

**MINUTES OF THE REORGANIZATION MEETING OF THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF THE WINFIELD
COUNTY OF UNION, STATE OF NEW JERSEY
JANUARY 1, 2024 – 12:00 P.M.**

PUBLIC NOTICE: In compliance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq. Commissioner Byrne read the Public Notice.

CALL TO ORDER: Commissioner Byrne welcomed everyone to the Reorganization Meeting at the Township Office and called the meeting to order at 12:00 P.M.

ROLL CALL: Commissioner Byrne, Commissioner Reilly and Clerk Slowik

PLEDGE OF ALLEGIANCE & PRAYER: Read by Clerk Slowik

FIRST ORDER OF BUSINESS: Oath of Office to Commissioner Elect Adam D. Koomer was read by Ms. Margaret McManus

ROLL CALL: Commissioner Byrne, Commissioner Reilly, Commissioner Koomer

Resolution # 24-01 – Appointing Chairman of the Township Committee and Mayor, a motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.

TOWNSHIP OF WINFIELD RESOLUTION 24-01
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTING CHAIRMAN OF THE TOWNSHIP COMMITTEE
AND MAYOR

BE IT RESOLVED, by the Township Committee of the Township of Winfield that,

Joseph P. Byrne

be appointed CHAIRMAN AND MAYOR for the Year 2024.

DATED: January 1, 2024

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2024.</i> <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR JOSEPH P. BYRNE			X				
COMMISSIONER. ROBERT F. REILLY	X		X				
COMMISSIONER. ADAM D. KOOMER		X	X				

Oath of Office to Chairman and Mayor Adam D. Koomer was read by County Commissioner Al Mirabella.

County Commissioner Mirabella, thanked the Committee and wished the board and residents good health in the coming year.

At this time the meeting was handed over to Mayor Byrne

Resolution # 24-02 – Appointments & Designations for the Year 2024, a motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD – RESOLUTION #24-02
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTMENTS AND DESIGNATIONS FOR THE YEAR 2024**

BE IT RESOLVED, by the Township Committee of the Township of Winfield that,

1. **JOSEPH P. BYRNE** be appointed **COMMISSIONER OF HEALTH AND WELFARE, ADMINISTRATIVE AND EXECUTIVE** for the Year 2024,
2. **ROBERT F. REILLY** be appointed **COMMISSIONER OF PUBLIC SAFETY** for the Year 2024,
3. **ADAM D. KOOMER** be appointed **COMMISSIONER OF FINANCE** for the Year 2024,
4. **ROBERT F. REILLY** be appointed **DEPUTY MAYOR** for the Year 2024,
5. The firm **RENAUD COLICCHIO** be appointed **MUNICIPAL ATTORNEY** for the year 2024,
6. The firm of **WIELKOTZ & COMPANY** be appointed **TOWNSHIP AUDITORS** for the Year 2024,
7. **MELANIE SLOWIK** be appointed **SEC. TO GOV. BODY/BD. OF HEALTH/ABC** for the Year 2024,
8. **STEPHANIE MUIR** be appointed **BOOKEEPER** for the Year 2024,
9. **JOSEPH COLACITTI** be appointed **TAX ASSESOR** for the Year 2024,
10. **GEORGE VIRCIK** be appointed **MUNICIPAL ENGINEER** for the year 2024,
11. **SUSAN M. MACMULLAN** be appointed **MUNICIPAL JUDGE** for **THREE YEAR TERM** beginning January 1, 2024 and ending December 31, 2027
12. **SCOTT MITZNER, ESQ.** be appointed **MUNICIPAL PUBLIC DEFENDER** for the Year 2024,
13. **ERIC M. BERNSTEIN & ASSOCIATES, LLC** be appointed **MUNICIPAL PROSECUTOR** for the Year 2024,
14. **EILEEN KEATING** be appointed **ACTING COURT ADMINSTRATOR** for the Year 2024,
15. **TAYLOR GARCIA** be appointed **ACTING DEPUTY COURT ADMINSTRATOR** for the Year 2024,
16. **STEPHANIE MUIR** be appointed **VIOLATIONS CLERKS** for the Year 2024,
17. **UNION COUNTY** be appointed **POLICE DISPATCHERS** for the Year 2024,
18. **FREDERICK OBROCK** be appointed Winfield's **REPRESENTATIVE** to the **UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD** the Year 2024,

