

**TOWNSHIP OF WINFIELD  
MINUTES OF THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE – MAY 3, 2021**

**PUBLIC NOTICE:** In accordance with the Open Public Meetings Act, NJSA 10:4-6 et. seq.; Mayor McManus read the public notice and indicated the fire exits.

**PRAYER & PLEDGE OF ALLEGIANCE:** . Mayor Genz led the assemblage in the Township prayer and the pledge of allegiance.

**CALL TO ORDER:** Mayor Genz called the meeting to order at 7:00pm.

**ROLL CALL:** Present: Mayor Genz, Comm Reilly, Comm. Koomer, Clerk Planas, Atty. DeAppolonio, WPD Chief Mazzarella, WVFD Chief Dustin

**APPROVAL OF MINUTES:** RMTC 04/19/21 & BOH 04/19/21

**COMMUNICATIONS:** 2021 Infrastructure Grant Program award letter

**DEPARTMENT REPORTS:** None Presented

**REQUISITIONS:** Mayor Genz moved the listed requisitions; Comm. Reilly seconded the motion as follows:

LISTED REQUISITIONS FOR THE REGULAR MEETING OF  
THE TOWNSHIP COMMITTEE, MAY 3, 2021

<u>REQ #</u>	<u>DEPARTMENT</u>	<u>JUSTIFICATION</u>	<u>AMOUNT</u>
8128	WPD	MANDATORY RANDOM DRUG TESTING	\$90.00

TOTAL: \$90.00

REVISED 4/28/21

Roll call vote: Mayor Genz, Comm. Reilly, aye; Comm. Koomer, aye;

**UNLISTED REQUISITIONS:** None Presented

**BILLS:** Mayor Genz moved the listed bills; Comm. Reilly seconded the motion as follows:

**List of Bills - (100001) CASH - CHECKING  
Current Fund**

Check#	Vendor	Description	Payment	Check Total
7304	712 - ANNA LOWREY	PO 14537 REIMBURSEMENT FOR ART & CRAFT SUPPLIES	148.75	148.75
7305	98 - COUNTY OF UNION - MOTOR VEHICLES	PO 14536 MARCH FUEL	931.13	831.13
7306	921 - CRANFORD PUBLIC LIBRARY	PO 14545 2021 LIBRARY SERVICES	60.00	60.00
7307	39 - ELIZABETHTOWN GAS CO	PO 14534 NATURAL GAS SVC 3/10 - 4/12	463.16	463.16
7308	692 - JASON DYER	PO 14543 2021 VISION REIMBURSEMENT	650.97	650.97
7309	1035 - LEAF	PO 14541 SHARP MX-M3571 COPIER SYSTEM	122.00	122.00
7310	72 - PSE&G	PO 14540 APRIL ELECTRIC	2,107.61	2,107.61
7311	468 - SCOTT MITZNER	PO 14384 PUBLIC DEFENDER 12/3 COURT DATE	250.00	250.00
7312	468 - SCOTT MITZNER	PO 14494 PUBLIC DEFENDER SERVICES - 4/13/21	250.00	250.00
7313	170 - TREASURER - STATE OF NJ	PO 14542 2021 STORM WATER DISCHARGE PERMIT RENEWA	1,050.00	1,050.00
7314	841 - UNUM LIFE INS. CO OF AMERICA	PO 14535 MAY LONG TERM DISABILITY INS	427.62	427.62
7315	32 - VERIZON	PO 14539 FIOS 4/10 - 5/9	159.99	159.99
7316	450 - VERIZON WIRELESS	PO 14544 CELL PHONE AND AER CARDS 4/16 - 5/15	418.64	418.64
7317	994 - WB MASON CO., INC	PO 14527 APRIL SPRING WATER	59.90	59.90
7318	319 - WIELKOTZ & COMPANY, LLC	PO 14538 ACCOUNTING SERVICES RENDERED IN REGARDS	4,100.00	4,100.00
TOTAL				11,099.77

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
100001	CASH - CHECKING			0.00	11,099.77
100310	DUE To/From Trust			184.83	
101250	INTERFUND FEDERAL & STATE GRANTS			1,050.00	
10A610	ADMINISTRATION & EXEC. - OTHER EXPENSE	340.87			
10AN10	FINANCIAL ADM. - OTHER EXPENSE	4,100.00			
10DF10	PUBLIC DEFENDER - OTHER EXPENSES	250.00			
10DF10A	(2020) PUBLIC DEFENDER - OTHER EXPENSES		250.00		
10EG10	BUILDINGS & GROUNDS - OTHER EXPENSE	59.90			
10EX10	GROUP INSURANCE PLANS FOR EMPLOYEES	650.97			
10EZ10	OTHER INSURANCE PREMIUMS	427.62			
10HB10	POLICE - OTHER EXPENSE	1,119.80			
10KE10	EMERGENCY MANAGEMENT - OTHER EXPENSE	35.01			
10LG10	STREET LIGHTING	1,333.10			
10SL10	LIBRARY SERVICES	60.00			
10UY10	UTILITIES	1,237.67			
TOTALS FOR	Current Fund	9,614.94	250.00	1,234.83	11,099.77

Total to be paid from Fund 10 Current Fund 11,099.77  
11,099.77

Roll call vote: Comm. Reilly, aye; Comm. Koomer, aye;

**UNLISTED BILLS:** None Presented

**COMMITTEE REPORTS:** None Presented

**UNFINISHED BUSINESS:** Mayor Genz moved the approval of the 2<sup>nd</sup> reading of Amended Ordinance # 448 StormWater & Ordinance # 453 Cap Bank Comm. Reilly seconded the motion.

