

**MINUTES OF THE REORGANIZATION MEETING OF THE
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF THE WINFIELD
COUNTY OF UNION, STATE OF NEW JERSEY
JANUARY 3, 2022 – 3:00 P.M.**

PUBLIC NOTICE: In compliance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq. Clerk Slowik read the Public Notice.

CALL TO ORDER: Clerk Slowik welcomed everyone to the Reorganization Meeting at the Township Office and called the meeting to order at 3:04 P.M.

ROLL CALL: Commissioner Reilly, Commissioner Koomer and Clerk Slowik

PLEDGE OF ALLEGIANCE & PRAYER: Read by Clerk Slowik

FIRST ORDER OF BUSINESS: Oath of Office to Commissioner Elect Joseph P. Byrne was read by Senator Scutari

ROLL CALL: Commissioner Reilly, Commissioner Koomer, Commissioner Byrne

Resolution # 22-01 – Appointing Chairman of the Township Committee and Mayor, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

TOWNSHIP OF WINFIELD RESOLUTION 21-01
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTING CHAIRMAN OF THE TOWNSHIP COMMITTEE
AND MAYOR

BE IT RESOLVED, by the Township Committee of the Township of Winfield that,

Robert F. Reilly

be appointed CHAIRMAN AND MAYOR for the Year 2022.

DATED: January 3, 2022

	MOVED	AYES SECOND	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 3, 2022.</i> <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY		x				
COMMISSIONER. ADAM D. KOOMER	x	x				
COMMISSIONER. JOSEPH P. BYRNE		x	x			

Oath of Office to Chairman and Mayor Robert Reilly was read by General Counsel Adam Colicchio.

At this time the meeting was handed over to Mayor Reilly.

Resolution # 22-02 – Appointments & Designations for the Year 2022, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD - RESOLUTION #22-02
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTMENTS AND DESIGNATIONS FOR THE YEAR 2022**

BE IT RESOLVED, by the Township Committee of the Township of Winfield that,

1. **ROBERT F. REILLY** be appointed **COMMISSIONER OF HEALTH AND WELFARE, ADMINISTRATIVE AND EXECUTIVE** for the Year 2022,
2. **ADAM D. KOOMER** be appointed **COMMISSIONER OF PUBLIC SAFETY** for the Year 2022,
3. **JOSEPH P. BYRNE** be appointed **COMMISSIONER OF FINANCE** for the Year 2022,
4. **ADAM D. KOOMER** be appointed **DEPUTY MAYOR** for the Year 2022,
5. The firm **RENAUD** be appointed **MUNICIPAL ATTORNEY** for the year 2022,
6. The firm of **WIELKOTZ & COMPANY** be appointed **TOWNSHIP AUDITORS** for the Year 2022,
7. **MELANIE SLOWIK** be appointed **ACTING MUNICIPAL CLERK** for the Year 2022,
8. **MELANIE SLOWIK** be appointed **SEC. TO GOV. BODY/BD. OF HEALTH/ABC** for the Year 2022,
9. **STEPHANIE MUIR** be appointed **BOOKKEEPER** for the Year 2022,
10. **SCOTT MITZNER, ESQ.** be appointed **MUNICIPAL PUBLIC DEFENDER** for the Year 2022,
11. **ERIC M. BERNSTEIN & ASSOCIATES, LLC** be appointed **MUNICIPAL PROSECUTOR** for the Year 2022,
12. **MARY JO BANCHANSKY** be appointed **ACTING COURT ADMINSTRATOR** for the Year 2022,
13. **EILEEN KEATING** be appointed **ACTING DEPUTY COURT ADMINSTRATOR** for the Year 2022,
14. **STEPHANIE MUIR** be appointed **VIOLATIONS CLERKS** for the Year 2022,
15. **UNION COUNTY** be appointed **POLICE DISPATCHERS** for the Year 2022,
16. **FREDERICK OBROCK** be appointed Winfield's **REPRESENTATIVE** to the **UNION COUNTY AIR TRAFFIC NOISE ADVISORY BOARD** the Year 2022,
17. **KAMRAN TASHAROFI, ROBERT LUKENDA,** and be appointed **TOWNSHIP PHYSICIANS** for the Year 2022,
18. **FRANK GENOVA** be appointed **CONSTRUCTION OFFICIAL, BUILDING SUBCODE OFFICIAL, BUILDING INSPECTOR** for the Year 2022,
19. **PAUL KOBLISKA** be appointed **ELECTRICAL SUBCODE OFFICIAL AND ELECTRICAL INSPECTOR** for the Year 2022,
20. **BILL SCHINLSTUHL** be appointed **PLUMBING SUBCODE OFFICIAL AND PLUMBING INSPECTOR** for the Year 2022,
21. **DANIEL STANLEY** be appointed **FIRE OFFICIAL** for the Year 2022,
22. **GARY J. GENZ** be appointed **MUNICIPAL RECYCLING COORDINATOR** for the Year 2022,
23. **ROBERT F. REILLY, ADAM D. KOOMER AND JOSEPH P. BYRNE** be appointed to serve on the **SAFETY COMMITTEE** for the Year 2022,
24. **LAURA REINERTSEN** be appointed **REPRESENTITIVE** of the Township of Winfield to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** to serve on the **PUBLIC IMPROVEMENT COMMITTEE** for the Year 2022,
25. **SUE E. WRIGHT** be appointed **REPRESENTATIVE** of the Township of Winfield to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** to serve on the **SOCIAL SERVICES COMMITTEE** for the Year 2022,