19. **KAMRAN TASHAROFI** and **ROBERT LUKENDA**, and be appointed **TOWNSHIP PHYSICIANS** for the Year 2024,
20. **FRANK GENOVA** be appointed **CONSTRUCTION OFFICIAL, BUILDING SUBCODE OFFICIAL, BUILDING INSPECTOR** for the Year 2024,
21. **TIMOTHY DOLAN** be appointed **ELECTRICAL SUBCODE OFFICIAL AND ELECTRICAL INSPECTOR** for the Year 2024,
22. **BILL SCHINLSTUHL** be appointed **PLUMBING SUBCODE OFFICIAL AND PLUMBING INSPECTOR** for the Year 2024,
23. **DANIEL STANLEY** be appointed **FIRE OFFICIAL** for the Year 2024,
24. **GARY J. GENZ** be appointed **MUNICIPAL RECYCLING COORDINATOR** for the Year 2024,
25. **JOSEPH P. BYRNE, ROBERT F. REILLY AND ADAM D. KOOMER**, be appointed to serve on the **SAFETY COMMITTEE** for the Year 2024,
 26. **LAURA REINERTSEN** be appointed **REPRESENTATIVE** of the Township of Winfield to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** to serve on the **PUBLIC IMPROVEMENT COMMITTEE** for the Year 2024,
 27. **SUE E. WRIGHT** be appointed **REPRESENTATIVE** of the Township of Winfield to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** to serve on the **SOCIAL SERVICES COMMITTEE** for the Year 2024,
 28. **JOSEPH P. BYRNE, ROBERT F. REILLY AND ADAM D. KOOMER**, be appointed **ALTERNATE REPRESENTATIVES** to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** for the Year 2024,
 29. **GARY J. GENZ**, be appointed **REPRESENTATIVE** to the **SOLID WASTE ADVISORY COUNCIL** for the Year 2024,
 30. **JOSEPH P. BYRNE**, be appointed **CLEAN COMMUNITIES' COORDINATOR** for the Year 2024,
 31. **MELANIE SLOWIK**, be appointed **PUBLIC AGENCY COMPLIANCE OFFICER** for the Year 2024,
 32. **BE IT ALSO RESOLVED**, that the **TOWNSHIP COMMITTEE FORM OF GOVERNMENT** be and is hereby adopted for the **TOWNSHIP OF WINFIELD** for the Year 2024,
 33. **BE IT RESOLVED** that, the attached **PLAN OF GOVERNMENT** be adopted for the Year 2024,
 34. **BE IT RESOLVED** that the attached **SCHEDULE OF MEETINGS** be adopted for the Year 2024,
 35. **BE IT ALSO RESOLVED** that such schedule be posted in at least one public place where ordinances scheduled for consideration are usually posted and that a copy of this resolution be likewise forwarded to the **LOCAL SOURCE** in Union, New Jersey and the **HOME NEWS TRIBUNE** in East Brunswick, New Jersey, and
 36. **BE IT RESOLVED** that the **COMM. OF FINANCE, MAYOR OR COMM. OF PUBLIC SAFETY and MUNICIPAL CLERK** be appointed to sign checks for the Township of Winfield for the Year 2024, except the **TREASURER OR MUNICIPAL CLERK** shall sign all checks and only in the event of the unavailability, one of the above, other than the **TREASURER OR MUNICIPAL CLERK** sign checks;
37. **BE IT RESOLVED** that the **CURRENT, SAVING AND CAPITAL ACCOUNTS** shall be signed by either the **TREASURER, and COMM. OF FINANCE, MAYOR, COMM. of PUBLIC SAFETY** or **MUNICIPAL CLERK** for the Year 2024,
38. **BE IT RESOLVED** that the **TREASURER, COMM. OF FINANCE, or COMM. OF PUBLIC SAFETY and MUNICIPAL CLERK** be appointed to sign checks for the **DOG REGULATION ACCOUNT** and the **CAT REGULATION ACCOUNT** for the Year 2024,

