK** be appointed to sign checks for the **DOG REGULATION ACCOUNT** and the **CAT REGULATION ACCOUNT** for the Year 2025,
- 40. **BE IT ALSO RESOLVED** that the **INVESTORS SAVINGS, UNITY BANK and NEW JERSEY CASH MANAGEMENT FUND** be appointed **OFFICIAL BANKS** and **DEPOSITORIES** for the Year 2025,
- 41. **BE IT RESOLVED** that the **LOCAL SOURCE, Union, NJ; HOME NEWS TRIBUNE, New Brunswick, NJ; and the STAR LEDGER, Newark, NJ;** be appointed **OFFICAL NEWSPAPERS** for the Year 2025,

**BE IT ALSO RESOLVED** that a copy of this Resolution and any attachments be on file with the Township Clerk.

**DATED:** January 1, 2025

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2025.</i>  <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY			X				
COMMISSIONER. ADAM D. KOOMER	X		X				
COMMISSIONER. JOSEPH P. BYRNE		X	X				

**Resolution # 25-03 – Appointing Winfield Board of Health**, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #25-03  
 COUNTY OF UNION, STATE OF NEW JERSEY  
 APPOINTMENTS TO THE BOARD OF HEALTH  
 FOR THE YEAR 2025**

**BE IT RESOLVED**, by the Township Committee of the Township of Winfield that,

- 1. **ROBERT F. REILLY** be appointed **CHAIRMAN OF THE BOARD OF HEALTH** for the Year 2025,
- 2. **CAMERON KENG** be appointed a **MEMBER** to the Board of Health for the year 2025.
- 3. **STEPHANIE MUIR** be appointed **ALTERNATE MEMBER** to the Board of Health for the Year 2025,

**BE IT ALSO RESOLVED**, that a copy of this resolution is on file with the Township Clerk.

**DATED:** January 1, 2025

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2025.</i>  <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY			X				
COMMISSIONER. ADAM D. KOOMER	X		X				
COMMISSIONER. JOSEPH P. BYRNE		X	X				

**Resolution # 25-04 – Appointing Township Attorney for the Year 2025**, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 25-04  
 COUNTY OF UNION, STATE OF NEW JERSEY  
 APPOINTING TOWNSHIP ATTORNEY FOR THE YEAR 2025**

**THAT BE IT RESOLVED**, by the Township Committee of the Township of Winfield that,

**Renaud Colicchio LLC**  
 190 North Avenue East  
 Cranford, NJ 07016

be appointed Township Attorney for the Year 2025

**DATED:** January 1, 2025

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2025.</i>  <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY			X				
COMMISSIONER. ADAM D. KOOMER	X		X				
COMMISSIONER. JOSEPH P. BYRNE		X	X				

**Resolution # 24-05 – Appointments to the Winfield Fire Department**, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 24-05  
 COUNTY OF UNION, STATE OF NEW JERSEY  
 APPOINTMENTS TO THE WINFIELD FIRE DEPARTMENT**

**BE IT RESOLVED**, by the Township Committee of the Township of Winfield that the following be appointed to serve as Officers for the Winfield Volunteer Fire Department for the Year 2025,

**CHIEF ..... BRIAN DUSTIN**  
**DEPUTY CHIEF ..... RUSSELL BANCHANSKY**  
**CAPTAIN ..... GARY GENZ**  
**LIEUTENANT ..... MATT MILLER**

**DATED:** January 1, 2025

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2025.</i>  <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY			x				
COMMISSIONER. ADAM D. KOOMER	x		x				
COMMISSIONER. JOSEPH P. BYRNE		x	x				

**Resolution # 25-06 – Temporary Budget**, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 25-06  
 COUNTY OF UNION, STATE OF NEW JERSEY  
 TEMPORARY BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-19 of the local budget act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the Budget), temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2025, and

**WHEREAS**, the total temporary budget set forth below does not in amount exceed 26.25% of the total appropriations in the 2024 Budget (exclusive of any appropriations made for Debt Service, Capital Improvement Fund and Public Assistance (Relief),

**NOW THEREFORE, BE IT RESOLVED** that the following temporary appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

A - Appropriations (exclusive of Debt service, Capital Improvement Fund and Public Assistance (Relief).