26. **ROBERT F. REILLY, ADAM D. KOOMER AND JOSEPH P. BYRNE** be appointed **ALTERNATE REPRESENTATIVES** to the **COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE** for the Year 2022,
27. **GARY J. GENZ**, be appointed **REPRESENTATIVE** to the **SOLID WASTE ADVISORY COUNCIL** for the Year 2022,
28. **ROBERT F. REILLY**, be appointed **CLEAN COMMUNITIES' COORDINATOR** for the Year 2022,
29. **MELANIE SLOWIK**, be appointed **PUBLIC AGENCY COMPLIANCE OFFICER** for the Year 2022,
30. **KRISTIN RAGLAND** be appointed **REGISTRAR** for the Year 2022,
31. **BE IT ALSO RESOLVED**, that the **TOWNSHIP COMMITTEE FORM OF GOVERNMENT** be and is hereby adopted for the **TOWNSHIP OF WINFIELD** for the Year 2022,
32. **BE IT RESOLVED** that, the attached **PLAN OF GOVERNMENT** be adopted for the Year 2022,
33. **BE IT RESOLVED** that the attached **SCHEDULE OF MEETINGS** be adopted for the Year 2022,
34. **BE IT ALSO RESOLVED** that such schedule be posted in at least one public place where ordinances scheduled for consideration are usually posted and that a copy of this resolution be likewise forwarded to the **LOCAL SOURCE** in Union, New Jersey and the **HOME NEWS TRIBUNE** in East Brunswick, New Jersey, and
35. **BE IT RESOLVED** that the **COMM. OF FINANCE, MAYOR OR COMM. OF PUBLIC SAFETY and MUNICIPAL CLERK** be appointed to sign checks for the Township of Winfield for the Year 2022, except the **TREASURER OR MUNICIPAL CLERK** shall sign all checks and only in the event of the unavailability, one of the above, other than the **TREASURER OR MUNICIPAL CLERK** sign checks;
36. **BE IT RESOLVED** that the **CURRENT, SAVING AND CAPITAL ACCOUNTS** shall be signed by either the **TREASURER, and COMM. OF FINANCE, MAYOR, COMM. of PUBLIC SAFETY or MUNICIPAL CLERK** for the Year 2022,
37. **BE IT RESOLVED** that the **TREASURER, COMM. OF FINANCE, or COMM. OF PUBLIC SAFETY and MUNICIPAL CLERK** be appointed to sign checks for the **DOG REGULATION ACCOUNT** and the **CAT REGULATION ACCOUNT** for the Year 2022,
38. **BE IT ALSO RESOLVED** that the **INVESTORS SAVINGS, and NEW JERSEY CASH MANAGEMENT FUND** be appointed **OFFICIAL BANKS and DEPOSITORIES** for the Year 2022,
39. **BE IT RESOLVED** that the **LOCAL SOURCE**, Union, NJ; **HOME NEWS TRIBUNE**, New Brunswick, NJ; and the **STAR LEDGER**, Newark, NJ; be appointed **OFFICIAL NEWSPAPERS** for the Year 2022,

BE IT ALSO RESOLVED that a copy of this Resolution and any attachments be on file with the Township Clerk.

DATED: January 3, 2022

	MOVED	AYES SECOND	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 3, 2022.</i> <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY			x			
COMMISSIONER. ADAM D. KOOMER	x		x			
COMMISSIONER. JOSEPH P. BYRNE		x	x			

Resolution # 22-03 – Appointing Winfield Board of Health, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION #22-03
COUNTY OF UNION, STATE OF NEW JERSEY**

**APPOINTMENTS TO THE BOARD OF HEALTH
FOR THE YEAR 2022**

BE IT RESOLVED, by the Township Committee of the Township of Winfield that,

1. **ROBERT F. REILLY** be appointed **CHAIRMAN OF THE BOARD OF HEALTH** for the Year 2022,
2. **LEONARD HO** be appointed a **MEMBER** to the Board of Health for the year 2022.
3. **STEPHANIE MUIR** be appointed **ALTERNATE MEMBER** to the Board of Health for the Year 2022,

BE IT ALSO RESOLVED, that a copy of this resolution is on file with the Township Clerk.