- 39. **BE IT ALSO RESOLVED** that the **INVESTORS SAVINGS**, and **NEW JERSEY CASH MANAGEMENT FUND** be appointed **OFFICIAL BANKS** and **DEPOSITORIES** for the Year 2024,
- 40. **BE IT RESOLVED** that the **LOCAL SOURCE**, Union, NJ; **HOME NEWS TRIBUNE**, New Brunswick, NJ; and the **STAR LEDGER**, Newark, NJ; be appointed **OFFICIAL NEWSPAPERS** for the Year 2024,

BE IT ALSO RESOLVED that a copy of this Resolution and any attachments be on file with the Township Clerk.

DATED: January 1, 2024

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
COMM. JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						
COMM. ADAM D. KOOMER						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2024.

Melanie Slowik, Twp. Clerk

Resolution # 24-03 – Appointing Winfield Board of Health, a motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION #24-03
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTMENTS TO THE BOARD OF HEALTH
FOR THE YEAR 2024**

BE IT RESOLVED, by the Township Committee of the Township of Winfield that,

- 1. **JOSEPH P. BYRNE** be appointed **CHAIRMAN OF THE BOARD OF HEALTH** for the Year 2024,
- 2. **LEONARD HO** be appointed a **MEMBER** to the Board of Health for the year 2024.
- 3. **STEPHANIE MUIR** be appointed **ALTERNATE MEMBER** to the Board of Health for the Year 2024,

BE IT ALSO RESOLVED, that a copy of this resolution is on file with the Township Clerk.

DATED: January 1, 2024

	MOVED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
COMM. JOSEPH P. BYRNE						
COMM. ROBERT F. REILLY						
COMM. ADAM D. KOOMER						

I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2024.

Melanie Slowik, Twp. Clerk

Resolution # 24-04 – Appointing Township Attorney for the Year 2024, a motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 24-04
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTING TOWNSHIP ATTORNEY FOR THE YEAR 2024**

THAT BE IT RESOLVED, by the Township Committee of the Township of Winfield that,

Renaud Colicchio LLC
190 North Avenue East
Cranford, NJ 07016

be appointed Township Attorney for the Year 2024

DATED: January 1, 2024

	MOVED	SECONDED	AYES	NAVS	ABSENT	ABSTAIN	
COMM. JOSEPH P. BYRNE							I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2024. Melanie Slowik, Twp. Clerk
COMM. ROBERT F. REILLY							
COMM. ADAM D. KOOMER							

Resolution # 24-05 – Appointments to the Winfield Fire Department, a motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 24-05
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTMENTS TO THE WINFIELD FIRE DEPARTMENT**

BE IT RESOLVED, by the Township Committee of the Township of Winfield that the following be appointed to serve as Officers for the Winfield Volunteer Fire Department for the Year 2024,

CHIEF BRIAN DUSTIN
DEPUTY CHIEF RUSSELL BANCHANSKY
CAPTAIN GARY GENZ
LIEUTENANT MATT MILLER

DATED: January 1, 2024

										I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2024.
COMM. JOSEPH P. BYRNE										
COMM. ROBERT F. REILLY										
COMM. ADAM D. KOOMER										

Melanie Slowik, Twp. Clerk

Resolution # 24-06 – Temporary Budget, a motion was made by Commissioner Reilly and Seconded by Commissioner Koomer, with all members present voting in the affirmative.