**TOWNSHIP OF WINFIELD - ORDINANCE # 448  
COUNTY OF UNION, STATE OF NEW JERSEY  
STORMWATER CONTROL AMENDED**

**Section XIII. Effective Date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

	MOTIONED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	
							I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on April 19, 2021.  June Planas, Twp. Clerk
MAYOR GARY J. GENZ			√				
COMM. ROBERT F. REILLY	√		√				
COMM. ADAM D. KOOMER		√	√				

**PUBLIC NOTICE**

The foregoing ordinance was introduced and approved on first reading at the regular meeting of the Winfield Township Committee held on \_\_\_4/19/21 and will be considered for public hearing and final adoption at the regular meeting of the Township Committee to be held on \_\_\_5/3/21 @ 7:00 PM in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ.

	MOTIONED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN	
							I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on May 3, 2021.  June Planas, Twp. Clerk
MAYOR GARY J. GENZ			√				
COMM. ROBERT F. REILLY	√		√				
COMM. ADAM D. KOOMER		√	√				

**PUBLIC NOTICE**

The foregoing ordinance was introduced and approved on first reading at a regular meeting of the Township Committee held \_\_\_4/19/21\_\_ and was approved for adoption on final reading at the regular meeting of the Township Committee held on \_\_\_5/3/21\_\_, 7:00 pm in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ

**TOWNSHIP OF WINFIELD - #453  
COUNTY OF UNION, STATE OF NEW JERSEY  
CALENDAR YEAR 2021 - ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Winfield in the County of Union finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 2.50% increase in the budget for said year, amounting to \$49,832.10 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Winfield, in the County of Union, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township of Winfield shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$69,764.94, and that the CY 2021 municipal budget for the Township of Winfield be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of

the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

	MOTIONED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR GARY J. GENZ			√			
COMM. ROBERT F. REILLY	√		√			
COMM. ADAM D. KOOMER		√	√			

I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on April 5, 2021

\_\_\_\_\_  
June Planas, Twp. Clerk

**PUBLIC NOTICE**

The foregoing ordinance was introduced and approved on first reading at the regular meeting of the Winfield Township Committee held on 04/05/2021 and will be considered for public hearing and final adoption at the regular meeting of the Township Committee to be held on 05/03/2021 at 7:00 PM in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ.

	MOTIONED	SECONDED	AYES	NAYS	ABSENT	ABSTAIN
MAYOR GARY J. GENZ			√			
COMM. ROBERT F. REILLY	√		√			
COMM. ADAM D. KOOMER		√	√			

I hereby certify that the above Ordinance was introduced by the Township Committee of the Township of Winfield at a meeting held on May 3, 2021.

\_\_\_\_\_  
June Planas, Twp. Clerk

The foregoing ordinance was introduced and approved on first reading at a regular meeting of the Township Committee held 04/05/21 and was approved for adoption on final reading at the regular meeting of the Township Committee held on 05/03/21, 7:00 pm in the Municipal Building, 12 Gulfstream Avenue, Winfield, NJ

**PUBLIC HEARING OF MUNICIPAL BUDET:**

Mayor Genz opened the floor for the Public Hearing on the 2021 Municipal Budget:

There being no discussion, Mayor Genz closed the floor to public discussion.

**ADOPTION OF MUNICIPAL BUDGET:** Mayor Genz read the Municipal Budget Notice, Comm. Reilly moved the Adoption of the Municipal Budget, Comm. Koomer seconded the motion. Roll call vote: Mayor Genz, aye; Comm. Reilly, aye; Comm. Koomer, aye.

**NEW BUSINESS:** Mayor Genz moved the approval of Res. # 21-8, Comm. Reilly seconded the **Township of Winfield, N.J.**

**Self-Examination of Budget Resolution# 21-28**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 THRU 7.5 the Township of Winfield has been

declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township of Winfield meets the necessary conditions to participate in the program for the 2021 budget year.

NOW THEFORE BE IT RESOLVED, by the Governing Body of the Township of Winfield that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated.
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE Director of the Division of Local Government Services.

**Township**

**of Winfield, N.J.**

**Certification of Approved**

**Budget**

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Dated: May 3, 2021

By: \_\_\_\_\_ 

Leonard Ho, Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30 7.6(e)) motion. Roll call vote, unanimous, affirmative

**CITIZENS' FORUM:** Chief Dustin is looking to send someone to UC Arson Squad, Atty. DeAppolonio replied that she would look into it and get back to him.

Chief Dustin also asked about a Chief's car and Comm. Koomer responded by saying he is looking into it.

**EXECUTIVE SESSION:** None Presented

**ADJOURNMENT:** There being nothing further to come before the Township Committee, Mayor Genz moved to adjourn, Comm. Reilly seconded the motion.

Roll call vote, unanimous, affirmative.

**TIME 7:15PM**

Respectfully submitted,

June Planas, Clerk