DATED: January 3, 2022

	MOVED	AYES SECOND	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 3, 2022.</i> <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY		X				
COMMISSIONER. ADAM D. KOOMER	X	X				
COMMISSIONER. JOSEPH P. BYRNE		X	X			

Resolution # 22-04 – Appointing Township Attorney for the Year 2022, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 22-04
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTING TOWNSHIP ATTORNEY FOR THE YEAR 2022**

THAT BE IT RESOLVED, by the Township Committee of the Township of Winfield that,

Renaud
190 North Avenue East
Cranford, NJ 07016

be appointed **Township Attorney for the Year 2022**

DATED: January 3, 2022

	MOVED	AYES SECOND	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 3, 2022.</i> <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY		X				
COMMISSIONER. ADAM D. KOOMER	X	X				
COMMISSIONER. JOSEPH P. BYRNE		X	X			

Resolution # 22-05 – Appointments to the Winfield Fire Department, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 22-05
COUNTY OF UNION, STATE OF NEW JERSEY
APPOINTMENTS TO THE WINFIELD FIRE DEPARTMENT**

BE IT RESOLVED, by the Township Committee of the Township of Winfield that the following be appointed to serve as Officers for the Winfield Fire Department for the Year 2022,

CHIEF **BRIAN DUSTIN**

DEPUTY CHIEF **RUSSELL BANCHANSKY**

CAPTAIN **GARY GENZ**

DATED: January 3, 2022

	MOVED	AYES SECOND	NAYS	ABSENT	ABSTAIN	I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 3, 2022. <i>Melanie Slowik</i> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY		x				
COMMISSIONER. ADAM D. KOOMER	x	x				
COMMISSIONER. JOSEPH P. BYRNE		x	x			

Resolution # 22-06 – Authorizing Budget Appropriations Transfer # 1 (Amendment), a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 22-06
COUNTY OF UNION, STATE OF NEW JERSEY
AUTHORIZING BUDGET APPROPRIATIONS TRANSFER # 1(Amendment)**

WHEREAS, it shall become necessary to extend from some of the purposes specified in the budget in excess of the respective sums appropriated; and

WHEREAS, there is an excess in one or more appropriations over and above the amount deemed necessary to fulfill the purpose of the 2021 appropriations; and

WHEREAS, NJSA 40A:4-58 provides that the transfer of such amounts of which are deemed in excess to the 2021 appropriations the amounts of which are deemed to be insufficient to fulfill the purposes of such 2021 appropriations; and

WHEREAS, the transfer to be authorized does not affect any 2021 appropriations to which or from transfers are prohibited under the statutes.

NOW THEREFORE BE IT RESOLVED, that the following transfers between appropriations, be authorized pursuant to NJSA 40A4-58:

TRANSFER FROM:

EMPLOYEE GROUP HEALTH INSURANCE – OTHER EXPENSES	\$30,000
UNIFORM CONSTRUCTION CODE – OTHER EXPENSES	\$8,000
ADMINISTRATIVE & EXECUTIVE – OTHER EXPENSES	\$15,000
ADMINISTRATIVE & EXECUTIVE – SALARIES	\$9,000
POLICE DEPARTMENT – OTHER EXPENSES	\$6,500
ENGINEERING – OTHER EXPENSES	\$3,000

TRANSFER TO:

UNIFORM CONSTRUCTION CODE – SALARIES	\$8,000
POLICE DEPARTMENT - SALARIES	\$30,000
MUNICIPAL COURT – OTHER EXPENSES	\$1,500
BOARD OF HEALTH – SALARIES	\$2,000
RESERVE FOR RETIREMENT – OTHER EXPENSES	\$21,000
FIRE DEPARTMENT – OTHER EXPENSES	\$5,000
BUILDINGS AND GROUNDS – OTHER EXPENSES	\$1,000
SOCIAL SECURITY SYSTEM – OTHER EXPENSES	\$3,000

BE IT ALSO RESOLVED, that a copy of this resolution be filed with the Township Treasurer.