**TOWNSHIP OF WINFIELD RESOLUTION 24-06
COUNTY OF UNION, STATE OF NEW JERSEY
TEMPORARY BUDGET**

WHEREAS, N.J.S.A. 40A:4-19 of the local budget act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the Budget), temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty days of January 2024, and

WHEREAS, the total temporary budget set forth below does not in amount exceed 26.25% of the total appropriations in the 2023 Budget (exclusive of any appropriations made for Debt Service, Capital Improvement Fund and Public Assistance (Relief),

NOW THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

A - Appropriations (exclusive of Debt service, Capital Improvement Fund and Public Assistance (Relief).

ADMINISTRATION & EXEC. - SALARY & WAGE	16,000
ADMINISTRATION & EXEC. - OTHER EXPENSE	9,000
FINANCIAL ADM. - SALARY & WAGE	3,000
FINANCE S&W - Clerk	4,000
FINANCIAL ADM. - OTHER EXPENSE	4,000
ASSESSMENT OF TAX - SALARY & WAGE	1,000
ASSESSMENT OF TAX - OTHER EXPENSE	350
COLLECTION OF TAX - SALARY & WAGE	800
COLLECTION OF TAX - OTHER EXPENSE	100
LEGAL SERVICES & COSTS - OTHER EXPENSE	4,000
MUNICIPAL COURT - SALARY & WAGE	7,000
MUNICIPAL COURT - OTHER EXPENSE	1,000
PUBLIC DEFENDER - OTHER EXPENSES	500
MUNICIPAL PROSECUTOR - SALARY & WAGE	800
ENGINEERING OE	500
BUILDINGS & GROUNDS - OTHER EXPENSE	3,000

GROUP INSURANCE PLANS FOR EMPLOYEES	45,000
OTHER INSURANCE PREMIUMS	38,000
FIRE DEPARTMENT - OTHER EXPENSE	7,000
UNIFORM FIRE SAFETY	400
POLICE - SALARY & WAGE	207,000
POLICE - OTHER EXPENSE	17,000
911 DISPATCH SERVICE	5,000
FIRST AID CONTRIBUTION	1,000
INSPECTION DEPT - SALARY & WAGE	1,000
INSPECTION DEPT. - OTHER EXPENSES	100
EMERGENCY MANAGEMENT - SALARY & WAGE	100
EMERGENCY MANAGEMENT - OTHER EXPENSE	600
SUPER. OF PUBLIC WORKS - OTHER EXPENSES	1,000
STREET LIGHTING	4,000
RECYCLING	4,000
BOARD OF HEALTH - SALARY & WAGE	260
BOARD OF HEALTH - OTHER EXPENSE	2,000
OSHA HEPATITIS SHOTS	100
DOG REGULATION	900
CELEBRATION OF PUBLIC EVENTS - OE	200
SEN. CIT. TRANSPORTATION - OTHER EXPENSE	100
LIBRARY SERVICES	1,000
CONTRIBUTION TO P.F.R.S.	40,000
CONTRIBUTION TO P.E.R.S.	3,000
RESERVE RETIREMENT/SICK PAY	1,000
CONTRIBUTION TO OLD AGE SURVIVOR SYS.	10,000
CONTINGENT	100
UTILITIES	5,000
Sub Totals:	449,910
CAPITAL IMPROVEMENT FUND	10,000
 Total Temporary Appropriation	 459,910

DATED: January 1, 2024

										I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 1, 2024. _____ Melanie Slowik, Twp. Clerk
COMM. JOSEPH P. BYRNE										
COMM. ROBERT F. REILLY										
COMM. ADAM D. KOOMER										

ADJOURNMENT: Mayor Byrne made a motion to adjourn; Commissioner Reilly seconded the motion. Roll call vote, unanimous, affirmative.

Time: 12:11 P.M.

Respectfully submitted,

Melanie Slowik
Acting Township Clerk