<b>DESCRIPTION</b>	<b>TEMP BUDGET</b>
ADMINISTRATION & EXEC. - SALARY & WAGE	\$ 26,880.00
ADMINISTRATION & EXEC. - OTHER EXPENSE	\$ 11,812.50
FINANCIAL ADM. - SALARY & WAGE	\$ 4,226.25
FINANCE S&W - Clerk	\$ 6,588.75
FINANCIAL ADM. - OTHER EXPENSE	\$ 4,856.25
ASSESSMENT OF TAX - SALARY & WAGE	\$ 1,680.00
ASSESSMENT OF TAX - OTHER EXPENSE	\$ 262.50
COLLECTION OF TAX - SALARY & WAGE	\$ 997.50
COLLECTION OF TAX - OTHER EXPENSE	\$ 26.25
LEGAL SERVICES & COSTS - OTHER EXPENSE	\$ 4,987.50
MUNICIPAL COURT - SALARY & WAGE	\$ 8,058.75
MUNICIPAL COURT - OTHER EXPENSE	\$ 2,152.50
PUBLIC DEFENDER - OTHER EXPENSES	\$ 840.00
MUNICIPAL PROSECUTOR - SALARY & WAGE	\$ 1,050.00
BUILDINGS & GROUNDS - OTHER EXPENSE	\$ 3,675.00
GROUP INSURANCE PLANS FOR EMPLOYEES	\$ 60,853.01
OTHER INSURANCE PREMIUMS	\$ 47,960.06
UC FIRE MUTUAL AID RADIO EQPT GRANT	\$ 6,419.70
FIRE DEPARTMENT - OTHER EXPENSE	\$ 5,512.50
UNIFORM FIRE SAFETY	\$ 262.50
POLICE - SALARY & WAGE	\$ 251,594.29
POLICE - OTHER EXPENSE	\$ 27,155.63
911 DISPATCH SERVICE	\$ 7,350.00
FIRST AID CONTRIBUTION	\$ 1,837.50
INSPECTION DEPT - SALARY & WAGE	\$ 2,338.88
INSPECTION DEPT. - OTHER EXPENSES	\$ 262.50
EMERGENCY MANAGEMENT - SALARY & WAGE	\$ 78.75
EMERGENCY MANAGEMENT - OTHER EXPENSE	\$ 2,100.00
SUPER. OF PUBLIC WORKS - OTHER EXPENSES	\$ 262.50
STREET LIGHTING	\$ 4,725.00
RECYCLING	\$ 11,287.50
BOARD OF HEALTH - SALARY & WAGE	\$ 1,128.75
BOARD OF HEALTH - OTHER EXPENSE	\$ 2,362.50
DOG REGULATION	\$ 1,102.50
CELEBRATION OF PUBLIC EVENTS - OE	\$ 131.25
SEN. CIT. TRANSPORTATION - OTHER EXPENSE	\$ 131.25
LIBRARY SERVICES	\$ 525.00

CONTRIBUTION TO P.F.R.S.	\$ 63,279.56
CONTRIBUTION TO P.E.R.S.	\$ 5,243.44
RESERVE RETIREMENT/SICK PAY	\$ 1,312.50
CONTRIBUTION TO OLD AGE SURVIVORS SYS.	\$ 12,337.50
CONTINGENT	\$ 26.25
CAPITAL IMPROVEMENT FUND	\$ 3,937.50
UTILITIES	\$ 1,443.75
HEAT	\$ 1,443.75
LIGHT/WATER	\$ 2,887.50
UTILITIES	\$ 5,775.00
TOTAL	\$ 611,162.06

**DATED:** January 1, 2025

	MOVED	SECONDED	AVES	NAYS	ABSENT	ABSTAIN
MAYOR ROBERT F. REILLY			x			
COMMISSIONER. ADAM D. KOOMER	x		x			
COMMISSIONER. JOSEPH P. BYRNE		x	x			

*I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2025.*

Melanie Slowik  
Melanie Slowik, Twp. Clerk

**Resolution # 25-07 – Authorizing & Affirming a List of Signatories,** a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 25-07  
COUNTY OF UNION, STATE OF NEW JERSEY  
AUTHORIZING AND AFFIRMING A LIST OF  
SIGNATORIES FOR THE TOWNSHIP OF WINFIELD**

**WHEREAS,** the previous listed commissioners, CFO and Township Clerk will remain on the signatory list for the town's bank accounts held at Investors Savings Bank;

Robert F. Reilly, Mayor  
Adam D. Koomer, Commissioner of Public Safety  
Joseph P. Byrne, Commissioner of Finance  
Cameron Keng, CFO  
Melanie Slowik, Acting Township Clerk

**NOW THEREFORE, BE IT RESOLVED,** by the Township of Winfield Township Committee that the following persons be authorized to sign checks and other disbursements of the Township of Winfield for the year 2025.

Robert F. Reilly, Mayor  
Adam D. Koomer, Commissioner of Public Safety  
Joseph P. Byrne, Commissioner of Finance  
Cameron Keng, CFO  
Melanie Slowik, Acting Township Clerk

**BE IT FURTHER RESOLVED,** that in addition to the original signatures, facsimile signatures may be used when so authorized.



**DATED:** January 1, 2025

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2025.</i>  <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY			X				
COMMISSIONER. ADAM D. KOOMER	X		X				
COMMISSIONER. JOSEPH P. BYRNE		X	X				

**CITIZEN’S FORUM:**

Nannette Babanitz- Asked when the next meeting was; Mayor Reilly replied

**ADJOURNMENT:** Mayor Reilly made a motion to adjourn; Commissioner Koomer seconded the motion. Roll call vote, unanimous, affirmative.

**Time: 12:12 P.M.**

Respectfully submitted,

Melanie Slowik  
Acting Township Clerk