DATED: January 3, 2022

	MOVED	AYES SECOND	NAYS	ABSENT	ABSTAIN	
MAYOR ROBERT F. REILLY		x				<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 3, 2022.</i> <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
COMMISSIONER. ADAM D. KOOMER	x	x				
COMMISSIONER. JOSEPH P. BYRNE		x	x			

Resolution # 22-07 – Temporary Budget, a motion was made by Commissioner Koomer and Seconded by Commissioner Byrne, with all members present voting in the affirmative.

**TOWNSHIP OF WINFIELD RESOLUTION 22-07
COUNTY OF UNION, STATE OF NEW JERSEY
TEMPORARY BUDGET**

WHEREAS, N.J.S.A. 40A:4-19 of the local budget act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the Budget), temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty days of January 2022, and

WHEREAS, the total temporary budget set forth below does not in amount exceed 26.25% of the total appropriations in the 2021 Budget (exclusive of any appropriations made for Debt Service, Capital Improvement Fund and Public Assistance (Relief),

NOW THEREFORE, **BE IT RESOLVED** that the following temporary appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

A - Appropriations (exclusive of Debt service, Capital Improvement Fund and Public Assistance (Relief).

ADMINISTRATION & EXEC. - SALARY & WAGE	16,000
ADMINISTRATION & EXEC. - OTHER EXPENSE	9,000
FINANCIAL ADM. - SALARY & WAGE	3,000
FINANCE S&W - Clerk	4,000
FINANCIAL ADM. - OTHER EXPENSE	4,000
ASSESSMENT OF TAX - SALARY & WAGE	1,000

ASSESSMENT OF TAX - OTHER EXPENSE	350
COLLECTION OF TAX - SLALARY & WAGE	800
COLLECTION OF TAX - OTHER EXPENSE	100
LEGAL SERVICES & COSTS - OTHER EXPENSE	4,000
MUNICIPAL COURT - SALARY & WAGE	7,000
MUNICIPAL COURT - OTHER EXPENSE	1,000
PUBLIC DEFENDER - OTHER EXPENSES	500
MUNICIPAL PROSECUTOR - SALARY & WAGE	800
EINGINEERING OE	500
BUILDINGS & GROUNDS - OTHER EXPENSE	3,000
GROUP INSURANCE PLANS FOR EMPLOYEES	45,000
OTHER INSURANCE PREMIUMS	38,000
FIRE DEPARTMENT - OTHER EXPENSE	7,000
UNIFORM FIRE SAFETY	400
POLICE - SALARY & WAGE	207,000
POLICE - OTHER EXPENSE	17,000
911 DISPATCH SERVICE	5,000
FIRST AID CONTRIBUTION	1,000
INSPECTION DEPT - SALARY & WAGE	1,000
INSPECTION DEPT. - OTHER EXPENSES	100
EMERGENCY MANAGEMENT - SALARY & WAGE	100
EMERGENCY MANAGEMENT - OTHER EXPENSE	600
SUPER. OF PUBLIC WORKS - OTHER EXPENSES	1,000
STREET LIGHTING	4,000
RECYCLING	4,000
BOARD OF HEALTH - SALARY & WAGE	260
BOARD OF HEALTH - OTHER EXPENSE	2,000
OSHA HEPATITIS SHOTS	100
DOG REGULATION	900
CELEBRATION OF PUBLIC EVENTS - OE	200
SEN. CIT. TRANSPORTATION - OTHER EXPENSE	100
LIBRARY SERVICES	1,000
CONTRIBUTION TO P.F.R.S.	40,000
CONTRIBUTION TO P.E.R.S.	3,000
RESERVE RETIREMENT/SICK PAY	1,000
CONTRIBUTION TO OLD AGE SURVIVORS SYS.	

	10,000
CONTINGENT	100
UTILITIES	5,000
Sub Totals:	449,910
CAPITAL IMPROVEMENT FUND	10,000
Total Temporary Appropriation	459,910

DATED: January 3, 2022

	MOVED	AYES SECOND	NAYS	ABSENT	ABSTAIN	<i>I hereby certify that the above Resolution was adopted by the Township Committee of the Township of Winfield at a meeting held on January 3, 2022.</i> <u>Melanie Slowik</u> Melanie Slowik, Twp. Clerk
MAYOR ROBERT F. REILLY			X			
COMMISSIONER. ADAM D. KOOMER	X		X			
COMMISSIONER. JOSEPH P. BYRNE		X	X			

ADJOURNMENT: Mayor Reilly made a motion to adjourn; Commissioner Koomer seconded the motion. Roll call vote, unanimous, affirmative.

Time: 3:26 P.M.

Officials and employees in attendance were sworn in en masse at the conclusion of the Reorganization meeting for the Township Committee and the Board of Health.

Respectfully submitted,

Melanie Slowik
Acting Township Clerk